

Kirkwood Meadows Public Utility District  
**Personnel Committee**  
**REGULAR MEETING NOTICE**

NOTICE IS HEREBY GIVEN that the Personnel Committee of the Kirkwood Meadows Public Utility District has called a Special Meeting of the Committee to be held on **Thursday, March 19, 2026 at 1:30 PM** at the Kirkwood Meadows Public Utility District, Community Services Building, 33540 Loop Road, Kirkwood, CA 95646. The meeting will also be accessible via video/teleconference on Zoom at:  
<https://us02web.zoom.us/j/88421356787>

IN ACCORDANCE WITH THE PROCEDURES SET FORTH IN GOVERNMENT CODE §54953(B) – ADDITIONAL TELECONFERENCE LOCATIONS:  
Burlingame Public Library, 480 Primrose Road, Burlingame, CA 94010, Study Room D  
21298 Sarahills Drive, Saratoga, CA 95070

**HOW TO PARTICIPATE / OBSERVE THE MEETING:**

Public access is available at the physical location of the meeting. You may participate in person or via the Zoom Webinar.

**Telephone:** Call Zoom at (669) 900-6833 and enter Meeting ID# **884 2134 6787** followed by the pound (#) key.

**Computer:** Follow this link to join the meeting automatically:

<https://us02web.zoom.us/j/88421356787>

**Mobile:** Open the Zoom mobile app on a smartphone and enter Meeting ID# **884 2134 6787**

**HOW TO SUBMIT PUBLIC COMMENTS:**

Prior to the meeting, please mail comments to P.O. Box 247, Kirkwood, CA 95646, fax your comments to (209) 258-8727 Attn: Rick Ansel or email at [GM@kmpud.com](mailto:GM@kmpud.com), write “Public Comments” in the subject line. Include the agenda item number and title, as well as your comments. During the meeting, the Committee Chair will announce the opportunity to make public comments. Please utilize the “raise your hand” function via the Zoom application or your telephone if participating in this manner.

Any person may make comments during the General Public Comment period on items of interest, within the subject matter jurisdiction of the Committee, that are not listed on the posted agenda. In accordance with the Brown Act, the Committee cannot deliberate or vote on any matter brought forth by public comment that has not been posted in the published agenda.

**ACCESSIBILITY INFORMATION:**

Committee meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to observe and/or participate in this meeting and access meeting-related materials should contact the District, at least 48-hours before the meeting at (209) 258-4444 or [info@kmpud.com](mailto:info@kmpud.com) Advanced notification will enable the District to swiftly resolve such requests and ensure accessibility.

## AGENDA

- 1) **Employee Handbook Update.** Discussion & possible action.
- 2) **District Staffing.** Discussion & possible action.
- 3) Next Meeting/Staff Recommendation: *April 16, 2026 – 1:30 pm.*

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Kirkwood Meadows PUD

The Kirkwood Meadows Public Utility District is an equal opportunity provider and employer.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District at (209) 258-4444, by email to [info@kmpud.com](mailto:info@kmpud.com). Requests must be made as early as possible, and at least two business days before the meeting.