



BOARD OF DIRECTORS
KIRKWOOD MEADOWS PUBLIC UTILITY DISTRICT
33540 Loop Rd., P.O. Box 247, Kirkwood, CA 95646
Telephone (209) 258-4444

REGULAR MEETING OF THE BOARD OF DIRECTORS
Friday, September 9, 2022 – 2:00 PM

BOARD MEETING MINUTES

John Schroeder, Vice President
Peter Dornbrook, Secretary

BOARD MEMBERS
Robert Epstein, President

Doug Mitarotonda, Treasurer
Bertrand Perroud, Asst. Secretary

Under provisions of Assembly Bill No. 361 and authorization of the Kirkwood Meadows Public Utility District Board of Directors to hold meetings remotely, this meeting took place via a hybrid of in-person and video/teleconference.

1. CALL TO ORDER

President Epstein

Determining a quorum present, President Epstein called the meeting to order at 2:00 PM.

2. ROLL CALL

Secretary Dornbrook

Board of Directors Present:	President Epstein, Directors, Dornbrook, Perroud, and Schroeder
Board of Directors Present via Zoom:	Director Mitarotonda
Board of Directors Absent:	None
Staff Present:	General Manager Christeson, Administrative Manager McBride, Electric/Propane Supervisor Baggett
Others Present and via Zoom:	KMR General Manager Matt Jones, Caroline Scott, Howard Hoffman, Amador County Supervisor Jeff Brown

3. ANNOUNCEMENTS

General Manager Christeson

General Manager Christeson wished California a Happy Birthday and welcomed members of the public to the September 9, 2022 Regular Board meeting. If members of the public appearing remotely would like to make a comment, they must use the raise your hand function on Zoom. All votes will be taken by roll call vote.

4. CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR

None

5. COMMENTS FROM THE AUDIENCE

Howard Hoffman asked that his August 12, 2022 email be included in the next Board packet.

6. WRITTEN COMMENTS FROM THE PUBLIC

None

7. ADOPTION OF CONSENT CALENDAR

- a. Approve August 12, 2022 Regular Minutes
- b. Re-authorize AB 361 Teleconference Meetings
- c. Approve Current Consent for Claims
- d. Approve Receivables / Offs Report

Director Dornbrook motioned to adopt the Consent Calendar as presented. Director Schroeder seconded the motion, and it carried by the following roll call vote:

AYES: President Epstein, Directors Dornbrook, Mitarotonda, Perroud, and Schroeder

NOES: None

ABSENT: None

ABSTAINING: None

8. CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION / ACTION:

None

9. ITEMS FOR BOARD ACTION

- a. **Finances.** Discussion and possible action regarding the District's financials. *AM McBride*
 - i. **August Preliminaries.** Preliminary August 2022 Revenues were presented and the scheduled USDA RUS loan payoff. Discussion ensued.
- b. **Performance Reporting and Aquifer Levels.** Discussion and possible action. *GM Christeson*
Performance Reporting for each department and Aquifer Levels for August 2022, including 2021/22 Fiscal Year-End totals were provided. Discussion ensued.
- c. **Snow Removal ACH Discount.** Discussion and possible action. *GM Christeson*

Staff and the Finance Committee's intent was that the ACH incentive was to be implemented Fiscal Year 2022/23. The motion at the August Board meeting included the ACH discount with the billing frequency portion of the recommendation for implementation in Fiscal Year 2023/24. Discussion ensued.

Director Perroud motioned that the ACH incentive be 1% and for only the first year the HOA signs up; the motion died for lack of a second.

Director Schroeder motioned that the ACH incentive be 2.5%, not to exceed \$1,000, and for only the first year the HOA signs up. President Epstein seconded the motion, and it carried by the following roll call vote:

AYES: President Epstein, Directors Dornbrook, Mitarotonda, and Schroeder

NOES: Director Perroud

ABSENT: None

ABSTAINING: None

10. GENERAL MANAGER'S REPORT

General Manager Christeson reported on:

- Recent heatwave, CAISO grid stress, and District load shedding
- Tri-TAC Loop Road improvements
- New Administrative Manager
- Meadows Unit #225 employee housing sale.

11. OPERATIONS REPORT

No report was provided.

12. STANDING COMMITTEE REPORT

- a. **Finance Committee**
Did not meet.
- b. **Operations Committee**
Update on new District chipper and recent Fire Webinar series.
- c. **Communications Committee**
Did not meet.
- d. **Planning Committee**
Did not meet.
- e. **Personnel Committee**
Did not meet.
- f. **LAFCO**
Did not meet.

13. TEMPORARY ADVISORY COMMITTEE REPORT

None

14. GENERAL DISCUSSION

Director Perroud discussed District utility rates for "weekenders" versus full-time residents.

Director Mitarotonda requested development of a method of tracking future board items and President Epstein suggested a publicly visible calendar.


The October meeting will be switched to either October 7 or 21, depending on audit completion.

Director Mitarotonda suggested updating the New Customer packet.

15. ADJOURNMENT

There being no further business, the meeting was adjourned at 2:45 PM.

(The next Special Board Meeting is to be determined.)



Erik Christeson, General Manager



Peter Dornbrook, Board Secretary
Kirkwood Meadows Public Utility District

