



BOARD OF DIRECTORS
KIRKWOOD MEADOWS PUBLIC UTILITY DISTRICT
33540 Loop Rd., P.O. Box 247, Kirkwood, CA 95646
Telephone (209) 258-4444

EMERGENCY MEETING OF THE BOARD OF DIRECTORS
Tuesday, January 22, 2019 – 11:00 AM

BOARD MEETING MINUTES

Eric Richert, Vice President
Peter Dornbrook, Secretary

BOARD MEMBERS
Geoff Smith, President

Standish O’Grady, Treasurer
Robert Epstein, Assistant Secretary

1. CALL TO ORDER

President Smith

Determining a quorum present, President Smith called the meeting to order at 11:02am.

2. ROLL CALL

Secretary Dornbrook

Board of Directors Present: President Smith, Directors Dornbrook, and O’Grady
Board of Directors via Teleconference: Directors Epstein, and Richert
Staff Present: General Manager Erik Christeson, Assistant General Manager Rick Ansel, Assistant Manager Operations Brandi Benson, and Clerk of the Board Jessica Gillies
Others Present: Frank Dixon (Kirkwood Property Services)

3. ITEMS FOR BOARD ACTION

a. **Declaration of Emergency – Out Valley T1 Line**

General Manager Christeson detailed the failure of the Out Valley T1 line on January 18, 2019 and its function as a communication system between KM Green and KM Blue and between the CAISO (California Independent System Operator) and the electric meter at KM Green. In accordance with the CAISO Tariff, repair of the CAISO communication line is required within 15 days. Failure to repair the T1 line within the required timeline may result in decertification of the meter at KM Green or revocation of the Certificate of Compliance. Discussion ensued regarding specific functions and location of the T1 line.

Pursuant to Public Contract Code § 22050, Director Dornbrook motioned to declare an emergency due to a sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of essential public services. Director O’Grady seconded the motion and it carried by the following roll call vote:

- AYES: President Smith, Directors Richert, Epstein, Dornbrook, and O’Grady
- NOES: None
- ABSENT: None
- ABSTAINING: None

b. **Force Account Limit Waiver and Award Contract T1**

General Manager Christeson summarized staff recommendation to retain Edge Communications to complete repairs of the T1 line pursuant to Public Contract Code § 20205.1.

President Smith motioned to retain Edge Communications to complete repairs of the T1 line on a force account (time and materials) basis pursuant to Public Contract Code § 20205.1. Director O’Grady seconded the motion and it carried by the following roll call vote:

- AYES: President Smith, Directors Richert, Epstein, Dornbrook, and O’Grady
- NOES: None
- ABSENT: None
- ABSTAINING: None

13. ADJOURNMENT

There being no further business, the meeting was adjourned at 11:10am.

(The next Regular Board Meeting is Saturday, February 9, 2019 at 8:00am)

Peter Dornbrook, Board Secretary
Kirkwood Meadows Public Utility District

Jessica Gillies, Clerk of the Board