



**BOARD OF DIRECTORS**  
**KIRKWOOD MEADOWS PUBLIC UTILITY DISTRICT**  
33540 Loop Rd., P.O. Box 247, Kirkwood, CA 95646  
Telephone (209) 258-4444

**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**Saturday, June 12, 2021 – 8:00 AM**

**BOARD MEETING MINUTES**

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Robert Epstein, Vice President  
Peter Dornbrook, Secretary

**BOARD MEMBERS**  
Eric Richert, President

John Schroeder, Director  
Bertrand Perroud, Assistant Secretary

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**Due to mandates by the Governor and the Alpine and Amador County Health Officers to shelter in place and guidance from the CDC to minimize the spread of COVID-19, this meeting took place via video/teleconference.**

**1. CALL TO ORDER**

*President Richert*

Determining a quorum present, President Richert called the meeting to order at 8:00am

**2. ROLL CALL**

*Secretary Dornbrook*

Board of Directors Present via Zoom: President Richert, Directors Epstein, Dornbrook, Perroud, and Schroeder  
Staff Present via Zoom: General Manager Christeson, Assistant General Manager Ansel, Administrative Manager McBride, Operations Manager Benson  
Others Present via Zoom: Severin Borenstein, Reid Bennet, Howard Hoffman, Anne-Flore Dwyer, Rae Charos, Adam Brand, Peter Young, Terry Woodrow, Alpine County Supervisor District 4

**3. ANNOUNCEMENTS**

*General Manager Christeson*

General Manager Christeson welcomed members of the public to the June 12, 2021 Regular Board meeting. If members of the public would like to make a comment, they can use the raise your hand function on Zoom. All votes will be taken by roll call vote.

**4. CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR**

None

**5. COMMENTS FROM THE AUDIENCE**

None

**6. WRITTEN COMMENTS FROM THE PUBLIC**

None

**7. ADOPTION OF CONSENT CALENDAR**

- a. **May 8, 2021 Regular Board Meeting Minutes and May 22, 2021 Special Board Meeting Minutes**  
Approve May 8, 2021 Regular Board Meeting Minutes and May 22, 2021 Special Board Meeting Minutes
- b. **Current Consent for Claims**  
Approve Current Consent for Claims
- c. **Receivables/Shut Offs Report**  
Approve Receivables/Shut Offs Report
- d. **Appoint Pamela Hyde to the Communications Committee**  
Approve Appointment of Pamela Hyde to the Communications Committee

Director Epstein motioned to adopt the Consent Calendar as presented. Director Perroud seconded the motion and it carried by the following roll-call vote:

AYES: President Richert, Directors Epstein, Dornbrook, Perroud, and Schroeder

NOES: None

ABSENT: None

ABSTAINING: None

**8. CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION / ACTION:**

None

**9. PUBLIC HEARING**

- a) **Proposed Changes to Electric Rates and Rate Structure and Possible Adoption of Ordinance 21-02 Revising Electric Rates and Rate Structure.** Discussion and possible action.  
*GM Christeson*

President Richert opened the Public Hearing at 8:04 AM, regarding Proposed Changes to Electric Rates and Rate Structure and Possible Adoption of Ordinance 21-02 Revising Electric Rates and Rate Structure. The Public Hearing procedure and process for receiving public comments was outlined.

Director Epstein detailed the Electric Department's Budget and the allocation of property taxes to cover non-cash expenses in order to meet requirements of RUS (Rural Utility Service) Loan Covenants.

Director Epstein introduced Severin Borenstein, Professor of Business Administration and Public Policy at the U.C. Berkeley Haas School of Business and Member of the Board of Directors of California ISO (California Independent System Operator). Professor Borenstein provided an overview of California electric rates in relation to the District's electric rate structure.

Operations Manager Benson detailed the District's electric rate setting process including consideration of debt service requirements and equitably allocating fixed costs across all customers.

Director Epstein detailed the method used to equitably allocate fixed costs across all customers including solar net metering customers. A comparison between the cost of propane use versus electricity use was provided. Operations Manager Benson gave an overview of the District's voluntary 100% Renewable Electricity and 100% Carbon Offset Program and provided an alternate electric rate that would provide 100% renewable electricity for all customers.

General Manager Christeson detailed additions to the Electric Rate Study.

President Richert opened the Public Hearing for public comment. Written comments from the public were received prior to the Public Hearing and included in the meeting Packet. Public provided comments.

Director Dornbrook motioned to close the Public Hearing. Director Epstein seconded the motion and it carried by the following roll-call vote:

AYES: President Richert, Directors Epstein, Dornbrook, Perroud, and Schroeder

NOES: None

ABSENT: None

ABSTAINING: None

Board discussion ensued. Board consensus direction to Staff was to model the following changes to the Electric Rate Study, to be discussed at a Special Board of Directors meeting taking place on Monday, June 28, 2021:

- A \$127 Base Rate with a \$0.22 cent Usage Rate to account for reduced property tax revenue.
- Change solar ROI period from 5 to 7 years.
- Include 100% RECs in all models
- Define four proposed Base Rate and Usage Plans.

#### **10. ITEMS FOR BOARD ACTION**

- a. **Finances.** Discussion and possible action regarding the District's financials. *AM McBride*

Finances is deferred to the next Regular Board meeting scheduled to take place on Saturday, July 10, 2021 at 8:00 AM.

