

Kirkwood Meadows Public Utility District
Operations Committee
REGULAR MEETING AGENDA

NOTICE IS HEREBY GIVEN that the Operations Committee of the Kirkwood Meadows Public Utility District has called a Regular Meeting of the Committee to be held on **Wednesday, January 26, 2022 2:00 p.m.** via Zoom at: <https://us02web.zoom.us/j/87574849196>

IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCED MEETINGS:

Based on mandates by the Governor and the Alpine County Health Officer and the guidance from the CDC, to minimize the spread of coronavirus, please note the following changes to the District's ordinary meeting procedures:

- The meeting will be conducted via video and teleconference.
- All members of the public seeking to observe and/or to address the Committee may participate in the meeting telephonically or online, as described below.

HOW TO PARTICIPATE / OBSERVE THE MEETING:

Telephone: Call Zoom at (669) 900-6833 and enter Meeting ID# **875 7484 9196** followed by the pound (#) key.

Computer: Follow this link to join the meeting automatically: <https://us02web.zoom.us/j/87574849196>

Mobile: Open the Zoom mobile app on a smartphone and enter Meeting ID# **875 7484 9196**

ACCESSIBILITY INFORMATION:

Committee meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to observe and/or participate in this meeting and access meeting-related materials should contact Jessica Gillies, Clerk of the Board, at least 48-hours before the meeting at (209) 258-4444 or jgillies@kmpud.com Advanced notification will enable the District to swiftly resolve such requests and ensure accessibility.

Distribution Date: January 19, 2022

The Agenda for this Regular Meeting is:

1. **Utilities Update/Issues.**

- a. Electric
- b. Fire
- c. Playground
- d. Propane
- e. Snow Removal
- f. Solid Waste
- g. Water
- h. Wastewater

2. **Heat Pumps.** Discussion & possible action.

3. **Meter Protection.** Update. **Pg. 3**

4. **Propane Tank Replacement Schedule.** Discussion & possible action.

5. **GM Goals & Objectives Mid-Year Review.** Discussion & possible action. **Pg. 5**

6. **Future Topics.**

7. Next Meeting/Staff Recommendation: *Wednesday, February 23, 2022 - 2:00pm.*

The Kirkwood Meadows Public Utility District is an Equal Opportunity Provider and Employer.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District at (209) 258-4444, by email to jgillies@kmpud.com. Requests must be made as early as possible, and at least two business days before the meeting.

Distribution Date: January 19, 2022

STAFF REPORT

Propane/Electric Meter Protection

Update:

As of January 24, 2022, the status of residential customers is:

- 100 customers are Built to Standard or have later deadlines because they were Low Risk
- 7 customers have later deadlines because of delayed delivery of the original notification
- 124 customers have returned the agreement(s)
- 7 customers have completed improvements and are scheduled for reinspection
- 2 customers have been given final notice with shutoff scheduled for January 26, 2022.

For commercial and condominium HOAs, the status is:

- 12 customers are Built to Standard or have later deadlines because they were Low Risk
- 3 customers have a later deadline because of delayed delivery of the original notification
- 8 customers have returned the agreement(s)
- No shutoffs are scheduled

Prepared By:

Brandi Benson

**Kirkwood Meadows Public Utility District
General Manager Objectives
Fiscal Year 2021-2022**

Operations

1. Resolve and repair wastewater collection system issues to reduce inflow and infiltration, with target infrastructure improvements completion by 2023.
 - Measure and quantify I&I reduction by August 2024.
2. Update the Solid Waste ordinance and rate structure that considers a mandatory service, level of effort, and equitable distribution of costs by December 31, 2021.
 - Mandatory component eliminated by Board, January 2022.
 - Level of Effort / Distribution of Costs delayed due to other priorities. Anticipate June 2022.
3. Complete propane and electric meter protection program as per policy adopted in 2020 by the Board by June 30, 2022.
 - All initial inspections & notifications completed.
 - Customer compliance on-going through 2024/25 as per the Ordinance.
4. Complete Phase 1 as defined in 1Q FYE 2022 of WWTP Design & Construction by June 30, 2022.
 - Delayed funding from USDA.
5. Complete Hydrology Study and plan for resultant recommendations by June 30, 2022.
 - In process.