



AGENDA
SPECIAL BOARD MEETING
Tuesday, May 23, 2023 4:00 PM
Zoom Only

BOARD MEMBERS
Robert Epstein, President

John Schroeder, Vice President
Peter Dornbrook, Secretary

Doug Mitarotonda, Treasurer
Bertrand Perroud, Assistant Secretary

IMPORTANT NOTICE REGARDING TELECONFERENCED MEETINGS:

As authorized by Assembly Bill 361 and Governor Newsom's Proclamation of Emergency dated March 1, 2023, this meeting will be held via video/teleconferencing with members of the Board attending from separate remote locations. This altered format is in observance of recommendations when state or local health officials have imposed or recommended measures to promote social distancing, during a proclaimed state of emergency held for the purpose of determining, by majority vote, whether meeting in person would present imminent risks to health or safety of attendees, and during a proclaimed state of emergency when the legislative body has determined that meeting in person would present imminent risks to the health or safety of attendees, as provided.

HOW TO PARTICIPATE / OBSERVE THE MEETING:

Public access is not available at the physical location of the meeting. You may participate via the Zoom Webinar.

Telephone: Listen to the meeting live by calling Zoom at (669) 900-6833 and enter the Webinar ID# **874 0646 8432** followed by the pound (#) key. Raise your hand to talk by pressing *9.

Computer: Watch the live streaming of the meeting from a computer by navigating to <https://us02web.zoom.us/j/87406468432> using a computer with internet access the meets Zoom's system requirements (see <https://support.zoom.us/hc/en-us/articles/204003179-System-Requirements-for-Zoom-Rooms>) Raise your hand to talk by clicking Participants/Raise Hand.

Mobile: Login through the Zoom mobile app on a smartphone and enter Meeting ID# **874 0646 8432**

HOW TO SUBMIT PUBLIC COMMENTS:

Prior to the meeting, please mail comments to P.O. Box 247, Kirkwood, CA 95646, fax your comments to (209) 258-8727 Attn: Erik Christeson or email at echristeson@kmpud.com, write "Public Comments" in the subject line. Include the agenda item number and title, as well as your comments. During the meeting, the Board President will announce the opportunity to make public comments. Please utilize the "raise your hand" function via the Zoom application or your telephone if participating in this manner.

ACCESSIBILITY INFORMATION:

Board meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to observe and/or participate in this meeting and access meeting-related materials should contact Brittne Morris, Clerk of the Board, at least 48-hours

before the meeting at (209) 258-4444 or bmorris@kmpud.com. Advanced notification will enable the District to swiftly resolve such requests and ensure accessibility.

AGENDA

- 1) **CALL TO ORDER** *President Epstein*
- 2) **ROLL CALL** *Secretary Dornbrook*
- 3) **ITEMS FOR BOARD ACTION**
 - a) **Future Direction for Fire Department.** Presentations on Kirkwood Volunteer Fire department. No actions will be taken.
 - i) Current level of service and budget
 - ii) Options for future level of service
 - iii) Funding models for future consideration
 - b) **Community Comments.** Opportunity for utility customers to comment on desired level of service and funding models.
- 4) **ADJOURNMENT**

The next Regular Board Meeting is scheduled for Friday, June 9, 2023 at 2:00 PM.

The Kirkwood Meadows Public Utility District Board of Directors regularly meets the second Friday of each month. A complete Agenda packet is available for review at the meeting and at the District office during the hours of 8:00 a.m. and 4:30 p.m. Monday through Friday. This meeting is recorded and broadcast over Volcano Community Channel 19 and on the internet at www.kmpud.com. Items on the Agenda are numbered for identification purposes only and will not necessarily be considered in the order in which they appear. Designated times are for particular items only. Public Hearings will not be called to order prior to the time specified but may occur slightly later than the specified time.

Public participation is encouraged. Public comments on items appearing on the Agenda will be taken at the same time the Agenda items are heard; comments should be brief and directed to the specifics of the item being considered. Please provide the Clerk of the Board with a copy of all written materials presented at the meeting. Comments on items not on the Agenda can be heard during "Comments from the Audience"; however, action cannot be taken on items not on the Agenda.

