



BOARD OF DIRECTORS
KIRKWOOD MEADOWS PUBLIC UTILITY DISTRICT
 33540 Loop Rd., P.O. Box 247, Kirkwood, CA 95646
 Telephone (209) 258-4444

REGULAR MEETING OF THE BOARD OF DIRECTORS
Saturday, February 13, 2021 – 8:00 AM

BOARD MEETING MINUTES

Robert Epstein, Vice President
 Peter Dornbrook, Secretary

BOARD MEMBERS
 Eric Richert, President

John Schroeder, Director
 Bertrand Perroud, Assistant Secretary

Due to mandates by the Governor and the Alpine and Amador County Health Officers to shelter in place and guidance from the CDC to minimize the spread of COVID-19, this meeting took place via video/teleconference.

1. **CALL TO ORDER** *President Richert*

2. **ROLL CALL** *Secretary Dornbrook*

Board of Directors Present via Zoom: President Richert, Directors Epstein, Dornbrook, Perroud, and Schroeder
 Staff Present via Zoom: General Manager Christeson, Assistant General Manager Ansel, Administrative Manager McBride, Operations Manager Benson
 Others Present via Zoom: Jeff Brown, Amador County Supervisor District 3, Terry Woodrow, Alpine County Supervisor District 4, Howard Hoffman, Doug Mitarotonda

3. **ANNOUNCEMENTS** *General Manager Christeson*

General Manager Christeson welcomed members of the public to the February 13, 2021 Regular Board meeting. If members of the public would like to make a comment, they can use the raise your hand function on Zoom. All votes will be taken by roll call vote.

4. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR**

Director Epstein requested to remove and defer Item 9d. Snow Removal – Driveways, to the March 13, 2021 Board Meeting.

Director Epstein motioned to adopt the February 13, 2021 Board of Directors Meeting Agenda as amended. Director Dornbrook seconded the motion and it carried by the following roll call vote:

- AYES: President Richert, Directors Epstein, Dornbrook, Perroud, and Schroeder
- NOES: None
- ABSENT: None
- ABSTAINING: None

5. COMMENTS FROM THE AUDIENCE

Jeff Brown, Amador County Supervisor District 3, announced COVID-19 vaccines are available for Amador County residents 70 years of age and older.

Terry Woodrow, Alpine County Supervisor District 4, announced COVID-19 vaccines are available for Alpine County Residents 65 years of age and older.

6. WRITTEN COMMENTS FROM THE PUBLIC

None

7. ADOPTION OF CONSENT CALENDAR

- a. **Current Consent for Claims**
Approve Current Consent for Claims
- b. **Receivables / Shut Offs Report**
Review Receivables / Shut Offs Report
- c. **Appointments to Committees**
Approve Appointments to Committees
- d. **Resolution 21-05 Updating Bank of the West Account Signatories**
Approve Resolution 21-05 Updating Bank of the West Account Signatories

Director Perroud motioned to adopt the Consent Calendar as presented. Director Epstein seconded the motion and it carried by the following roll-call vote:

AYES: President Richert, Directors Epstein, Dornbrook, Perroud, and Schroeder

NOES: None

ABSENT: None

ABSTAINING: None

8. CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION / ACTION:

None

9. ITEMS FOR BOARD ACTION

- a. **Finances.** Discussion and possible action regarding the District's financials. *AM McBride*
 - i. **December Financials.** Administrative Manager McBride presented the Consolidated Balance Sheet noting that Operating Cash is up from plan. Revenue Account by fund was presented and Administrative Manager McBride answered questions from the Board. Combined Income Statement was presented noting Operating Revenues for the month of December are down from plan, Year-to-Date Operating Revenues are down from plan, and Total Operating Revenues are up from plan. Discussion ensued.
 - ii. **January Preliminaries.** January 2021 Preliminary Income Statement was presented noting Operating Revenues are actuals. January 2021 Revenues are down from plan and Year-to-Date Revenues are down from plan. Discussion ensued.
 - iii. **Cash Flow.** Cash Flow for the month of January ended better than plan noting in February 2021 one (1) million dollars will be moved into the LAIF (Local Agency Investment Fund) Account.
 - iv. **Budget Variance Tracking.** Budget Variances were updated through January 2021. Discussion ensued.

- b. **Performance Reporting and Aquifer Levels.** Update. *OM Benson*

Operations Manager Benson presented Performance Reporting for each department for the month of January and Aquifer Levels for the month of January. Discussion ensued.

- c. **Resolution 21-03 Declining to Establish a Procurement Target for Energy Storage Systems for Kirkwood Meadows Public Utility District.** Discussion and Possible Action. *OM Benson*

Operations Manager Benson summarized California State requirements for each publicly owned electric utility (POU) to determine appropriate targets, if any, to procure viable and cost-effective energy storage systems. Upon analysis of the costs and benefits of various energy storage systems, Staff determined there is no commercially available energy storage technology that is feasible and cost-effective for the District at this time. Discussion ensued.

