

# Kirkwood Meadows Public Utility District Regular Meeting of the Board of Directors TELECONFERENCE NOTICE

NOTICE IS HEREBY GIVEN that the President of the Board of Directors of the Kirkwood Meadows Public Utility District, pursuant to Government Code Section 54956, has called a regular meeting of the Board to be held on **Saturday, February 11, 2017 at 8:00 am PST** at the Kirkwood Meadows Public Utility District Community Services Building, 33540 Loop Road, Kirkwood, California.

The Agenda for this Regular Meeting is attached.

All or portions of this meeting will be conducted by teleconferencing in accordance with Government Code Section 54953(b). The teleconferencing locations are as follows:

Mauna Kea Hotel, Room 304  
62-100 Mauna Kea Beach Drive  
Waimea, HI 96743

321 Stanford Avenue  
Menlo Park, CA 94025

This location is accessible to the public, and members of the public may address the Board of Directors from any teleconference location.

Dated: February 10, 2017

---

Kirkwood Meadows PUD  
Clerk of the Board



**AGENDA**  
**REGULAR BOARD MEETING**  
**Saturday, February 11, 2017 – 8:00 A.M.**  
District Board Room, Community Services Building  
33540 Loop Road, Kirkwood, CA 95646

Standish O'Grady, Treasurer  
Eric Richert, Vice President

**BOARD MEMBERS**  
Robert Epstein, President

Peter Dornbrook, Secretary  
Geoffrey Smith, Assistant Secretary

1. **CALL TO ORDER**

*President Epstein*

2. **ROLL CALL**

*Secretary Dornbrook*

3. **ANNOUNCEMENTS**

*Manager Sharp*

4. **COMMENTS FROM THE AUDIENCE** (This is an opportunity for members of the public to address the Board on any short non-agenda items that are within the subject matter jurisdiction of the District. No discussion or action can be taken on matters not listed on the agenda, per the Brown Act.)

5. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR** (For purposes of the Brown Act, all Action and Consent items listed give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.)

6. **ADOPTION OF THE CONSENT CALENDAR** (Any item can be removed to be discussed and considered separately upon request. Comments and questions from members of the public, staff or Board can be taken when the comment does not necessitate separate action.)

- a. **Approve Regular Board Meeting Minutes: January 14, 2017**
- b. **Approve Current Consent for Claims**
- c. **Review Receivables/Shut Offs Report**

7. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION**

8. **ITEMS FOR BOARD ACTION**

a. **Finances.** Discussion and Possible Action Regarding the District's Financials. *Accounting Manager McBride*

- i. December Financials
- ii. January Preliminaries
- iii. Cash Flow
- iv. RUS Form 7

Lead: Finance Committee

b. **2018-2022 District Budget Presentation.** Discussion and Possible Action Regarding the First Presentation of the District's 2018-2022 Financial Budget including:

- i. Timeline
- ii. Assumptions
- iii. Preliminary Summary Sheets
- iv. Capital Plan