Backup materials relating to an open session item on this Agenda, which are not included with the Board packet, will be made available for public inspection at the same time they are distributed or made available to the Board, and can be viewed at the District office, at the Board meeting and upon request to the Clerk of the Board.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the Brittne Morris at (209) 258-4444, by email at bmorris@kmpud.com. Requests must be made as early as possible, and at least two business days before the meeting.

The Kirkwood Meadows Public Utility District is an Equal Opportunity Provider and Employer



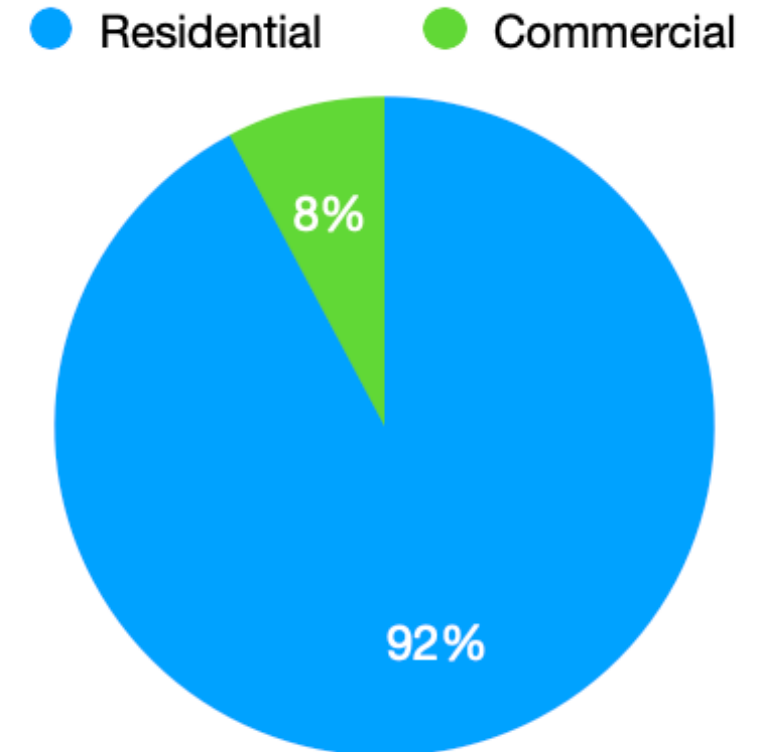
**FUTURE DIRECTION:
KIRKWOOD VOLUNTEER FIRE
DEPARTMENT**

Agenda

- This is NOT a Decision Making Meeting
- Current Status and Funding of Kirkwood Volunteer Fire Department
- Level of Service Options for Fire/Rescue and Medical
- Consideration of on-site team of Firefighters/EMT through Amador Fire Protection District
- Potential Funding Sources
- Example Cost Allocation
- Clarifying Questions
- Public Comment

Current Funding for Fire Department

- Budget \$244,000
 - \$66,400 from Current Fire Assessment Square Footage \$.04/sf/year (SF Income)
 - \$155K from property tax portion and TOT tax
- Budget covers
 - Building, maintenance, insurance, utilities, G&A
 - Volunteer training, stipends
- There are no employees - only volunteers