Director Dornbrook motioned to adopt Resolution 21-03 Declining to Establish a Procurement Target for Energy Storage Systems for Kirkwood Meadows Public Utility District. Director Epstein seconded the motion and it carried by the following roll-call vote:

AYES: President Richert, Directors Epstein, Dornbrook, Perroud, and Schroeder

NOES: None

ABSENT: None

ABSTAINING: None

- e. **Electric Rate Model.** Discussion and possible action. *Director Epstein & GM Christeson*

Director Epstein summarized Finance Committee discussions regarding proposed changes to the current Electric Base Rate. Various rate models and policy objectives for consideration were discussed. General Manager Christeson presented draft Electric Rate Model calculation options. Discussion ensued. The Finance Committee will bring back a final Electric Rate Study to the Board for consideration.

- f. **Resolution 21-04 Adopting Solid Waste Service Charges.** Discussion and possible action. *GM Christeson*

General Manager Christeson summarized the District's contract with ACES Waste (ACES) to facilitate solid waste removal and detailed ACES intent to increase solid waste removal rates, effective March 1, 2021. The proposed Solid Waste Usage Rate and Base Rate increase was presented. Director Epstein stated the Finance Committee recommends implementation of the Solid Waste Rate increase. Discussion ensued.

Director Schroeder motioned to adopt Resolution 21-04 Adopting Solid Waste Service Charges. Director Perroud seconded the motion and it carried by the following roll-call vote:

AYES: President Richert, Directors Epstein, Dornbrook, Perroud, and Schroeder

ABSTAINING: None

NOES: None

ABSENT: None

- g. **Ordinance 21-01 Concerning Propane and Electric Meter Protection and Point of Service Delivery.** Discussion and possible action. *GM Christeson*

General Manager Christeson summarized previous discussions, Committee and Board direction regarding Propane and Electric Meter Protection and presented draft Ordinance 21-01 Concerning Propane and Electric Meter Protection and Point of Service. Discussion ensued.

Director Dornbrook motioned to adopt Ordinance 20-01 Concerning Propane and Electric Meter Protection and Point of Service Delivery as presented. Director Epstein seconded the motion and it carried by the following roll-call vote:

AYES: President Richert, Directors Epstein, Dornbrook, and Schroeder

ABSTAINING: None

NOES: Director Perroud

ABSENT: None

- h. **Wastewater Treatment Plant Improvement Plant Project** - Notice of District's intent to file Notice of Exemption and other associated environmental documents necessary in association with this project. *GM Christeson*

General Manager Christeson summarized discussions with United States Department of Agriculture (USDA) and outlined the environmental exemption for which the Wastewater Treatment Plant Improvement Project qualifies for. Discussion ensued.

Director Dornbrook motioned to adopt the Notice of Exemption for the Wastewater Treatment Plant Improvement Project. Director Schroeder seconded the motion and it carried by the following roll-call vote:

AYES: President Richert, Directors Epstein, Dornbrook, Perroud, and Schroeder

ABSTAINING: None

NOES: None

ABSENT: None

- i. **Economic Development Committee.** Discussion and possible action. *President Richert*

President Richert provided background of the Economic Development Committee and requested feedback from the Board regarding the District's role in the Economic Development Committee. Discussion ensued. President Richert will contact Dolan Beckel, Kirkwood Community Association (KCA) President, and Matt Jones, Kirkwood Mountain Resort General Manager, letting them know the Board's thoughts and asking if KCA would continue Bruce Gianola's role in providing leadership to the Committee.

10. **GENERAL MANAGER'S REPORT**

GM Christeson

General Manager Christeson reported on:

- ACWA and CMUA Sub-Committee Meeting.

11. OPERATIONS REPORT

Assistant General Manager Ansel stated all items were covered.

12. STANDING COMMITTEE REPORT**a. Planning Committee**

Director Perroud reported on Committee discussions regarding:

- New Committee Member
- Green Energy and SB 1037

b. Finance Committee

All items were covered.

c. Operations Committee

All items were covered.

d. Communications Committee

Director Epstein reported on Committee discussions regarding redesign of the District website.

e. Personnel Committee

Did not meet.

13. TEMPORARY ADVISORY COMMITTEE REPORT**a) OGALS Update.**

Director Dornbrook reported the OGALS (Office of Grants and Local Services) Ad-hoc Committee has met twice and is researching recreational improvement projects to use the grant funds allocated to the District.

b) Summer Festival Update.

Assistant General Manager Ansel provided an update on 2021 Summer Festival planning.

14. GENERAL DISCUSSION

None

15. ADJOURNMENT

There being no further business, the meeting was adjourned at 11:00am.

(The next Regular Board Meeting is Saturday, March 13, 2021 at 8:00am)



Jessica Gillies, Clerk of the Board


Peter Dornbrook, Board Secretary
Kirkwood Meadows Public Utility District