



**AGENDA**  
**REGULAR BOARD MEETING**  
**Saturday, April 8, 2017 – 8:00 A.M.**  
District Board Room, Community Services Building  
33540 Loop Road, Kirkwood, CA 95646

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Standish O’Grady, Treasurer  
Secretary  
Eric Richert, Vice President  
Secretary

**BOARD MEMBERS**

Robert Epstein, President

Peter Dornbrook,  
Geoffrey Smith, Assistant

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1. **CALL TO ORDER**  
*Epstein*

*President*

2. **ROLL CALL**  
*Dornbrook*

*Secretary*

3. **ANNOUNCEMENTS**  
*Sharp*

*Manager*

4. **COMMENTS FROM THE AUDIENCE** (This is an opportunity for members of the public to address the Board on any short non-agenda items that are within the subject matter jurisdiction of the District. No discussion or action can be taken on matters not listed on the agenda, per the Brown Act.)

5. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR** (For purposes of the Brown Act, all Action and Consent items listed give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.)

6. **ADOPTION OF THE CONSENT CALENDAR** (Any item can be removed to be discussed and considered separately upon request. Comments and questions from members of the public, staff or Board can be taken when the comment does not necessitate separate action.)

- a. **Approve Regular Board Meeting Minutes: February 11, 2017 and March 11, 2017**
- b. **Approve Current Consent for Claims**
- c. **Review Receivables/Shut Offs Report**
- d. **Appointment of Jessica Austin to Fill Clerk of the Board Position**

7. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION**

8. **ITEMS FOR BOARD ACTION**

- a. **Finances.** Discussion and Possible Action Regarding the District’s Financials.  
*Accounting Manager McBride*
  - i. February Financials
  - ii. March Preliminaries
  - iii. Cash Flow

Lead: Finance Committee

- b. **2018-2022 District Budget Presentation.** Discussion and Possible Action Regarding the District's 2018-2022 Financial Budget including:

- i. Timeline
- ii. Assumptions
- iii. Summary Sheets
- iv. Income Statement
- v. Capital Plan

Lead: Finance Committee

- c. **Rate Adjustments.** Presentation and Possible Action on the Draft Rate Study, Ordinance, Regulation and Notice of Public Hearing to be Used in the Adjustment of Water, Wastewater, Solid Waste, and Irrigation Water Rates Effective September 1, 2017. *Manager Sharp*

Lead: Finance Committee

- d. **Snow Removal.** Preliminary Presentation, Discussion and Possible Action Regarding the Snow Removal Service's Performance and Accident Summary During 2016-2017 and Contracts and Needed Equipment for the 2017-2018 Winter Season. *Manager Sharp*

- i. Snowcat
- ii. Loader

- e. **School Site Parking.** Discussion and Possible Action Regarding Kirkwood Village Development's Plans to Construct a Parking Lot on the Old School Site Next to the District's Wastewater Treatment Plant. *Manager Sharp*

- f. **Employee Housing.** Discussion and Possible Action on a Proposal to Amend the Specific Plan to Allow for a Development Fee Structure to provide for Future Employee Housing and Refurbishments. *Manager Sharp*

- g. **Chili Cook Off.** Discussion and Possible Action on the District's Potential Participation in Operating the Annual Kirkwood Chili Cook Off. *Assistant General Manager Ansel*

- h. **Summer Operations/ Projects.** Presentation and Possible Action on Plans for Capital and Operational Projects for the Kirkwood Summer Construction Season. *Assistant General Manager Ansel*

- i. **Electric Vehicle Charging.** Presentation and Possible Action on a Proposal From EV Charging Pros to Conduct an Educational Seminar for the Board on the Electric Vehicle Charging Infrastructure Market and Opportunities for the District. *Assistant Manager Benson*

Lead: Planning Committee

- j. **Discussion and Possible Action Regarding Climate Change:**

- i. District Endorsement of the Citizens Climate Lobby (CCL) Carbon Fee and Dividend Proposal
    - ii. District Endorsement of the Existence, Work and Growth of the Congressional Climate Solutions Caucus;
    - iii. District Endorsement of CCL's Request to Congress to Take Positive Action on Combating Climate Change.  
Lead: Planning Committee  
*Assistant Manager Benson*
  - k. **Federal Disaster Assistance.** Discussion and Possible Approval of Resolution 17-4 Approving Project Assurances for Federal Assistance and Designating a Governing Body Representative. *Assistant Manager Benson*  
Lead: Operations Committee
  - l. **Performance Reporting.** Discussion and Possible Action Related to District's Research and Efforts to Improve the Efficiencies and Minimize the Losses of Each Department as Measured in Performance Reporting. *Assistant Manager Benson*  
Lead: Operations Committee
9. **GENERAL MANAGER REPORT** (Discussion may take place; however, no action will be taken.)
- a. Wastewater System Improvements
  - b. Out Valley Maintenance
10. **OPERATIONS REPORT**  
*Assistant General Manager Ansel* (Discussion may take place; however, no action will be taken.)
- a. KVFD Summer Festival
11. **STANDING COMMITTEE REPORTS**
- a. Finance Committee
  - b. Planning Committee
  - c. Operations Committee
  - d. Personnel Committee
12. **GENERAL DISCUSSION** Opportunity for Board Members to Ask Questions for Clarification, Provide Information to Staff, Committee Updates, Request Staff to Report Back on a Matter, or to Direct Staff to Place a Matter on a Subsequent Agenda.
13. **ADJOURNMENT** (The next Regular Board Meeting is scheduled for Saturday, May 6, 2017 at 8:00 a.m.)



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Kirkwood Meadows PUD  
General Manager

The Kirkwood Meadows Public Utility District Board of Directors regularly meets the second Saturday of each month. A complete Agenda packet is available for review at the meeting and at the District office during the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday. This meeting is recorded and broadcast over Volcano Community Channel 19 and on the internet at [www.kmpud.com](http://www.kmpud.com). Items on the Agenda are numbered for identification purposes only and will not necessarily be considered in the order in which they appear. Designated times are for particular items only. Public Hearings will not be called to order prior to the time specified, but may occur slightly later than the specified time.

Public participation is encouraged. Public comments on items appearing on the Agenda will be taken at the same time the Agenda items are heard; comments should be brief and directed to the specifics of the item being considered. Please provide the Clerk of the Board with a copy of all written materials presented at the meeting. Comments on items not on the Agenda can be heard during "Comments from the Audience"; however, action cannot be taken on items not on the Agenda.

Backup materials relating to an open session item on this Agenda, which are not included with the Board packet, will be made available for public inspection at the same time they are distributed or made available to the Board, and can be viewed at the District office, at the Board meeting and upon request to the Clerk of the Board.

The meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations are needed, please contact the Clerk of the Board at (209) 258-4444, ext. 110. All inquiries must be made at least 48 hours in advance of the meeting.

***The Kirkwood Meadows Public Utility District is an Equal Opportunity Provider and Employer***