



**AGENDA**  
**SPECIAL BOARD MEETING**  
**Saturday, May 6, 2017 – 8:00 A.M.**  
District Board Room, Community Services Building  
33540 Loop Road, Kirkwood, CA 95646

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Standish O'Grady, Treasurer  
Eric Richert, Vice President

**BOARD MEMBERS**  
Robert Epstein, President

Peter Dornbrook, Secretary  
Geoffrey Smith, Assistant Secretary

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1. **CALL TO ORDER** *President Epstein*
2. **ROLL CALL** *Secretary Dornbrook*
3. **ANNOUNCEMENTS** *Manager Sharp*
4. **COMMENTS FROM THE AUDIENCE** (This is an opportunity for members of the public to address the Board on any short non-agenda items that are within the subject matter jurisdiction of the District. No discussion or action can be taken on matters not listed on the agenda, per the Brown Act.)
5. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR** (For purposes of the Brown Act, all Action and Consent items listed give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.)
6. **ADOPTION OF THE CONSENT CALENDAR** (Any item can be removed to be discussed and considered separately upon request. Comments and questions from members of the public, staff or Board can be taken when the comment does not necessitate separate action.) **(pgs. 5-31)**
  - a. **Approve Regular Board Meeting Minutes: April 8, 2017**
  - b. **Approve Current Consent for Claims**
  - c. **Review Receivables/Shut Offs Report**
  - d. **Approve Engineering Services Agreement with Howard L. Hoffman, P.E.**
7. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION**
8. **ITEMS FOR BOARD ACTION**
  - a. **Finances.** Discussion and Possible Action Regarding the District's Financials.  
*Accounting Manager McBride*
    - i. **March Financials**
    - ii. **April Preliminaries**
    - iii. **Cash Flow**Lead: Finance Committee

- b. **CalPERS Payment.** Discussion and Possible Approval of the Payment of \$55,000, Being the First of Three Annual Payments to CalPERS to Pay Off the District's Side Fund Liability. *Manager Sharp*  
Lead: Finance Committee
- c. **2018-2022 District Budget Presentation.** Discussion and Possible Action Regarding the District's 2018-2022 Financial Budget including:
- i. Timeline
  - ii. Assumptions
  - iii. Summary Sheets
  - iv. Income Statement
  - v. Cash Flow
  - vi. Balance Sheet
  - vii. Capital Plan
- Lead: Finance Committee
- d. **Worker's Compensation Insurance.** Discussion and Possible Action to Change Workers Compensation Insurance Carriers. Possible Adoption of Resolution No 17-05 Approving the Form of and Authorizing the Execution of a Sixth Amended and Restated Joint Powers Agreement and Authorizing the Participation in the SDRA Workers Compensation Program. *Manager Sharp/ HR Representative Norton*  
Lead: Personnel Committee
- e. **School Site Parking.** Discussion and Possible Action Regarding Kirkwood Village Development's Plans to Construct a Parking Lot on the Old School Site Next to the District's Wastewater Treatment Plant and Vail's Parking Plan to Incorporate This Area. *Manager Sharp*  
Lead: Planning Committee
- f. **Kirkwood Summer Festival/ Chili Cook Off.** Discussion and Possible Action on the District's Planning and Preparation for the Operation of the Annual Kirkwood Summer Festival and Chili Cook Off. *Assistant General Manager Ansel*  
Lead: Operations Committee
- g. **Summer Operations/ Projects.** Presentation and Possible Action on Plans for Capital and Operational Projects for the Kirkwood Summer Construction Season. *Assistant General Manager Ansel*  
Lead: Operations Committee
- h. **Electric Hedge.** Presentation on the Results from the District's Current Three Year Hedge and Discussion and Possible Action on Establishing a New Hedge. *Manager Sharp/ Assistant Manager Benson*  
Lead: Finance Committee
- i. **Electric Vehicle Charging.** Presentation and Possible Action on the Results from Research Conducted by EV Charging Pros on Possible EV Charging Funding Opportunities. *Manager Sharp*

