



**BOARD OF DIRECTORS  
KIRKWOOD MEADOWS PUBLIC UTILITY DISTRICT  
33540 Loop Rd., P.O. Box 247, Kirkwood, CA 95646  
Telephone (209) 258-4444**

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
Saturday, December 12, 2020 – 8:00 AM**

**BOARD MEETING MINUTES**

Robert Epstein, Vice President  
Peter Dornbrook, Secretary

**BOARD MEMBERS**  
Eric Richert, President

Standish O'Grady, Treasurer  
Bertrand Perroud, Assistant Secretary

**Due to mandates by the Governor and the Alpine and Amador County Health Officers to shelter in place and guidance from the CDC to minimize the spread of COVID-19, this meeting took place via video/teleconference.**

**1. CALL TO ORDER**

*President Richert*

Determining a quorum present, President Richert called the meeting to order at 8:01 am.

**2. ROLL CALL**

*Secretary Dornbrook*

Board of Directors Present via Zoom:  
Board of Directors Absent:  
Staff Present via Zoom:

President Richert, Directors Epstein, Dornbrook, and O'Grady  
Director Perroud  
General Manager Christeson, Assistant General Manager  
Ansel, Administrative Manager McBride, Operations Manager  
Benson

Others Present via Zoom:

Terry Woodrow, Alpine County Supervisor District 4, Mike  
Niccoli, Kirkwood Mountain Resort

**3. ANNOUNCEMENTS**

*General Manager Christeson*

General Manager Christeson welcomed members of the public to the December 12 Regular Board meeting. If members of the public would like to make a comment, they can use the raise your hand function on Zoom.

**4. CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR**

None

**5. COMMENTS FROM THE AUDIENCE**

None

**6. WRITTEN COMMENTS FROM THE PUBLIC**

None

**7. ADOPTION OF CONSENT CALENDAR**

**a. Regular Board Meeting Minutes: November 14, 2020**

Approve November 14, 2020 Regular Board Meeting Minutes

- b. **Current Consent for Claims**  
Approve Current Consent for Claims
- c. **Receivables / Shut Offs Report**  
Review Receivables /Shut Offs Report

Director Epstein motioned to adopt the Consent Calendar as presented. Director Dornbrook seconded the motion and it carried by the following roll call vote:

AYES: President Richert, Directors Epstein, Dornbrook, and O' Grady

NOES: None

ABSENT: Director Perroud

ABSTAINING: None

#### 8. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION / ACTION:**

None

#### 9. **ITEMS FOR BOARD ACTION**

- a. **Finances.** Discussion and possible action regarding the District's financials. *AM McBride*
  - i. **October Financials.** Administrative Manager McBride presented the Consolidated Balance Sheet. Total Operating Cash by Fund was presented noting Solid Waste is negative due to increased amount of Solid Waste over the summer. Combined Income Statement was presented noting Operating Revenues for October are down from plan and Year-to-Date Total Revenues are down from plan. Income Statements for each department were presented. Income Statement Comparison was presented for the month of October noting Commercial Revenue is down and Residential Revenue is up compared to 2019 revenues. Discussion ensued.
  - ii. **November Preliminaries.** November 2020 Preliminary Income Statement was presented noting Operating Revenues are down from plan. Discussion ensued.
  - iii. **Cash Flow.** Cash Flow through the month of November ended better than plan.
  - iv. **Budget Variance Tracking.** Known Budget Variances for Fiscal Year 2021 were updated.

Director Perroud arrived at the Board of Directors meeting at 8:11am.

- b. **Unfunded Liabilities** Discussion and possible action. *AM McBride*  
Administration Manager McBride detailed monthly payments to CalPERS to pay for the District's unfunded liabilities. Discussion ensued. Consensus is to maintain status quo.
- c. **Performance Reporting & Aquifer Levels** Update. *OM Benson*  
Operations Manager Benson presented Aquifer levels and Performance Reporting for each department for the month of November 2020. Discussion ensued.
- d. **Surplus Equipment.** Discussion and possible action. *OM Benson*  
Operations Manager Benson detailed the District's current surplus equipment list. Discussion ensued.