Lead: Finance Committee

- c. **Rate Adjustments.** Presentation and Possible Action on the Draft Rate Study, Ordinance, Regulation and Notice of Public Hearing to be Used in Adjusting the Calculation Methodology and Adjustment of Water, Wastewater, Solid Waste, and Irrigation Water Rates Effective July 1, 2017. *Manager Sharp*  
Lead: Finance Committee
- d. **District Engineering Services.** Discussion and Possible Action Regarding Resource Concepts, Inc. Proposal to Provide the District with General Engineering Services. *Michelle Gamble/Manager Sharp*  
Lead: Operations Committee
- e. **Fire Service Master Plan.** Discussion and Possible Action Regarding the Update of the Fire Service Master Plan. *Assistant General Manager Ansel*  
Lead: Planning Committee
- f. **TIMED ITEM 9:00am Rick Hopson, District Ranger, USDA Forest Service Amador Ranger District.** Presentation by Rick Hopson and Possible Action on the Caples Ecological Restoration Project (Prescribed Burn) Impacting the Forest to the North of Kirkwood. *Manager Sharp*  
Lead: Operations Committee
- g. **Out Valley Line Repairs and Maintenance.** Discussion and Possible Action Regarding the Condition, Ongoing Repairs and Maintenance Activities Associated with the District's Out Valley Electrical Line:
  - i. Telecommunications Line
  - ii. Update on 34.5Kv Repairs
  - iii. Tree Hazards and Removal
  - iv. 2017 USFS Work Plan
- h. **PG&E.** General Update and Possible Action Regarding Ongoing Issues with PG&E including:
  - i. Continued Discussion and Possible Action on the Cost of Ownership Charges on the PG&E Sub Station Work.
  - ii. Continued Discussion of Possible Alternatives to the Construction of a Potential Switch Station Project Including an Update on Obtaining Appraisals on the Value of the 115kV Line. *Manager Sharp*
  - iii. Discussion and Possible Action on PG&E's Planned Outage from April 10 through May 15, 2017.Lead: PG&E Ad Hoc Committee
- i. **Snow Removal Tracking.** Discussion and Possible Action on GPS Tracking Units on Snow Removal Equipment to Gather Data for Customer Service, Productivity and Confirming Contract Rates. *Manager Sharp*  
Lead: Information Technologies Committee
- j. **Electric Vehicle Charging.** Update and Possible Action on the Installation of Electric Vehicle Charging Stations in Kirkwood and Potential Further Action by the District. *Manager Sharp*  
Lead: Planning Committee
- k. **Performance Reporting.** Discussion and Possible Action Related to District's Research and Efforts to Improve the Efficiencies and Minimize the Losses of Each Department as Measured in Performance Reporting. *Electric/Propane Manager Benson*  
Lead: Operations Committee

9. **GENERAL MANAGER REPORT** (Discussion may take place; however, no action will be taken.)
  - a. Caltrans - Ice Box Issue
  - b. Public Safety Officer
10. **OPERATIONS REPORT**  
*Assistant General Manager Ansel* (Discussion may take place; however, no action will be taken.)
  - a. Snow Removal
11. **STANDING COMMITTEE REPORTS**
  - a. Finance Committee
  - b. Operations Committee
  - c. IT Committee
  - d. Personnel Committee
  - e. Planning Committee
12. **GENERAL DISCUSSION** Opportunity for Board Members to Ask Questions for Clarification, Provide Information to Staff, Committee Updates, Request Staff to Report Back on a Matter, or to Direct Staff to Place a Matter on a Subsequent Agenda.
13. **ADJOURNMENT** (The next Regular Board Meeting is scheduled for Saturday, March 11, 2017 at 8:00 a.m.)



---

Kirkwood Meadows PUD  
Clerk of the Board

The Kirkwood Meadows Public Utility District Board of Directors regularly meets the second Saturday of each month. A complete Agenda packet is available for review at the meeting and at the District office during the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday. This meeting is recorded and broadcast over Volcano Community Channel 19 and on the internet at [www.kmpud.com](http://www.kmpud.com). Items on the Agenda are numbered for identification purposes only and will not necessarily be considered in the order in which they appear. Designated times are for particular items only. Public Hearings will not be called to order prior to the time specified, but may occur slightly later than the specified time.

Public participation is encouraged. Public comments on items appearing on the Agenda will be taken at the same time the Agenda items are heard; comments should be brief and directed to the specifics of the item being considered. Please provide the Clerk of the Board with a copy of all written materials presented at the meeting. Comments on items not on the Agenda can be heard during "Comments from the Audience"; however, action cannot be taken on items not on the Agenda.

Backup materials relating to an open session item on this Agenda, which are not included with the Board packet, will be made available for public inspection at the same time they are distributed or made available to the Board, and can be viewed at the District office, at the Board meeting and upon request to the Clerk of the Board.

The meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations are needed, please contact the Clerk of the Board at (209) 258-4444, ext. 110. All inquiries must be made at least 48 hours in advance of the meeting.

***The Kirkwood Meadows Public Utility District is an Equal Opportunity Provider and Employer***