



AGENDA
SPECIAL BOARD MEETING
Friday, December 9, 2016 – 1:00 P.M.
District Board Room, Community Services Building
33540 Loop Road, Kirkwood, CA 95646

Standish O'Grady, Treasurer
Eric Richert, Vice President

BOARD MEMBERS
Robert Epstein, President

Peter Dornbrook, Secretary
Geoffrey Smith, Assistant Secretary

1. **CALL TO ORDER** *President Epstein*
2. **ROLL CALL** *Secretary Dornbrook*
3. **ANNOUNCEMENTS** *Manager Sharp*
4. **COMMENTS FROM THE AUDIENCE** (This is an opportunity for members of the public to address the Board on any short non-agenda items that are within the subject matter jurisdiction of the District. No discussion or action can be taken on matters not listed on the agenda, per the Brown Act.)
5. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR** (For purposes of the Brown Act, all Action and Consent items listed give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.)
6. **ADOPTION OF THE CONSENT CALENDAR** (Any item can be removed to be discussed and considered separately upon request. Comments and questions from members of the public, staff or Board can be taken when the comment does not necessitate separate action.)
 - a. **Approve Regular Board Meeting Minutes: November 12, 2016**
 - b. **Approve Current Consent for Claims**
 - c. **Review Receivables/Shut Offs Report**
 - d. **Approve Revised Job Descriptions to be Included in Employee Handbook**
7. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION**
8. **ITEMS FOR BOARD ACTION**
 - a. **Finances.** Discussion and Possible Action Regarding the District's Financials. *Accounting Manager McBride*
 - i. October Financials
 - ii. November Preliminaries
 - iii. Cash Flow**Lead: Finance Committee**
 - b. **Rates.** Discussion and Possible Action on the Procedures Required and the Presentation of a Time Line for the District to Analyze Adjusting the Calculation Methodology and Amount of Water, Wastewater, Solid Waste, Irrigation and Construction Water Rates Effective July 1, 2017.
Manager Sharp
 - c. **Fire Service Master Plan.** Discussion and Possible Action Regarding the Update of the Fire Service Master Plan. *Assistant Manager Ansel*
Lead: Planning Committee

- d. **TIMED ITEM 1:30pm Volcano Vision.** Presentation by Volcano Vision and Possible Action on the Fiber Installation in Kirkwood, Reports of Poor Television Reception and a General Update on the DIVCA Agreement with Volcano Vision. *Manager Sharp*
- e. **Snow Removal Tracking.** Discussion and Possible Action on Developing a Program to Install GPS Tracking Units on Snow Removal Equipment to Gather Data for Customer Service, Productivity and Confirming Contract Rates. *Manager Sharp*
Lead: Information Technologies Committee
- f. **PG&E.** General Update and Possible Action Regarding Ongoing Issues with PG&E including:
i. Continued Discussion and Possible Action on the Cost of Ownership Charges on the PG&E Sub Station Work.
ii. Continued Discussion of Possible Alternatives to the Construction of a Potential Switch Station Project Including an Update on Obtaining Appraisals on the Value of the 115kV Line.
iii. Discussion and Possible Action on PG&E's Planned Outage From April 10 through May 15, 2017. *Manager Sharp*
Lead: PG&E Ad Hoc Committee
- g. **Tree Removal.** Review and Possible Action Regarding District Response to Potentially Hazardous Trees at the Out-Valley Power Line, at the Powerhouse, and at Lava Rock Lodge. *Manager Sharp*
- h. **Grindings.** Discussion and Possible Action Regarding the Impacts Associated with the Use of Grindings on Parking Areas Throughout Kirkwood. *Manager Sharp*
Lead: Operations Committee
- i. **Electric Vehicle Charging.** Update and Possible Action on the Status of Vail's Installation of Electric Vehicle Charging Station in Kirkwood and Potential Further Action by the District. *Manager Sharp*
Lead: Planning Committee
- j. **Personnel Training/Development.** Update and Possible Action on the Training Conducted by MHN and Plans for the Organizational Development Program and Job Description Revisions. *Manager Sharp*
Lead: Personnel Committee
- k. **Performance Reporting.** Discussion and Possible Action Related to District's Research and Efforts to Improve the Efficiencies and Minimize the Losses of Each Department as Measured in Performance Reporting. *Electric/Propane Manager Benson*
Lead: Operations Committee
- l. **Telecommunications Line.** Discussion and Possible Action Regarding Recent Problems and Outages of the District's Out Valley Telecommunications Line at the Silver Lake Bridge. *Manager Sharp, Electric/Propane Manager Benson*
Lead: Operations Committee

9. **GENERAL MANAGER REPORT** (Discussion may take place; however, no action will be taken.)
 - a. Annual Report
 - b. Recycling
 - c. Chair 6 Tower
 - d. On-Call System
 - e. USFS Prescribed Burns
 - f. 10-Year Specific Plan Review
 - g. Yoga
 - h. Board/Committee Meeting Schedule

10. **OPERATIONS REPORT**
Assistant General Manager Ansel (Discussion may take place; however, no action will be taken.)
 - a. Snow Removal Update
 - b. Temporary Firefighter

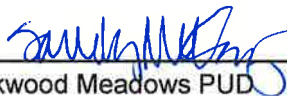
11. **STANDING COMMITTEE REPORTS** (Discussions may take place, however, no action will be taken.)
 - a. Finance Committee
 - b. Operations/Capital Projects Committee
 - c. Information Technologies (IT) Committee
 - d. Planning Committee
 - e. Personnel Committee

12. **GENERAL DISCUSSION** Opportunity for Board Members to Ask Questions for Clarification, Provide Information to Staff, Committee Updates, Request Staff to Report Back on a Matter, or to Direct Staff to Place a Matter on a Subsequent Agenda.

13. **CLOSED SESSION** (The Board will adjourn to Closed Session to discuss items identified below. Closed Session is not open to the public; however, an opportunity will be provided at this time if members of the public would like to comment on any item listed – three-minute limit.)
 - a. Discussion of Performance Reviews for All Employees Pursuant to G.C. 54957.6

14. **OPEN SESSION**
 - a. Discussion and Possible Action Regarding Employee Compensation

15. **ADJOURNMENT** (The next Regular Board Meeting is scheduled for Saturday, January 14, 2017 at 8:00 a.m.)



 Kirkwood Meadows PUD
 Clerk of the Board

The Kirkwood Meadows Public Utility District Board of Directors regularly meets the second Saturday of each month. A complete Agenda packet is available for review at the meeting and at the District office during the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday. This meeting is recorded and broadcast over Volcano Community Channel 19 and on the internet at www.kmpud.com. Items on the Agenda are numbered for identification purposes only and will not necessarily be considered in the order in which they appear. Designated times are for particular items only. Public Hearings will not be called to order prior to the time specified, but may occur slightly later than the specified time.

Public participation is encouraged. Public comments on items appearing on the Agenda will be taken at the same time the Agenda items are heard; comments should be brief and directed to the specifics of the item being considered. Please provide the Clerk of the Board with a copy of all written materials presented at the meeting. Comments on items not on the Agenda can be heard during "Comments from the Audience"; however, action cannot be taken on items not on the Agenda.

Backup materials relating to an open session item on this Agenda, which are not included with the Board packet, will be made available for public inspection at the same time they are distributed or made available to the Board, and can be viewed at the District office, at the Board meeting and upon request to the Clerk of the Board.

The meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations are needed, please contact the Clerk of the Board at (209) 258-4444, ext. 110. All inquiries must be made at least 48 hours in advance of the meeting.

The Kirkwood Meadows Public Utility District is an Equal Opportunity Provider and Employer