



BOARD OF DIRECTORS  
KIRKWOOD MEADOWS PUBLIC UTILITY DISTRICT  
33540 Loop Rd., P.O. Box 247, Kirkwood, CA 95646  
Telephone (209) 258-4444

**EMERGENCY MEETING OF THE BOARD OF DIRECTORS**  
**Friday, August 30, 2019 – 6:00PM**

**EMERGENCY BOARD MEETING MINUTES**

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Eric Richert, Vice President  
Peter Dornbrook, Secretary

**BOARD MEMBERS**  
Geoff Smith, President

Standish O'Grady, Treasurer  
Robert Epstein, Assistant Secretary

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**1. CALL TO ORDER**

*President Smith*

Determining a quorum present, President Smith called the meeting to order at 6:15pm.

**2. ROLL CALL**

*Secretary Dornbrook*

Board of Directors Present:

President Smith, Directors Richert, Dornbrook, O'Grady and Epstein

Staff Present:

General Manager Erik Christeson, Assistant General Manager Ansel, Operations Manager Brandi Benson, Administrative Manager Kelly McBride, Clerk of the Board Jessica Gillies, and Technology Specialist Drew Meteer

Others Present:

Frank Dixon (Kirkwood Property Services), Terry Woodrow (Alpine County Supervisor), Caroline Scott (Kirkwood Community Association)

**3. T-1 Communication Line Repair Project**

*General Manager Christeson*

Due to the timing of the next Board meeting and in the interest of completing the project as soon as possible and before winter, General Manager Christeson detailed the need to authorize the General Manager to issue the Notice of Award and Notice to Proceed for the T-1 Communication Line Repair Project provided the lowest, responsive, responsible bid does not exceed the budgeted amount by more than 25%.

Director Dornbrook motioned to authorize the General Manager to issue a Notice of Award and Notice to Proceed for the T-1 Communication Line Repair Project provided the lowest, responsive, responsible bid does not exceed the budget by more than 25%. Director Epstein seconded the motion and it carried by the following voice vote:

AYES: President Smith, Directors Richert, Epstein, Dornbrook, and O'Grady


NOES: None

ABSENT: None

ABSTAINING: None

9. ADJOURNMENT

There being no further business, the meeting was adjourned at 6:18pm.  
(The next Regular Board Meeting is Saturday, October 12, 2019 at 8:00am)

  
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Jessica Gillies, Clerk of the Board

  
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Peter Dornbrook, Board Secretary  
Kirkwood Meadows Public Utility District