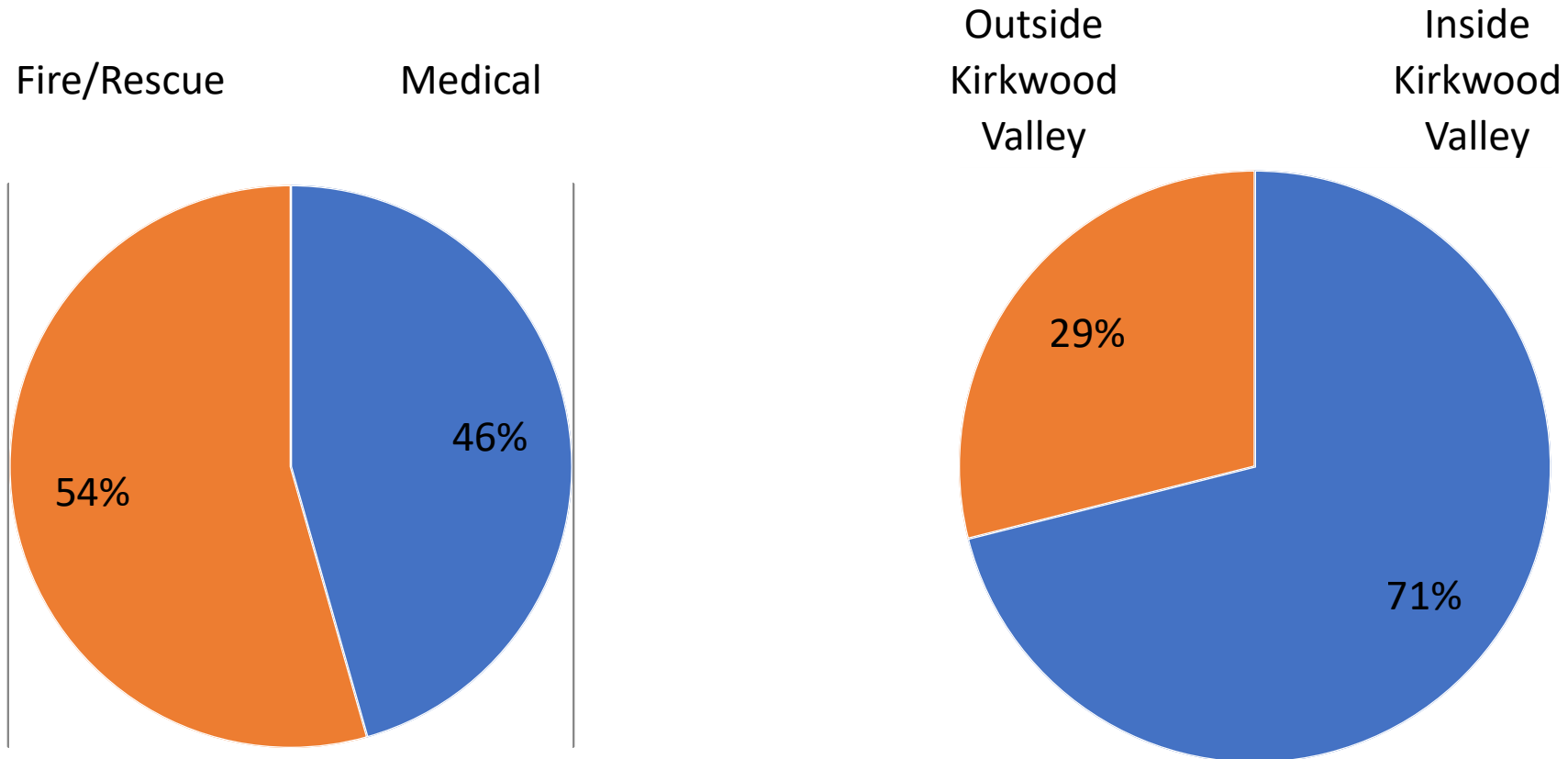


Current Status

- 100% Volunteer staffed, 9 volunteers, Chief Ansel and Assistant Chief Harris.
- One volunteer is fully certified to meet fire fighting and EMT regulations.
 - i.e. to enter burning buildings and administer medical care
- In past, volunteers entered active fire building at own risk (and risk to district)
- 25% shifts go uncovered
- Three volunteers live in the Kirkwood Valley
- Calls during day covered by KMPUD employees who double as volunteers, leaving their KMPUD tasks
- Increased stipends to volunteers did not improve recruiting

Situation is not sustainable, safe or reasonable

Call Activity in 5 Years ending 2022



- Existing Fire Assessment Fee is a reasonable proxy for Fire
- Maximum population is a possible proxy for Medical

Options for Future Levels of Service

1. **Dissolve or shut down the fire department and have no in-valley service**
2. **All Volunteer Service**
3. **Hire 2 Full-time EMT/Fire 24/7** with volunteers assisting
 - Defensive Fire Response but backup needed to enter building fire
 - Full Emergency Medical
4. **Hire 4 Full-time EMT/Fire 24/7 + Battalion Chief** with volunteers assisting
 - Full Fire Response
 - Full Emergency Medical

Will some volunteers be willing to go through certification process for EMT and/or Fire?
How long will they volunteer and/or live in Kirkwood?

