



**AGENDA**  
**REGULAR BOARD MEETING**  
**Saturday, August 10, 2019 – 8:00 AM**  
District Board Room, Community Services Building  
33540 Loop Road, Kirkwood, CA 95646

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Standish O'Grady, Treasurer  
Eric Richert, Vice President

**BOARD MEMBERS**  
Geoffrey Smith, President

Peter Dornbrook, Secretary  
Robert Epstein, Assistant Secretary

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- 1) **CALL TO ORDER** *President Smith*
- 2) **ROLL CALL** *Secretary Dornbrook*
- 3) **ANNOUNCEMENTS** *General Manager Christeson*
- 4) **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR** (For purposes of the Brown Act, all Action and Consent items listed give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.)
- 5) **COMMENTS FROM THE AUDIENCE** (This is an opportunity for members of the public to address the Board on any short non-agenda items that are within the subject matter jurisdiction of the District. No discussion or action can be taken on matters not listed on the agenda, per the Brown Act.)
- 6) **ADOPTION OF THE CONSENT CALENDAR** (Any item can be removed to be discussed and considered separately upon request. Comments and questions from members of the public, staff or Board can be taken when the comment does not necessitate separate action.)
  - a) Approve Special Board Meeting Minutes: July 5, 2019
  - b) Approve Current Consent for Claims
  - c) Review Receivables/Shut Offs Report
  - d) Ministerial Correction to Salary Ranges.
- 7) **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION**
- 8) **ITEMS FOR BOARD ACTION**
  - a) **Finances.** Discussion and possible action regarding the District's financials. *AM McBride*
    - i) June & July Preliminaries
    - ii) Cash Flow
    - iii) Budget Variance Tracking
    - iv) Property Tax Allocation. Discussion and possible action.
    - v) Interfund Loan to Snow Removal from Electric. Discussion and possible action
  - b) **Snow Removal for Driveways.** Discussion and possible adoption of the snow removal contract pricing for Private Driveways. *GM Christeson*

- c) **Debt Policy Guidelines.** Discussion and possible adoption of Policy 390, Debt Policy Guidelines. *GM Christeson*
- d) **Performance Reporting & Aquifer Levels.** Discussion. *OM Benson*
- e) **General Manager Objectives FY 2019/20.** Discussion & possible action. *GM Christeson*
- f) **Employee Handbook.** Discussion & possible adoption. *GM Christeson*
- g) **Renewable Electricity/Propane Options.** Discussion & possible action. *BM Epstein*
- 9) **GENERAL MANAGER'S REPORT** (Discussion may take place; however, no action will be taken.)
- 10) **OPERATIONS REPORT** (Discussion may take place; however, no action will be taken.)
- 11) **STANDING COMMITTEE REPORTS**
- 12) **TEMPORARY ADVISORY COMMITTEE REPORTS**
- 13) **GENERAL DISCUSSION** Opportunity for Board Members to ask questions for clarification, provide information to Staff, Committee updates, request Staff to report back on a matter, or to direct Staff to place a matter on a subsequent agenda.
- 14) **CLOSED SESSION**
  - a) Closed session regarding employee performance reviews and merit increases.
    - i) Government Code § 54597(b)
- 15) **ADJOURNMENT**

The next Special Board Meeting is scheduled for Friday, August 30, 2019 at 5:00PM

  
Kirkwood Meadows PUD  
Jessica Gillies, Clerk of the Board

The Kirkwood Meadows Public Utility District Board of Directors regularly meets the second Saturday of each month. A complete Agenda packet is available for review at the meeting and at the District office during the hours of 8:00 a.m. and 4:30 p.m. Monday through Friday. This meeting is recorded and broadcast over Volcano Community Channel 19 and on the internet at [www.kmpud.com](http://www.kmpud.com). Items on the Agenda are numbered for identification purposes only and will not necessarily be considered in the order in which they appear. Designated times are for particular items only. Public Hearings will not be called to order prior to the time specified but may occur slightly later than the specified time.

Public participation is encouraged. Public comments on items appearing on the Agenda will be taken at the same time the Agenda items are heard; comments should be brief and directed to the specifics of the item being considered. Please provide the Clerk of the Board with a copy of all written materials presented at the meeting. Comments on items not on the Agenda can be heard during "Comments from the Audience"; however, action cannot be taken on items not on the Agenda.

Backup materials relating to an open session item on this Agenda, which are not included with the Board packet, will be made available for public inspection at the same time they are distributed or made available to the Board, and can be viewed at the District office, at the Board meeting and upon request to the Clerk of the Board.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District at (209) 258-4444, by email at [jgillies@kmpud.com](mailto:jgillies@kmpud.com). Requests must be made as early as possible, and at least two business days before the meeting.