



AGENDA
REGULAR BOARD MEETING
Saturday, November 11, 2017 – 8:00 A.M.
District Board Room, Community Services Building
33540 Loop Road, Kirkwood, CA 95646

Standish O'Grady, Treasurer
Eric Richert, Vice President

BOARD MEMBERS
Robert Epstein, President

Peter Dornbrook, Secretary
Geoffrey Smith, Assistant Secretary


1. **CALL TO ORDER** *President Epstein*
2. **ROLL CALL** *Secretary Dornbrook*
3. **ANNOUNCEMENTS** *General Manager Christeson*
4. **COMMENTS FROM THE AUDIENCE** (This is an opportunity for members of the public to address the Board on any short non-agenda items that are within the subject matter jurisdiction of the District. No discussion or action can be taken on matters not listed on the agenda, per the Brown Act.)
5. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR** (For purposes of the Brown Act, all Action and Consent items listed give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.)
6. **ADOPTION OF THE CONSENT CALENDAR** (Any item can be removed to be discussed and considered separately upon request. Comments and questions from members of the public, staff or Board can be taken when the comment does not necessitate separate action.)
 - a. Approve Regular Board Meeting Minutes: October 14, 2017
 - b. Approve Current Consent for Claims
 - c. Review Receivables/Shut Offs Report
7. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION**
8. **ITEMS FOR BOARD ACTION**
 - a. **Finances.** Discussion and Possible Action Regarding the District's Financials.
Assistant Manager, Administration McBride
 - i. September Financials
 - ii. October Preliminary Financials
 - iii. Cash Flow
 - iv. Budget Variance TrackingLead: Finance Committee

- b. **Snow Removal Operations.** Update on Snow Removal Operations.
Assistant General Manager Ansel
Lead: Operations Committee
 - c. **Fire Services Master Plan.** Discussion and Possible Action Regarding the Updated Fire Services Master Plan. *Assistant General Manager Ansel*
Lead: Operations Committee
 - d. **Wastewater Treatment System.** Update on Replacement of Pump and Installation of VFD at the Absorption Beds; Update on Centrifuge Repair.
Assistant General Manager Ansel
Lead: Operations Committee
 - e. **Snow Removal Equipment.** Discussion and Possible Action Regarding the District's Efforts to Secure an Additional Loader for the 2017-2018 Winter Season.
Assistant Manager Benson
Lead: Finance Committee
 - f. **Power Purchase Agreement.** Discussion and Possible Action Regarding the District's Efforts to Secure Necessary Power Procurement, Schedule and Settlement Services and Regulatory Affairs Coordination for the January 1, 2018 through December 31, 2020 period. *Assistant Manager Benson*
Lead: Operations Committee
 - g. **Performance Reporting.** Discussion and Possible Action Related to District's Research and Efforts to Improve the Efficiencies and Minimize the Losses of Each Department as Measured in Performance Reporting. *Assistant Manager Benson*
 - h. **Propane Safety.** Update on the District's Efforts Relative to Propane Meter Protection. *Assistant Manager Benson*
Lead: Operations Committee
 - i. **PG&E Outage.** Update on the October/November PG&E Outage.
Assistant Manager Benson
 - j. **General Manager Objectives.** General Manager Objectives Performance Recap and Possible Approval of 2017-2018 General Manager Objectives.
General Manager Christeson
 - k. **Certificate of Appointment and Oath of Office.** Board of Directors President Bob Epstein and Directors Eric Richert and Peter Dornbrook Positions Commencing December 1, 2017 and Expiring December 3, 2021.
Clerk of the Board Austin
9. **GENERAL MANAGER REPORT** (Discussion may take place; however, no action will be taken.)
10. **OPERATIONS REPORT**
Assistant General Manager Ansel (Discussion may take place; however, no action will be taken.)

11. STANDING COMMITTEE REPORTS

12. GENERAL DISCUSSION Opportunity for Board Members to Ask Questions for Clarification, Provide Information to Staff, Committee Updates, Request Staff to Report Back on a Matter, or to Direct Staff to Place a Matter on a Subsequent Agenda.

13. ADJOURNMENT (The next Special Board Meeting is scheduled for Friday, December 8, 2017 at 1:00 p.m.)



Kirkwood Meadows PUD
Clerk of the Board

The Kirkwood Meadows Public Utility District Board of Directors regularly meets the second Saturday of each month. A complete Agenda packet is available for review at the meeting and at the District office during the hours of 8:00 a.m. and 4:30 p.m. Monday through Friday. This meeting is recorded and broadcast over Volcano Community Channel 19 and on the internet at www.kmpud.com. Items on the Agenda are numbered for identification purposes only and will not necessarily be considered in the order in which they appear. Designated times are for particular items only. Public Hearings will not be called to order prior to the time specified, but may occur slightly later than the specified time.

Public participation is encouraged. Public comments on items appearing on the Agenda will be taken at the same time the Agenda items are heard; comments should be brief and directed to the specifics of the item being considered. Please provide the Clerk of the Board with a copy of all written materials presented at the meeting. Comments on items not on the Agenda can be heard during "Comments from the Audience"; however, action cannot be taken on items not on the Agenda.

Backup materials relating to an open session item on this Agenda, which are not included with the Board packet, will be made available for public inspection at the same time they are distributed or made available to the Board, and can be viewed at the District office, at the Board meeting and upon request to the Clerk of the Board.

The meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations are needed, please contact the Clerk of the Board at (209) 258-4444, ext. 105. All inquiries must be made at least 48 hours in advance of the meeting.

The Kirkwood Meadows Public Utility District is an Equal Opportunity Provider and Employer