Director Dornbrook motioned to accept the District's surplus equipment list minus the Ambulance. President Richert seconded the motion and it failed by the following roll call vote:

AYES: President Richert, and Director Dornbrook

NOES: Directors Epstein, Perroud, and O'Grady

ABSENT: None

ABSTAINING: None

Director Epstein motioned to accept the District's surplus equipment list as presented. Director O'Grady seconded the motion and it carried by the following roll call vote:

AYES: President Richert, Directors O'Grady, Epstein, and Perroud

NOES: Director Dornbrook

ABSENT: None

ABSTAINING: None

- e. **Renewable Energy Resources Procurement Plan.** Discussion and possible action.  
*OM Benson*

Operations Manager Benson presented the Renewable Energy Resources Procurement Plan for Compliance Period 3, 2017-2020. Discussion ensued.

Staff recommends that the Board adopt Resolution 20-15, Power Energy Resources Procurement Plan

Director Epstein motioned to adopt Resolution 20-15 Power Renewable Energy Resources Procurement Plan Compliance Period 3 (2017-2020) Pursuant to Public Utilities Code §399.30(a).

Director Perroud seconded the motion and it carried by the following roll call vote:

AYES: President Richert, Directors O'Grady, Epstein, Dornbrook and Perroud

NOES: None

ABSENT: None

ABSTAINING: None

## 10. **GENERAL MANAGER'S REPORT**

*GM Christeson*

General Manager Christeson reported on:

- Electric and Propane Meter Protection.
- Driveway Snow Removal.
- ACWA Virtual Conference.
- Region 3 ACWA Board Meeting.
- Meeting with USDA (United States Department of Agriculture) Rural Development representative.
- Cal ISO (California Independent System Operator) Requirements.

## 11. **OPERATIONS REPORT**

Assistant General Manager Ansel reported on:

- Assistant to Firefighter Grant (AFG).
- Fire Department Radio Communications.
- ACWA JPIA Leadership Course.

## **12. STANDING COMMITTEE REPORT**

### **a. Finance Committee**

Director O'Grady reported on Committee discussions regarding:

- Wood Chipping planning for 2020/21.
- Electric Rates.
- Fiscal Year 2021/22 Budgeting
- General Manager Goals and Objectives mid-year review.

### **b. Planning Committee**

Director Perroud reported on Committee discussions regarding:

- General Manager Goals and Objectives mid-year review.
- Propane Service

### **c. Operations Committee**

All items were covered.

### **d. Communications Committee**

Director Epstein reported on Committee discussions regarding:

- Website Review.
- Customer Survey Newsletter Article.
- Snow Removal drive time test and communications.

### **e. Personnel Committee**

Did not meet.

President Richert noted there is an opening on the Communications Committee due to the departure of Cheryl Stern.

President Richert noted Kirkwood Resorts General Manager, Matt Jones recommended three Vail employees to join District Committees which will be on the Consent calendar next month.

## **13. TEMPORARY ADVISORY COMMITTEE REPORT**

President Richert detailed the formation of a new Ad-hoc Committee. The OGALS (Office of Grants and Local Services) Ad-hoc Committee will be chaired by Director Dornbrook and operate as needed from January 2021 through March 2021. Director Richert appointed KMPUD Staff Member, Tommy Baggett, Vail Resorts representative, Dan Deemer, and Community Members Anh Oppenheimer, and Carolina Walbrun to be members of the OGALS Ad-hoc Committee.

## **14. GENERAL DISCUSSION**

Director O'Grady announced his retirement from the KMPUD Board of Directors, effective Friday, December 18, 2020. Discussion ensued.

President Richert inquired about new staff members receiving a cell phone reimbursement which are seasonal snow removal operators.

**15. CLOSED SESSION**


- a) Closed Session Regarding Fringe Benefits**
  - i. Government Code § 54957.6**

President Richert reported the Board met in Closed Session to discuss Fringe Benefits and confirmed a 1% of salary bonus for staff, as budgeted.

**16. ADJOURNMENT**

There being no further business, the meeting was adjourned at 9:56am.

*(The next Special Board Meeting is Saturday, January 23, 2021 at 8:00am)*

  
\_\_\_\_\_  
Jessica Gillies, Clerk of the Board

  
\_\_\_\_\_  
Peter Dornbrook, Board Secretary  
Kirkwood Meadows Public Utility District