

Kirkwood Meadows Public Utility District Personnel Committee SPECIAL MEETING NOTICE

NOTICE IS HEREBY GIVEN that the Personnel Committee of the Kirkwood Meadows Public Utility District has called a Regular Meeting of the Committee to be held on **Monday, August 17, 2020 at 9:30 a.m.** at the Kirkwood Meadows Public Utility District, Community Services Building, 33540 Loop Road, Kirkwood, CA 95646.

IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCED MEETINGS:

Based on mandates by the Governor and the Alpine County Health Officer to shelter in place and the guidance from the CDC, to minimize the spread of coronavirus, please note the following changes to the District's ordinary meeting procedures:

- The District offices are not open to the public at this time.
- The meeting will be conducted via video and teleconference.
- All members of the public seeking to observe and/or to address the Committee may participate in the meeting telephonically or online, as described below.

HOW TO PARTICIPATE / OBSERVE THE MEETING:

Telephone: Call Zoom at (669) 900-6833 and enter Meeting ID# **813 2277 0086** followed by the pound (#) key.

Computer: Follow this link to join the meeting automatically:
<https://us02web.zoom.us/j/81322770086>

Mobile: Open the Zoom mobile app on a smartphone and enter Meeting ID# **813 2277 0086**

ACCESSIBILITY INFORMATION:

Committee meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to observe and/or participate in this meeting and access meeting-related materials should contact Jessica Gillies, Clerk of the Board, at least 48-hours before the meeting at (209) 258-4444 or jjillies@kmpud.com. Advanced notification will enable the District to swiftly resolve such requests and ensure accessibility.

AGENDA

- 1) **Health Insurance.**
 - a) **Enrollment in ACWA-JPIA Medical Insurance.**
 - i) **Employee Handbook Update.** Discussion & possible action.
- 2) **District Wide Employee Survey.** Update.
- 3) **Employee Hiring**
 - a) W/WW Operator I
 - b) Season Snow Removal
 - c) Housing
- 4) **Board, Committee, & Staff Roles.** Discussion & possible action.
- 5) **Future Topics**
- 6) Next Meeting/Staff Recommendation: *Monday, September 21, 2020 – 9:30 am.*

Dated: August 12, 2020

Kirkwood Meadows PUD

The Kirkwood Meadows Public Utility District is an equal opportunity provider and employer.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District at (209) 258-4444, by email to jqillies@kmpud.com. Requests must be made as early as possible, and at least two business days before the meeting.