- Lead: Planning Committee
- j. **Performance Reporting.** Discussion and Possible Action Related to District's Research and Efforts to Improve the Efficiencies and Minimize the Losses of Each Department as Measured in Performance Reporting. *Assistant Manager Benson*  
Lead: Operations Committee
  - k. **District Capacity Update.** Discussion and Possible Action Regarding the District's Capacity Projections and Impacts to Will-Serve Commitments to Future Developers. *Manager Sharp/ Assistant Manager Benson*  
Lead: Operations Committee
  - l. **Wastewater Collection System.** Discussion and Possible Action on Plans to Identify and Correct Infiltration Issues with the Wastewater Collection System. *Manager Sharp*  
Lead: Operations Committee
  - m. **Wastewater Capacity.** Discussion and Possible Action on Options to Upgrade the Wastewater Treatment Plant's Capacity by Installing New and/or Additional Membranes. *Manager Sharp*  
Lead: Operations Committee
  - n. **Wastewater Absorption Beds.** Discussion and Possible Action on Project to Upgrade the Size and Operation of the Absorption Bed Pumping System. *Manager Sharp*  
Lead: Operations Committee
  - o. **General Manager Replacement.** Update and Possible Action on Efforts to Secure a Replacement for the General Manager Position. *HR Representative Norton/ President Epstein*  
Lead: Personnel Committee
  - p. **District Engineer.** Update and Possible Action on Issues Being Investigated by the District's Engineer, Michelle Gamble of RCI, Including:
    - i. T-1 Line
    - ii. 2017 USFS Work Plan
    - iii. Vaporizer Shed
    - iv. Groundwater Monitoring Report
    - v. Water Storage Grant, Proposition 1
    - vi. Wilson Overpayment on Poles
9. **GENERAL MANAGER REPORT** (Discussion may take place; however, no action will be taken.)  
a. Out Valley Maintenance
10. **OPERATIONS REPORT**  
*Assistant General Manager Ansel* (Discussion may take place; however, no action will be taken.)
11. **STANDING COMMITTEE REPORTS**  
a. Finance Committee

- b. Planning Committee
- c. Operations Committee

12. **GENERAL DISCUSSION** Opportunity for Board Members to Ask Questions for Clarification, Provide Information to Staff, Committee Updates, Request Staff to Report Back on a Matter, or to Direct Staff to Place a Matter on a Subsequent Agenda.
13. **ADJOURNMENT** (The next Special Board Meeting is scheduled for Saturday, June 3, 2017 at 8:00 a.m.)



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Kirkwood Meadows PUD  
Clerk of the Board

The Kirkwood Meadows Public Utility District Board of Directors regularly meets the second Saturday of each month. A complete Agenda packet is available for review at the meeting and at the District office during the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday. This meeting is recorded and broadcast over Volcano Community Channel 19 and on the internet at [www.kmpud.com](http://www.kmpud.com). Items on the Agenda are numbered for identification purposes only and will not necessarily be considered in the order in which they appear. Designated times are for particular items only. Public Hearings will not be called to order prior to the time specified, but may occur slightly later than the specified time.

Public participation is encouraged. Public comments on items appearing on the Agenda will be taken at the same time the Agenda items are heard; comments should be brief and directed to the specifics of the item being considered. Please provide the Clerk of the Board with a copy of all written materials presented at the meeting. Comments on items not on the Agenda can be heard during "Comments from the Audience"; however, action cannot be taken on items not on the Agenda.

Backup materials relating to an open session item on this Agenda, which are not included with the Board packet, will be made available for public inspection at the same time they are distributed or made available to the Board, and can be viewed at the District office, at the Board meeting and upon request to the Clerk of the Board.

The meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations are needed, please contact the Clerk of the Board at (209) 258-4444, ext. 110. All inquiries must be made at least 48 hours in advance of the meeting.

***The Kirkwood Meadows Public Utility District is an Equal Opportunity Provider and Employer***