No In-Valley or Volunteer Only Options

- Option 1: Dissolve or shut down fire department
 1. 911 Response based on County & Nature of Emergency
 2. Response times significantly longer than In-Valley
 3. Dependent on highway conditions
- Option 2: Continue All Volunteer Service
 1. Dependent on having Certified volunteer Fire Chief
 2. Subject to the limitations of volunteer training and certifications

Note: During Ski Season (lift operating hours), Barton Hospital is hired by Vail to provide emergencies services for the ski resort operations.

Full Time Staff

- Option 3 requires 3 x 56-hour shifts x 2 person crews = 6 people
- Option 4 requires 13 people (including Battalion Chief)
- Contract for Services through Amador Fire Protection District (AFPD)
 - AFPD has scale to expand
 - AFPD has training academy reducing certification time
 - AFPD provides a career path



Role of Volunteers

- Trained volunteers help increase the effectiveness of Certified Personnel
- There are valuable roles for volunteers
- Certified Personnel (Fire and EMT) are required for fire suppression and medical response
- According to AFD, Certification is almost always a career path - not a pursuit for a volunteer

Example Future Levels of Service - Costs

Level of Service	Estimated Cost	Less Existing Property Tax & TOT	Additional Funds Required
Continue All Volunteer Service	\$244,000	\$155,000	\$89,000
2 Full-time EMT/Fire 24/7	\$819,000 *	\$155,000	\$664,000
4 Full-time EMT/Fire 24/7 + Battalion Chief	\$1,507,000 *	\$155,000	\$1,352,000

* Estimated cost based on February 2023 salary schedule from AFD

* Staffing Battalion Chief: local or remote an open issue.

* AFD Administration fees estimated

Estimated Cost Details for Model 3

Personnel	
6 Firefighter/EMT (17,808 hours/year) ¹	\$619,000
Non-Personnel	
G&A Allocation Expense (2023 Budget)	\$79,000
Operating Expenses (2023 Budget)	\$90,000
Housing+Utilities	\$6,000
Depreciation (2023 Budget)	\$0
Estimated Administration Fee ²	\$25,000
Total	\$819,000

¹Battalion Chief for crew is not included and how it will operate is open discussion

²AFPD administrative charges not known

Funding Models - Combination of 2 Alternatives

Square Footage (SF): Existing Fire Assessment Fee that could be modified using a 218 process

Population Based (Measure E): Proposed model using parking as proxy for population

- A. 100% Square Footage (SF)
- B. 70% SF based / 30% Population based
- C. 50% SF based / 50% Population based
- D. 30% SF based / 70% Population based
- E. \$66,400 SF Fire Assessment Tax + Population based

Example Cost Distribution Between Square Footage and Population Fees

Option 3 Example	SF Income-Fire Assessment	Population Income - Measure E	Fee per parking space *	Fee per SF (1,612,665 SQ)	Avg Single Family Total (3000 SF + 2 Parking)	Avg Condo (1,713 SF + 1 Parking)	Commercial Parking Total
Target Income - 2 Full-time EMT/Fire 24/7	\$819,000						
Less Property Tax & TOT	-\$155,000						
100% - 0%	\$664,000	\$0	\$0	\$0.41	\$1,235	\$705	\$0.00
70% - 30%	\$464,800	\$199,200	\$54	\$0.29	\$972	\$547	\$150,582
50% - 50%	\$332,000	\$332,000	\$90	\$0.21	\$797	\$442	\$250,970
30% - 70%	\$199,200	\$464,800	\$125	\$0.12	\$621	\$337	\$351,358
Current SF + Measure E	\$66,400	\$597,600	\$161	\$0.04	\$446	\$232	\$451,746

* Assuming 2,803 commercial parking spaces per April 3 Board Meeting



Please Raise Hand



PUBLIC COMMENT

An Opportunity to Provide Input



Please Offer Your Preference On

- Level of Service
 - No In-Valley
 - Volunteer Only
 - 2 Person Crew 24/7
 - 4 Person Crew 24/7
- Preferred cost allocation
 - All square footage
 - 70%/30%, 50%/50%, 30%/70%
 - All population
- Priority of local EMT?
 - 1 (low) - 5 (high)
- Priority of local fire suppression?
 - 1 (low) - 5 (high)
- Should maximum population be a factor in cost allocation?
 - Yes - No