



BOARD OF DIRECTORS
KIRKWOOD MEADOWS PUBLIC UTILITY DISTRICT
33540 Loop Rd., P.O. Box 247, Kirkwood, CA 95646
Telephone (209) 258-4444

REGULAR MEETING OF THE BOARD OF DIRECTORS
Saturday, June 9, 2018 – 8:00am

BOARD MEETING MINUTES

Eric Richert, Vice President
Peter Dornbrook, Secretary

BOARD MEMBERS
Geoff Smith, President

Standish O'Grady, Treasurer
Robert Epstein, Assistant Secretary

1. CALL TO ORDER

President Smith

Determining a quorum present, President Smith called the meeting to order at 8:00 am.

2. ROLL CALL

Assistant Secretary Epstein

Board of Directors Present:
Board of Directors Absent:
Staff Present:

President Smith, Directors Richert, and Epstein
Directors Dornbrook and O'Grady
Assistant General Manager Rick Ansel, Assistant Manager
Administration Kelly McBride, Clerk of the Board Jessica Austin
and IT Representative Drew Meter at KMPUD. General
Manager Christeson via kmpud.com

Others Present:

Dane Wadlé California Special District Association (CSDA)
Public Affairs Field Coordinator, Terry Woodrow Alpine County
Supervisor, John Reiter Kirkwood Property Services General
Manager, Kevin Cooper Vail Resorts, Jack Longinotti
Community Member

3. ANNOUNCEMENTS

Assistant General Manager Ansel

Assistant General Manager Ansel welcomed members of the public to this Regular Board meeting and Dane Wadlé, California Special District Association (CSDA) Public Affairs Field Coordinator, who will be giving a presentation to the Board. This meeting is being fed live over the internet and the public can view this meeting by going to our website, www.kmpud.com and following the appropriate link. If the public would like to make a comment, they may send an email to ransel@kmpud.com and the Board will respond. Members of the public should identify themselves when making comments.

4. COMMENTS FROM THE AUDIENCE:

None

5. CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:

Director Epstein noted that he can not vote on approval of the Regular Board Meeting Minutes of May 12, 2018 as he was absent from that meeting. Item 6a., Approve Regular Board Meeting Minutes of May 12, 2018, will be voted on separately.

Assistant General Manager Ansel removed Item 9f., AB 2065, Discussion and possible action on AB 2065, from the Agenda.

6. ADOPTION OF CONSENT CALENDAR

- a. **Regular Board Meeting Minutes of May 12, 2018**
Approve May 12, 2018 Board Meeting Minutes
- b. **Current Consent for Claims**
Approve Current Consent for Claims
- c. **Receivables/Shut Offs Report**
Approve Receivables/Shut Offs Report

Director Richert motioned to approve Items 6b., Current Consent for Claims and 6c., Receivables/Shut Offs Report. Director Epstein seconded the motion and it carried by the following voice vote:

AYES: President Smith, Directors Richert, and Epstein

NOES: None

ABSENT: Directors Dornbrook and O'Grady

ABSTAINING: None

Director Richert motioned to approve Item 6a., Regular Board Meeting Minutes of May 12, 2018 as submitted. President Smith seconded the motion and it carried by the following voice vote:

AYES: President Smith and Director Richert

NOES: None

ABSENT: Directors Dornbrook and O'Grady

ABSTAINING: Director Epstein

7. CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION / ACTION:

None

8. CSDA PRESENTATION Dane Wadlé, CSDA Public Affairs Coordinator

Dane Wadlé, CSDA Public Affairs Coordinator, introduced himself and provided background information on CSDA and himself. He presented current legislative issues, professional development opportunities, and other services and programs offered by CSDA.

9. ITEMS FOR BOARD ACTION

- a. **Finances. Discussion and Possible Action Regarding the District's Financials.** *Assistant Manager Administration McBride*
 - i. **April Financials.** Assistant Manager McBride presented the Consolidated Balance Sheet, noting there is nothing new to report. Reviewing the Combined Income Statement for each department, it was noted that the early closure of Kirkwood Mountain Resort has affected total April revenue. Continuing review of the Combined Income Statement for each department, total revenues are up from planned and include reimbursement funds received from the Federal Emergency Management Agency (FEMA) and the California Office of Emergency Services (CalOES). Water continues to show down from planned due to a budgeting error in base rate revenue that was discussed at the April 14 Board meeting. Wastewater operating expenses for April are over planned due to increased

- salaries and wages in order to respond to emergency repairs at the Wastewater Treatment Plant. April EBITDA is up from planned.
- ii. May Preliminary Financials. Operating revenues are up from planned, noting that colder than average temperatures in May could have contributed to increased revenues. Year-to-date May revenues are up from planned.
 - iii. Cash Waterfall. It was noted that \$500,000 was transferred to the Reserve in anticipation of upcoming payments to PG&E. The Cash Waterfall will be updated after approval of the 2018/2019 Budget.
 - iv. Budget Variance Tracking. Additions to the list include a leach field pump and updated payments made to Corey Jackson for the iPad App development.

