



AGENDA
SPECIAL BOARD MEETING
Friday, December 8, 2017 – 1:00 P.M.
District Board Room, Community Services Building
33540 Loop Road, Kirkwood, CA 95646

Standish O'Grady, Treasurer
Eric Richert, Vice President


BOARD MEMBERS
Robert Epstein, President

Peter Dornbrook, Secretary
Geoffrey Smith, Assistant Secretary

1. **CALL TO ORDER** *President Epstein*
2. **ROLL CALL** *Secretary Dornbrook*
3. **ANNOUNCEMENTS** *General Manager Christeson*
4. **COMMENTS FROM THE AUDIENCE** (This is an opportunity for members of the public to address the Board on any short non-agenda items that are within the subject matter jurisdiction of the District. No discussion or action can be taken on matters not listed on the agenda, per the Brown Act.)
5. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR** (For purposes of the Brown Act, all Action and Consent items listed give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.)
6. **ADOPTION OF THE CONSENT CALENDAR** (Any item can be removed to be discussed and considered separately upon request. Comments and questions from members of the public, staff or Board can be taken when the comment does not necessitate separate action.)
 - a. Approve Regular Board Meeting Minutes: November 11, 2017
 - b. Approve Current Consent for Claims
 - c. Review Receivables/Shut Offs Report
7. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION**
8. **ITEMS FOR BOARD ACTION**
 - a. **Finances.** Discussion and Possible Action Regarding the District's Financials.
Assistant Manager, Administration McBride
 - i. October Financials
 - ii. November Preliminary Financials
 - iii. Cash Flow
 1. RUS B8 Loan Rollover
 - iv. Budget Variance TrackingLead: Finance Committee

- b. **Power Source Disclosure Program.** Review and Possible Approval of Resolution 17-17 Verifying the Accuracy of the 2016 Power Source Disclosure Annual Report and Power Content Label. *Assistant Manager Benson*
 - c. **Fire Services Master Plan.** Possible Adoption of the Updated Fire Services Master Plan. *Assistant General Manager Ansel*
Lead: Operations Committee
 - d. **Performance Reporting.** Discussion Efficiencies and Losses of Each Department as Measured in Performance – Reporting. *Assistant Manager Benson*
 - e. **Propane Safety.** Update on the District’s Efforts Relative to Propane Meter Protection. *Assistant Manager Benson*
Lead: Operations Committee
 - f. **Election of Board Officers.** President, Vice President, Secretary, Treasurer and Assistant Secretary. *President Epstein*
 - g. **District Committees.** Annual Review and Possible Changes to the Board and Community Member Positions on the District’s Committees. *President Epstein*
 - h. **February & March Board Meeting Dates.** Discussion of Possible Change of the February Board Meeting to 2/3/2018 and the March Board Meeting to 3/3/2018.
GM Christeson
 - i. **Designated Labor Representative.** Designation of KMPUD Labor Representative(s)
GM Christeson
- 9. GENERAL MANAGER REPORT** (Discussion may take place; however, no action will be taken.)
- 10. OPERATIONS REPORT** (Discussion may take place; however, no action will be taken.)
- 11. STANDING COMMITTEE REPORTS**
- 12. GENERAL DISCUSSION** Opportunity for Board Members to Ask Questions for Clarification, Provide Information to Staff, Committee Updates, Request Staff to Report Back on a Matter, or to Direct Staff to Place a Matter on a Subsequent Agenda.
- 13. CLOSED SESSION**
- a. Closed session regarding General Manager mid-year evaluation of performance
 - i. CSAA Government Code § 54957(b)
 - b. Closed session regarding fringe benefits
 - i. CSAA Government Code § 54957.6
 - c. Closed session significant exposure to litigation involving one potential case concerning the KMPUD/PG&E Interconnection Agreement
 - i. Government Code section § 54956.9(d)(2)

14. ADJOURNMENT (The next Regular Board Meeting is scheduled for Saturday, January 13, 2018 at 8:00 a.m.)



Kirkwood Meadows PUD
Jessica Austin, Clerk of the Board

The Kirkwood Meadows Public Utility District Board of Directors regularly meets the second Saturday of each month. A complete Agenda packet is available for review at the meeting and at the District office during the hours of 8:00 a.m. and 4:30 p.m. Monday through Friday. This meeting is recorded and broadcast over Volcano Community Channel 19 and on the internet at www.kmpud.com. Items on the Agenda are numbered for identification purposes only and will not necessarily be considered in the order in which they appear. Designated times are for particular items only. Public Hearings will not be called to order prior to the time specified, but may occur slightly later than the specified time.

Public participation is encouraged. Public comments on items appearing on the Agenda will be taken at the same time the Agenda items are heard; comments should be brief and directed to the specifics of the item being considered. Please provide the Clerk of the Board with a copy of all written materials presented at the meeting. Comments on items not on the Agenda can be heard during "Comments from the Audience"; however, action cannot be taken on items not on the Agenda.

Backup materials relating to an open session item on this Agenda, which are not included with the Board packet, will be made available for public inspection at the same time they are distributed or made available to the Board, and can be viewed at the District office, at the Board meeting and upon request to the Clerk of the Board.

The meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations are needed, please contact the Clerk of the Board at (209) 258-4444, ext. 105. All inquiries must be made at least 48 hours in advance of the meeting.

The Kirkwood Meadows Public Utility District is an Equal Opportunity Provider and Employer