



AGENDA
SPECIAL BOARD MEETING
Sunday, September 3, 2017 – 8:00 A.M.
District Board Room, Community Services Building
33540 Loop Road, Kirkwood, CA 95646

Standish O'Grady, Treasurer
Eric Richert, Vice President

BOARD MEMBERS
Robert Epstein, President

Peter Dornbrook, Secretary
Geoffrey Smith, Assistant Secretary

1. **CALL TO ORDER** *President Epstein*
2. **ROLL CALL** *Secretary Dornbrook*
3. **ANNOUNCEMENTS** *Manager Sharp*
4. **COMMENTS FROM THE AUDIENCE** (This is an opportunity for members of the public to address the Board on any short non-agenda items that are within the subject matter jurisdiction of the District. No discussion or action can be taken on matters not listed on the agenda, per the Brown Act.)
5. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR** (For purposes of the Brown Act, all Action and Consent items listed give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.)
6. **ADOPTION OF THE CONSENT CALENDAR** (Any item can be removed to be discussed and considered separately upon request. Comments and questions from members of the public, staff or Board can be taken when the comment does not necessitate separate action.)
 - a. Approve Regular Board Meeting Minutes: August 12, 2017
 - b. Approve Current Consent for Claims
 - c. Review Receivables/Shut Offs Report
7. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION**
8. **ITEMS FOR BOARD ACTION**
 - a. **Finances.** Discussion and Possible Action Regarding the District's Financials. *Assistant Manager, Administration McBride*
 - i. July Preliminary Financials
 - ii. Cash Flow
 - iii. Audit UpdateLead: Finance Committee
 - b. **Kirkwood 5/10K/ Chili Cook Off.** Recap and Possible Action on the District's Annual Kirkwood 5/10K Run and Chili Cook Off. *Assistant General Manager Ansel*
Lead: Operations Committee

- c. **Wastewater Collection System.** Presentation and Possible Action as to the District's Progress on Finding and Repairing Issues with the Wastewater Collection System in 2017 and Plans for the Future. *Assistant General Manager Ansel*
Lead: Operations Committee
- d. **iPad Project.** Presentation and Possible Action on the new iPad Project, Designed to Give Emergency Personnel and Operations Staff Critical Site-Specific Information in the Field with the use of an iPad. *Assistant General Manager Ansel*
- e. **Propane Safety.** Presentation and Possible Action on the District's Efforts to Require Safe, Protected Locations for Propane Meters. *Assistant Manager Benson*
Lead: Operations Committee
- f. **Vaporizer/ Propane Yard Project.** Discussion and Possible Action Regarding the District's Propane Yard Project. *Assistant Manager Benson*
- g. **Utility Rules and Regulations.** Discussion and Possible Approval of Revised Electric, Propane, Water and Wastewater Rules and Regulations. *Assistant Manager Benson*
- h. **ACES Solid Waste Contract.** Continued Discussion and Possible Action on Proposal by ACES Waste Management for a Five-Year Contract Extension. *Manager Sharp*
- i. **Inter-Fund Transfer and Loan.** Discussion and Possible Approval of Resolution Approving Inter-Fund Transfer of \$32,650 From Electric to Wastewater and Loan. *Manager Sharp*
- j. **General Manager Replacement.** Update and Possible Action on Transition Process Relating to the New General Manager. *Manager Sharp*
Lead: Personnel Committee
- k. **Annual Report.** Presentation and Possible Action on Draft of the District's Annual Report for 2016-2017. *Manager Sharp*
- l. **Closed Session for**
 - i. Closed session conference with legal counsel regarding anticipated litigation - significant exposure to litigation involving one potential case concerning a dispute over compliance with the KMPUD/PG&E Interconnection Agreement (Government Code section 54956.9(d)(2)).

9. **GENERAL MANAGER REPORT** (Discussion may take place; however, no action will be taken.)
 - i. Board Elections

10. **OPERATIONS REPORT**
Assistant General Manager Ansel (Discussion may take place; however, no action will be taken.)

11. **STANDING COMMITTEE REPORTS**

12. **GENERAL DISCUSSION** Opportunity for Board Members to Ask Questions for Clarification, Provide Information to Staff, Committee Updates, Request Staff to Report Back on a Matter, or to Direct Staff to Place a Matter on a Subsequent Agenda.
13. **ADJOURNMENT** (The next Special Board Meeting is scheduled for Saturday, October 14, 2017 at 8:00 a.m.)



Kirkwood Meadows PUD
Clerk of the Board

The Kirkwood Meadows Public Utility District Board of Directors regularly meets the second Saturday of each month. A complete Agenda packet is available for review at the meeting and at the District office during the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday. This meeting is recorded and broadcast over Volcano Community Channel 19 and on the internet at www.kmpud.com. Items on the Agenda are numbered for identification purposes only and will not necessarily be considered in the order in which they appear. Designated times are for particular items only. Public Hearings will not be called to order prior to the time specified, but may occur slightly later than the specified time.

Public participation is encouraged. Public comments on items appearing on the Agenda will be taken at the same time the Agenda items are heard; comments should be brief and directed to the specifics of the item being considered. Please provide the Clerk of the Board with a copy of all written materials presented at the meeting. Comments on items not on the Agenda can be heard during "Comments from the Audience"; however, action cannot be taken on items not on the Agenda.

Backup materials relating to an open session item on this Agenda, which are not included with the Board packet, will be made available for public inspection at the same time they are distributed or made available to the Board, and can be viewed at the District office, at the Board meeting and upon request to the Clerk of the Board.

The meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations are needed, please contact the Clerk of the Board at (209) 258-4444, ext. 110. All inquiries must be made at least 48 hours in advance of the meeting.

The Kirkwood Meadows Public Utility District is an Equal Opportunity Provider and Employer