



AGENDA
REGULAR BOARD MEETING
Saturday, April 14, 2018 – 8:00 A.M.
District Board Room, Community Services Building
33540 Loop Road, Kirkwood, CA 95646

Standish O'Grady, Treasurer
Eric Richert, Vice President

BOARD MEMBERS
Geoffrey Smith, President


Peter Dornbrook, Secretary
Robert Epstein, Assistant Secretary

- 1) **CALL TO ORDER** *President Smith*
- 2) **ROLL CALL** *Secretary Dornbrook*
- 3) **ANNOUNCEMENTS** *General Manager Christeson*
- 4) **COMMENTS FROM THE AUDIENCE** (This is an opportunity for members of the public to address the Board on any short non-agenda items that are within the subject matter jurisdiction of the District. No discussion or action can be taken on matters not listed on the agenda, per the Brown Act.)
- 5) **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR** (For purposes of the Brown Act, all Action and Consent items listed give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.)
- 6) **ADOPTION OF THE CONSENT CALENDAR** (Any item can be removed to be discussed and considered separately upon request. Comments and questions from members of the public, staff or Board can be taken when the comment does not necessitate separate action.)
 - a) Approve Regular Board Meeting Minutes: February 3, 2018
 - b) Approve Special Board Meeting Minutes: March 5, 2018
 - c) Approve Current Consent for Claims
 - d) Approve Updated Committee Charters
 - e) Approve RCI District Engineer Contract
 - f) Review Receivables/Shut Offs Report
 - g) Approve "Thank You" Letter to Former District Engineer Michelle Gamble
- 7) **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION**
- 8) **ITEMS FOR BOARD ACTION**
 - a) **Finances.** Discussion and possible action regarding the District's financials. *AM McBride*
 - i) January & February Actuals
 - ii) March Preliminary Financials
 - iii) Cash Flow
 - iv) Budget Variance TrackingLead: Finance Committee

- b) **Fiscal Year 2018/2019 Budget.** *AM McBride*
 - i) Presentation of draft budget.
 - c) **Performance Reporting & Aquifer Levels.** Discussion of efficiencies/ losses of each Department and production well levels. *AM Benson*
 - d) **Wastewater System Feasibility Study.** *GM Christeson*
 - i) Discussion regarding report prepared by Howard Hoffman, P.E.
 - ii) Discussion and possible action regarding Requests for Proposals received for Feasibility Study.
 - e) **Greenhouse Gas Auction Profit Allocation.** Discussion and possible action for 2016 and 2017 Profit Allocation. *AM Benson*
Lead: Finance Committee
 - f) **Purchasing Policy.** Discussion and possible update to Purchasing Policy. *GM Christeson*
 - g) **SB 623.** Discussion and possible action on SB 623 which proposes a statewide tax on drinking water.
 - h) **Mello Roos Escrow.** Discussion and possible action of partial release of the Mello Roos escrow per Section 7 of the Collateral and Cross Default Agreement.
 - i) **Electric Operation and Maintenance Review.** Discussion and review of RUS Form 300 – Operation and Maintenance Review and Evaluation. *AM Benson*
 - j) **Communications Policy.** Discussion and possible action on management of public communications. *Chair Smith*
- 9) **GENERAL MANAGER REPORT** (Discussion may take place; however, no action will be taken.)
- 10) **OPERATIONS REPORT** (Discussion may take place; however, no action will be taken.)
- 11) **STANDING COMMITTEE REPORTS**
- 12) **TEMPORARY ADVISORY COMMITTEE REPORTS**
- a) **Fire Services Funding.** Update of discussion, process and potential costs.
- 13) **GENERAL DISCUSSION** Opportunity for Board Members to Ask Questions for Clarification, Provide Information to Staff, Committee Updates, Request Staff to Report Back on a Matter, or to Direct Staff to Place a Matter on a Subsequent Agenda.
- 14) **CLOSED SESSION**
- a) Closed session significant exposure to litigation involving one potential case concerning the KMPUD/PG&E Interconnection Agreement
 - i) Government Code section § 54956.9(d)(2)

15) ADJOURNMENT

(The next Regular Board Meeting is scheduled for Saturday, May 12, 2018 at 8:00 a.m.)



Kirkwood Meadows PUD
Jessica Austin, Clerk of the Board

The Kirkwood Meadows Public Utility District Board of Directors regularly meets the second Saturday of each month. A complete Agenda packet is available for review at the meeting and at the District office during the hours of 8:00 a.m. and 4:30 p.m. Monday through Friday. This meeting is recorded and broadcast over Volcano Community Channel 19 and on the internet at www.kmpud.com. Items on the Agenda are numbered for identification purposes only and will not necessarily be considered in the order in which they appear. Designated times are for particular items only. Public Hearings will not be called to order prior to the time specified, but may occur slightly later than the specified time.

Public participation is encouraged. Public comments on items appearing on the Agenda will be taken at the same time the Agenda items are heard; comments should be brief and directed to the specifics of the item being considered. Please provide the Clerk of the Board with a copy of all written materials presented at the meeting. Comments on items not on the Agenda can be heard during "Comments from the Audience"; however, action cannot be taken on items not on the Agenda.

Backup materials relating to an open session item on this Agenda, which are not included with the Board packet, will be made available for public inspection at the same time they are distributed or made available to the Board, and can be viewed at the District office, at the Board meeting and upon request to the Clerk of the Board.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District at (209) 258-4444, by email at jaustin@kmpud.com. Requests must be made as early as possible, and at least two business days before the meeting.

The Kirkwood Meadows Public Utility District is an Equal Opportunity Provider and Employer