


# Kirkwood Meadows Public Utility District Personnel Committee REGULAR MEETING NOTICE

NOTICE IS HEREBY GIVEN that the Organizational & Salary Structure Temporary Advisory Committee of the Kirkwood Meadows Public Utility District has called a Regular Meeting of the Committee to be held on Thursday, October 25, at 10:00 A.M. at the Kirkwood Meadows Public Utility District, Community Services Building, 33540 Loop Road, Kirkwood, CA 95646.

- 1) **Training.**
  - a) General Manager
    - i) University of Idaho Utility Executive Course
  - b) Staff Training
  - c) Board Training
- 2) **Closed Session.**
  - a) Closed session regarding employee salaries and wages.
    - i) Government Code § 54957.6(a)
  - b) Closed session regarding employee discipline/dismissal/release.
    - i) Government Code § 54957(b)
- 3) Future Topics
- 4) Next Meeting/Staff Recommendation: *Thursday, December 27, 2018 – 10:00 am.*

Dated: October 18, 2018

  
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Kirkwood Meadows PUD

The Kirkwood Meadows Public Utility District is an equal opportunity provider and employer.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District at (209) 258-4444, by email to [jaustin@kmpud.com](mailto:jaustin@kmpud.com). Requests must be made as early as possible, and at least two business days before the meeting.

**Training Completed in Fiscal Year 2019**

<b>July 2018</b>	<b>Class Title</b>	<b>Type of Class</b>	<b>Company</b>	<b>Who Attended</b>	<b>Cost of Class</b>
26th	Central Sierra Economic Development Summit and Workshop	Class Room	CSDA	Christeson, Erik	\$ 28.45
31st	Managing Your Responses During Challenging Customer Interactions	Class Room	MHN	Ansel, Rick Austin, Jessica Benson, Brandi Beyer, Kathy Bruzzese, Brandon Patterson, Spencer Waddle, David	Free Used 4 hours of 8 hours of free time available
<b>August 2018</b>	<b>Class Title</b>	<b>Type of Class</b>	<b>Company</b>	<b>Who Attended</b>	<b>Cost of Class</b>
7th	On-Call Training Powerhouse Overview	Class Room	KMPUD - Steve Neff	Bruzzese, Brandon Dornbrook, Derek Forrest, Joseph Meteer, Drew Patterson, Spencer Wallace, Greg	\$ -
16th	Patrolling, Key Values, Cathodic Protection	Class Room	Propane Construction and Meter Services	Benson, Brandi Benson, Ed Forrest, Joe Neff, Steve	\$ 450.00
16th	Electrofusion Installation Procedures	Class Room	Propane Construction and Meter Services	Benson, Ed Forrest, Joe Neff, Steve	\$ 150.00
<b>September 2018</b>	<b>Class Title</b>	<b>Type of Class</b>	<b>Company</b>	<b>Who Attended</b>	<b>Cost of Class</b>
14th	Microsoft Excel and Word Trianing	Class Room	My Reno Computer Training	Kathy Beyer and Shawn Trevett	\$ 600.00
18th and 19th	5th Annual Industrial Control Cyber Security Summit	Conference	Cyber Senate	Andrew Meteer	\$ 81.25
<b>October 2018</b>	<b>Class Title</b>	<b>Type of Class</b>	<b>Company</b>	<b>Who Attended</b>	<b>Cost of Class</b>
9th	National Notary Association Training Program	Webinar	NNA	Jessica Austin	\$ 179.00
16th	ACWA Regulatory Summit	Conference	ACWA	Derek Dornbrook	\$ 270.00
22nd - 24th	2018 Board Secretary/Clerk Conference	Conference	CSDA	Jessica Austin	\$ 525.00
<b>Total Cost To Date of Training Classes:</b>					<b>\$ 2,283.70</b>

## Future Training

### Trench Safety/Excavation, in the afternoon Confined Space

ACWA/JPIA – 8am to 4:30pm

Training at KMPUD - Free

October 30 – signed up

All Day Training

Attending: All Operations Staff

Provide Breakfast and Lunch

### Financial Management for Special Districts

CSDA

November 7, 2018 - \$150.00 each person– signed up

Attending: Kelly and Erik

### Extraordinary Leader

CSDA - \$225.00 – signed up

December 4, 2018 – 8:30am – 4:30pm

Attending: Rick Ansel

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### OSHA 10 Hour Outreach Training Program – Construction

Must be completed Dec 2018

Online training through 360training – operations signed up

Attending: All Operations Staff – except Brandon Bruzzese and Joseph Forrest. Both employees are working on educational goals. Meet with Brandi late December to discuss.

### Operations of Wastewater Treatment Plant 1

Class CSUS

10/19 – just learned of class – emailed Derek for info