- b. **Fiscal Year 2021/2022 Budget.** Discussion and possible action. *AM McBride*

Director Perroud summarized Planning Committee discussions regarding the cost of installing Electric Vehicle charging stations in Kirkwood. Discussion ensued.

- c. **Policy 380 – Investments.** Discussion and possible action. *AM McBride*

General Manager Christeson presented the annual reporting and review of the District's investment program. The Finance Committee has reviewed and concurs with Staff recommendations to continue the use of the Local Agency Investment Fund (LAIF) for the District's Investment Program.

Director Epstein motioned to adopt the Annual Reporting and Review of the District's Investment Program as presented. Director Schroeder seconded the motion and it carried by the following roll-call vote:

AYES: President Richert, Directors Epstein, Dornbrook, Perroud, and Schroeder

NOES: None

ABSENT: None

ABSTAINING: None

- d. **Schedule of Fees & Miscellaneous Fees.** Discussion and possible action. *GM Christeson*

General Manager Christeson presented an update to the District's Connection Fees and Services Schedule and Miscellaneous Fees Schedule. The Finance Committee has reviewed and recommends adoption of the updated Schedule of Fees and Miscellaneous Fees as presented.

Director Dornbrook motioned to adopt the Schedule of Fees and Miscellaneous Fees as presented. President Richert seconded the motion and it carried by the following roll-call vote:

AYES: President Richert, Directors Epstein, Dornbrook, Perroud, and Schroeder

NOES: None

ABSENT: None

ABSTAINING: None

- e. **Performance Reporting and Aquifer Levels.** Update. *OM Benson*

Performance Reporting and Aquifer Levels is deferred to the next Regular Board meeting scheduled to take place on Saturday, July 10, 2021 at 8:00 AM.

- f. **KMPUD Power Source Disclosures.** Discussion and possible action. *OM Benson*

Operations Manager Benson summarized the annual California Energy Commission requirement that the Board review and approve the Power Content Label, disclosing the sources of energy that are used to provide the District's electric services. The 2020 Power Source Disclosure Report and Power Content Label was presented. The Finance Committee has reviewed the 2020 Power Source Disclosure and Power Content Label and recommends approval.

Director Epstein motioned to approve the 2020 Power Source Disclosure Report and Power Content Label as presented. Director Perroud seconded the motion and it carried by the following roll-call vote:

AYES: President Richert, Directors Epstein, Dornbrook, Perroud, and Schroeder

NOES: None

ABSENT: None

ABSTAINING: None

- g. **Chipping Program.** Discussion and possible action. *AGM Ansel*

Assistant Manager Ansel presented the history of the District's Chipping Program and current mechanical problems with the District's woodchipper. Alternative options for green waste disposal were presented including providing a Green Waste Container at the District's Transfer Station located on Loop Road. The Finance Committee has reviewed and recommends providing a Green Waste Container at the District's Transfer Station located on Loop Road. Discussion ensued. President Richert noted that operational logistics of the transfer of green waste from the homeowner's property to the Green Waste container at the District's transfer station need to be worked out.

President Richert motioned to provide a Green Waste Container located at the District's Transfer on Loop Road for homeowner use to dispose of green waste, two times this fiscal year, provided operational logistics are resolved. Director Perroud seconded the motion and it carried by the following roll-call vote:

AYES: President Richert, Directors Epstein, Dornbrook, Perroud, and Schroeder

NOES: None

ABSENT: None

ABSTAINING: None

- h. **Board Election.** Discussion and possible action. *GM Christeson*

General Manager Christeson summarized the upcoming District Election taking place on November 2, 2021.

Director Perroud motioned to approve Resolution 21-09 Declaring A General District Election. Director Schroeder seconded the motion and it carried by the following roll-call vote:

AYES: President Richert, Directors Epstein, Dornbrook, Perroud, and Schroeder

NOES: None

ABSENT: None

ABSTAINING: None

- i. **Snow Removal.** Discussion and possible action. *GM Christeson*

General Manager Christeson summarized previous Board direction and detailed the Fiscal Year 2021/2022 Snow Removal Budget. Discussion ensued.

Director Perroud motioned to approve the Fiscal Year 2021/2022 Snow Removal Budget as presented. Director Epstein seconded the motion and it carried by the following roll-call vote:

AYES: President Richert, Directors Epstein, Dornbrook, Perroud, and Schroeder

NOES: None

ABSENT: None

ABSTAINING: None

**10. GENERAL MANAGER'S REPORT** *GM Christeson*

General Manager Christeson reported on:

- Wastewater Treatment Plant Project.

**11. OPERATIONS REPORT**

None

**12. STANDING COMMITTEE REPORT**

None

**13. TEMPORARY ADVISORY COMMITTEE REPORT**

None

**14. GENERAL DISCUSSION**

A Special Board of Directors Meeting and Public Hearing will take place on Monday, June 28 at 3:00 PM in order to continue discussions regarding Electric Rates and Rate Structure and Possible Adoption of Ordinance 21-02 Revising Electric Rates and Rate Structure.

**15. ADJOURNMENT**

There being no further business, the meeting was adjourned at 12:30 PM.

*(The next Special Board Meeting is Saturday, June 28, 2021 at 3:00 PM)*



Jessica Gillies, Clerk of the Board



Peter Dornbrook, Board Secretary  
Kirkwood Meadows Public Utility District