



KIRKWOOD MEADOWS
PUBLIC UTILITY DISTRICT

BOARD OF DIRECTORS
KIRKWOOD MEADOWS PUBLIC UTILITY DISTRICT
Main Location:
33540 Loop Rd., P.O. Box 247, Kirkwood, CA 95646
Telephone (209) 258-4444

SPECIAL MEETING OF THE BOARD OF DIRECTORS
Monday, June 9, 2023 – 2:00 PM

BOARD MEETING MINUTES

John Schroeder, Vice President
Peter Dornbrook, Secretary

BOARD MEMBERS
Robert Epstein, President

Doug Mitarotonda, Treasurer
Bertrand Perroud, Asst. Secretary

Under provisions of Assembly Bill No. 361 and authorization of the Kirkwood Meadows Public Utility District Board of Directors to hold meetings remotely, this meeting took place via a hybrid of in-person and video/teleconference.

1. **CALL TO ORDER**

President Epstein

Determining a quorum present, President Epstein called the meeting to order at 2:01 PM.

2. **ROLL CALL**

Secretary Dornbrook

Board of Directors Present:

President Epstein, Directors Perroud, Dornbrook

Board of Directors Present via Zoom:

Directors Schroeder, Mitarotonda.

Board of Directors Absent:

None

Staff Present:

General Manager Christeson, Assistant General Manager Ansel, Operations Manager Benson, Brittnie Morris.

Others Present and via Zoom:

Peter Catalano, Andrew, Anne-Flore Dwyer, Colin Haubrich, Connie Benz, Jessica, Kacy Campbell, Ken Sorey, Larry Parker, Matt Jones, Pamela Hyde, Richard Kettles, Sheryl Boyd, Terry Woodrow, Bruce, Jack Longinotti, John Reiter, Norm, Dan Andes Eric Richert, Teola Tremayne, Sheryl Boyd, Sharon, Sandy Goldberg, Klaus Leitenbauek, Chris Tucher, Stuart Grunow, Rachel Reichenbach.

3. **ANNOUNCEMENTS**

General Manager Christeson

General Manager Christenson welcomed everyone to the June 9th, 2023, Board meeting and noted that if anybody would like to comment during the meeting to please use the raise your hand function.

4. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR**

None

5. **COMMENTS FROM THE AUDIENCE**

Jay Dwyer commented on Measure E.

Lance Lewis commented on meter shed enclosures.

6. WRITTEN COMMENTS FROM THE PUBLIC

Written comments from the public were acknowledged.

7. ADOPTION OF CONSENT CALENDAR

- a. **Approve May 1st, 2023, Board Meeting Minutes**
Approve May 1st, 2023, Board Meeting Minutes
- b. **Re-Authorize AB 361 Teleconference Meetings.**
Re-Authorize AB 361 Teleconference Meetings.
- c. **Approve Current Consent for Claims.**
Approve current consent for claims.

Director Mitarotonda motioned to approve Item 7.a, 7b., 7.c., Director Dornbrook seconded the motion, and it carried by the following roll call vote:

AYES: President Epstein, Directors Schroeder, Mitarotonda, Perroud, Dornbrook.

NOES: None

ABSENT: None

ABSTAINING: None

8. CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION / ACTION:

None.

9. ITEMS FOR BOARD ACTION

- a. **FY 2023-24 Budget Assumptions.** Discussion & possible Action *GM Christeson*
General Manager Christeson gave an overview of the budget assumptions. Discussion ensued.

Director Mitarotonda made a motion to approve the FY 2023-2024 Budget Assumptions, Director Perroud seconded the motion, and it carried by the following roll call vote:

AYES: President Epstein, Directors Schroeder, Mitarotonda, Perroud, Dornbrook.

NOES: None

ABSENT: None

ABSTAINING: None

- b. **FY 2023-24 Operations Budget.** Discussion & possible action. *GM Christeson*
General Manager Christeson brought forward the operations budget. Discussion ensued.

Director Dornbrook Made a motion to approve the FY 2023-2024 Operations Budget, Director Schroeder seconded, and it carried by the following roll call vote:

AYES: President Epstein, Directors Schroeder, Mitarotonda, Perroud, Dornbrook.

NOES: None

ABSENT: None

ABSTAINING: None

- c. **FY 2023-24 Capital Budget.** Discussion & possible action. *GM Christeson*
General Manager Christeson Brought forward the 2023-2024 capital budget. Discussion ensued.

President Epstein Made a motion to approve the FY 2023-2024 Capital Budget, Director Dornbrook seconded, and it carried by the following roll call vote:

AYES: President Epstein, Directors Schroeder, Mitarotonda, Perroud, Dornbrook.
NOES: None

ABSENT: None

ABSTAINING: None

Item g. was brought forward for discussion at 3:32 PM.

- g. **Measure E – Fire Department Staffing, Budget, & Survey Results. (To be heard at 3:30 PM, or as Reasonably close as can be accommodated.)** Discussion & possible action *President Epstein*
President Epstein gave an overview of Measure E. Discussion ensued.

The board consensus was to proceed with Option 3; commit to no more than 700,000 in Fiscal Year 2024 if measure E passes; 1.1 million in Fiscal Year 2025; investigate an RMA amendment to reevaluate the benefit assessment methodology regarding parking and implement a policy for public participation in reviewing and setting the annual tax.

Director Mitarotonda made a motion to proceed as noted above if Measure E passes. Director Schroeder seconded the motion, and it carried by the following row call vote:

AYES: President Epstein, Directors Schroeder, Mitarotonda, Perroud, Dornbrook.

NOES: None

ABSENT: None

ABSTAINING: None

- d. **FY 2023-2024 Snow Removal Budget and HOA Allocations.** Discussion & possible action. *GM Christeson*

General Manager Christeson Brought forward the 2023-2024 Snow Removal Budget and HOA Allocations. Discussion ensued.

President Epstein Made a motion to approve the FY 2023-2024 Snow Removal Budget and HOA allocations using the 3-year average, Director Dornbrook seconded, and it carried by the following roll call vote:

AYES: President Epstein, Directors Schroeder, Mitarotonda, Perroud, Dornbrook.

NOES: None

ABSENT: None

ABSTAINING: None

- e. **Electric Interfund Fund Loans – Snow Removal.** Discussion & possible action. *GM Christeson*

General Manager Christeson gave an overview of the Electric interfund fund loans. Discussion ensued.

Director Dornbrook made a motion to approve the extension of the repayment period for the existing interfund loan. Director Mitarotonda seconded, and it carried by the following roll call vote:

AYES: President Epstein, Directors Schroeder, Mitarotonda, Perroud, Dornbrook.

NOES: None

ABSENT: None

ABSTAINING: None

All remaining agenda items were deferred to a subsequent meeting.

10. ADJOURNMENT

There being no further business, the meeting was adjourned at 5:47 pm

(The next Special Board Meeting is scheduled for Friday, July 14th, 2023, at 2:00 PM)


Brittnie Morris, Clerk of the Board


Peter Dornbrook, Board Secretary
Kirkwood Meadows Public Utility District