



BOARD OF DIRECTORS  
KIRKWOOD MEADOWS PUBLIC UTILITY DISTRICT  
33540 Loop Rd., P.O. Box 247, Kirkwood, CA 95646  
Telephone (209) 258-4444

**SPECIAL MEETING OF THE BOARD OF DIRECTORS  
Saturday, May 22, 2021 – 8:00 AM**

**BOARD MEETING MINUTES**

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Robert Epstein, Vice President  
Peter Dornbrook, Secretary

**BOARD MEMBERS**  
Eric Richert, President

John Schroeder, Director  
Bertrand Perroud, Assistant Secretary

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**Due to mandates by the Governor and the Alpine and Amador County Health Officers to shelter in place and guidance from the CDC to minimize the spread of COVID-19, this meeting took place via video/teleconference.**

**1. CALL TO ORDER**

*President Richert*

Determining a quorum present, President Richert called the meeting to order at 8:01am

**2. ROLL CALL**

*Secretary Dornbrook*

Board of Directors Present via Zoom: President Richert, Directors Epstein, Dornbrook, Perroud, and Schroeder  
Staff Present via Zoom: General Manager Christeson, Assistant General Manager Ansel  
Others Present via Zoom: Terry Woodrow, Alpine County Supervisor District 4, Jack Longinotti

**3. ANNOUNCEMENTS**

*General Manager Christeson*

General Manager Christeson welcomed members of the public to the May 22, 2021 Special Board meeting. If members of the public would like to make a comment, they can use the raise your hand function on Zoom. All votes will be taken by roll-call vote.

**4. CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR**

None

**5. COMMENTS FROM THE AUDIENCE**

None

**6. WRITTEN COMMENTS FROM THE PUBLIC**

None

**7. ITEMS FOR BOARD ACTION**

- a. **Fiscal Year 2021/2022 General Manager Objectives.** Discussion and possible action.  
*GM Christeson*

General Manager Christeson presented updated Fiscal Year 2021/2022 General Manager Objectives. Discussion ensued. Board consensus is to add an additional objective to Communications Committee General Manager Objectives to develop and deliver information on the Electric Rate Study electrification, and electric vehicle charging by June 2022.

Director Dornbrook motioned to accept Fiscal Year 2021/2022 General Manager Objectives as amended. Director Epstein seconded the motion and it carried by the following roll-call vote:

AYES: President Richert, Directors Epstein, Dornbrook, Perroud and Schroeder

NOES: None

ABSENT: None

ABSTAINING: None

- b. **Resolution 21-08 Adoption of Utility Physical Security Plan.** Discussion and possible action.  
*GM Christeson*

General Manager Christeson summarized the California State requirement that each Publicly Owned Utility develop and implement a Utility Physical Security Plan. The District's Utility Physical Security Plan was reviewed by Alpine County Sheriff's Office. Discussion ensued.

Director Dornbrook motioned to accept Resolution 21-08 Adopting a Utility Physical Security Plan Pursuant to California Public Utilities Commission Decision 19-01-018. Director Schroeder seconded the motion and it carried by the following roll-call vote:

AYES: President Richert, Directors Epstein, Dornbrook, Perroud and Schroeder

NOES: None

ABSENT: None

ABSTAINING: None

- c. **Snow Removal Fiscal Year 2021/2022 Budget.** Discussion and possible action.  
*GM Christeson*

General Manager Christeson presented Fiscal Year 2021/2022 Snow Removal Budget. Discussion ensued.

Director Epstein motioned to accept the Snow Removal Fiscal Year 2021/2022 Budget as presented. Director Schroeder seconded the motion and it carried by the following roll-call vote:

AYES: President Richert, Directors Epstein, Dornbrook, Perroud and Schroeder

NOES: None

ABSENT: None

ABSTAINING: None


Discussion ensued regarding Fiscal Year 2021/2022 Snow Removal Budget allocations. Board consensus is to assign 3% allocation to Lava Rock Lodge, use a 3-year average for calculation of contract amounts, and review the approved Fiscal Year 2021/2022 Snow Removal Budget in order to approve allocations at the June 12, 2021 Regular Board of Directors meeting.

9. ADJOURNMENT

There being no further business, the meeting was adjourned at 9:33 AM.

*(The next Regular Board Meeting is Saturday, June 12, 2021 at 8:00am)*

  
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Jessica Gillies, Clerk of the Board

  
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Peter Dornbrook, Board Secretary  
Kirkwood Meadows Public Utility District