Assistant Manager McBride answered questions from the Board throughout her presentation.

b. **Fiscal Year 2018/2019 Budget. Discussion and Possible Action**
Assistant Manager, Administration McBride

Assistant Manager McBride noted one change made to the 2018/2019 Budget since the last iteration was presented is a transfer of \$50,000 from the Reserve to the Fire Department to fund the Fire Funding Study. A final Budget will be presented to the Board at the July 1 Board meeting. Assistant Manager McBride answered questions from the Board.

c. **Bank of the West Resolution. Discussion and Possible Adoption of Resolution 18-03 Approving Credit Requests with Bank of the West and Reaffirming Authorized District Officers and Signatories on Bank Accounts.** *Assistant Manager, Administration McBride*

Assistant Manager McBride detailed the request for approval of Resolution 18-03 Approving Credit Requests with Bank of the West and Reaffirming Authorized District Officers and Signatories on Bank Accounts. Questions from the Board were answered.

Director Epstein motioned to approve Resolution 18-03 as presented. Director Richert seconded the motion and it carried by the following voice vote:

AYES: President Smith, Directors Richert, and Epstein

NOES: None

ABSENT: Directors Dornbrook and O'Grady

ABSTAINING: None

d. **Performance Reporting and Aquifer Levels. Discussion of Efficiencies and Losses for Each Department and Production Well Levels.** *Assistant General Manager Ansel*

Assistant General Manager Ansel presented Performance Reporting for each department noting that underbilled electric usage for Chair 11 is reflected in the May Performance Report. Total metered water use had higher than expected increase for unknown reasons. Assistant Manager Operations Benson will investigate. Wastewater unidentified losses has a significant increase due to Inflow and Infiltration (I&I), but as noted by Director Epstein, was down from last year. Discussion ensued regarding I&I and questions from the Board were answered.

e. **Loop Road Conditions. Discussion and Possible Action.** *Assistant General Manager Ansel*

Assistant General Manager Ansel summarized the District's Notice of Breach, Violation and Failure to Comply ("Notice") with the Reciprocal Easement Agreement, dated February 8, 2011, sent to Kirkwood Mountain Resort General Manager, Doug Pierini, on May 16, 2018. Response from Doug Pierini to the Notice and repairs made to Loop Road were detailed. Discussion ensued regarding the Notice, response to the Notice and repairs completed.

- f. **AB 2065. Discussion and Possible Action on AB 2065.** *Assistant General Manager Ansel*

This item was removed from the Agenda.

- g. **USDA RUS Resolution. Discussion and Possible Adoption of Resolution 18-04 Approving the USDA Rural Certificate of Authority.** *Assistant General Manager Ansel*

Assistant General Manager Ansel announced the District has been approved for the USDA RUS C8 Loan and explained that the Board President, Board Secretary, and General Manager need to be authorized to sign RUS documents, requiring a Board Resolution.

Director Epstein motioned to approve Resolution 18-04 Approving the USDA Rural Utilities Services' Certificate of Authority, Form 675. Director Richert seconded the motion and it carried by the following voice vote:

AYES: President Smith, Directors Richert, and Epstein

NOES: None

ABSENT: Directors Dornbrook and O'Grady

ABSTAINING: None

10. OPERATIONS REPORT *Assistant General Manager Ansel*

Assistant General Manager Ansel reported on:

1. Compressor system failure at the Wastewater Treatment Plant.
2. Wastewater Treatment Plant Feasibility Study initial meeting with Stantec.
3. Summer Festival planning and progress.
4. New Volunteers on the Fire Department.
5. ISO (Insurance Service Office) review results. Kirkwood maintains an ISO rating of 4.

Discussion ensued regarding the Chili Cook Off. Director Richert requested this be agendized for July..

11. STANDING COMMITTEE REPORT

a. **Planning Committee**

The Planning Committee has not met since the last Board meeting.

b. **IT Committee**

The IT Committee has not met since the last Board meeting.

c. **Operations Committee**

Assistant Manager Ansel reported on discussions regarding a customer request to have an electric vehicle charger with a sub-meter at his parking spot, the Wastewater Treatment Plant Feasibility Study, and repair of the manholes in the meadow.

d. **Finance Committee**

The Finance Committee has not met since the last Board meeting.

e. **Personnel Committee**

The Personnel Committee has not met since the last Board meeting.

12. TEMPORARY ADVISORY COMMITTEE REPORTS

- a. **Fire Services Funding. Update of discussion, process and potential costs.**

Director Richert reported on committee discussions, and the resulting recommendations which have been formalized into a communication letter to be sent to HOA presidents and members. Comments and suggestions regarding the communication letter were provided by the Board.

13. GENERAL DISCUSSION

Director Richert reported that he was contacted by Tahoe Prosperity Council Board member, Rick Lind, who would like to give a presentation to the KMPUD Board. President Smith recommended that the presentation take place during that August or September Board meeting. Director Richert will ask Rick Lynn to contact General Manager Christeson to schedule.

Director Richert noted recent legislation that will require all new homes built in California to install solar panels. Discussion ensued.

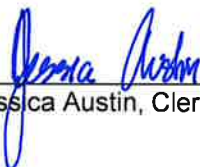
14. CLOSED SESSION

- a. **Closed session significant exposure to litigation involving one potential case concerning the KMPUD/PG&E Interconnection Agreement**
i. **Government Code section § 54956.9(d)(2)**

President Smith reported that the Board approved an amendment to the existing Transmission Facilities Agreement (TFA) and Interconnection Agreement (IA) with PG&E and authorized staff to coordinate and file documents with RUS should the District elect to exercise a one-time payment provision and transfer of assets related to those agreements.

15. ADJOURNMENT

There being no further business, the meeting was adjourned at 10:05am
(The next Special Board Meeting is Sunday, July 1, 2018 at 8:00am)



Jessica Austin, Clerk of the Board



Peter Dornbrook, Board Secretary
Kirkwood Meadows Public Utility District