



BOARD OF DIRECTORS  
KIRKWOOD MEADOWS PUBLIC UTILITY DISTRICT  
33540 Loop Rd., P.O. Box 247, Kirkwood, CA 95646  
Telephone (209) 258-4444

**SPECIAL MEETING OF THE BOARD OF DIRECTORS**  
**Sunday, September 4, 2016 – 8:00am**

**BOARD MEETING MINUTES**

Eric Richert, Vice President  
Peter Dornbrook, Secretary

**BOARD MEMBERS**  
Robert Epstein, President

Standish O'Grady, Treasurer  
Geoffrey Smith, Assistant Secretary

1. **CALL TO ORDER** *President Epstein*  
Determining a quorum present, President Epstein called the meeting to order at 8:00 am.
  
2. **ANNOUNCEMENTS** *Manager Sharp*  
Manager Sharp stated that this Special meeting is being fed live over the internet and that the public can view this meeting by going to our website, [www.kmpud.com](http://www.kmpud.com) and following the appropriate link. If the public would like to make a comment they may send an email to [msharp@kmpud.com](mailto:msharp@kmpud.com) and the Board will respond. Members of the public should identify themselves when making comments.
  
3. **ROLL CALL** *Secretary Dornbrook*  
Board of Directors Present: Directors Epstein, Richert, O'Grady, Smith and Dornbrook.  
Board of Directors Absent: None.  
Staff Present: Manager Sharp, Rick Ansel, Brandi Benson, Kelly McBride, Sandy McKay.  
Others Present: Community Members Nancy Trevett, Caroline Scott, Howard Hoffman; Jon Copeland/Vail Resorts.
  
4. **COMMENTS FROM THE AUDIENCE**  
None.
  
5. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR**  
Manager Sharp requested to remove from the Consent Calendar Items 6.a Minutes of August 13, 2016 and 6.c Receivables/Shut Off Report (not ready due to early date of this meeting). Staff would also like to comment on Item 6.b Current Consent for Claims. In addition, Staff would like to move Agenda Item 9.d Electric Vehicle Charging to discuss first under Agenda Item 8 Items for Board Action.  
  
**Moved Richert / Second Smith / Epstein Yes / O'Grady Yes / Dornbrook Yes / Richert Yes / Smith Yes** to approve the corrections to the Consent Calendar.
  
6. **ADOPTION OF CONSENT CALENDAR**
  - a. **Regular Board Meeting Minutes: August 13, 2016**  
Approve August 13, 2016 Board Meeting Minutes.
  - b. **Current Consent for Claims**  
Approve Current Consent for Claims
  - c. **Receivables / Shut Offs**  
Review current Receivables/Shut Offs Report.
  - d. **Revised Hydrant Meter Agreement**  
Approve revised Hydrant Meter Agreement.

e. **Bennett Engineering Groundwater Monitoring Report and Annual Wastewater Report Proposal Totaling \$12,610.00 for FY 2016/17.**

Approve Bennett Engineering Groundwater Monitoring Report and Annual Wastewater Report Proposal totaling \$12,610.00.

**Moved O’Grady / Second Dornbrook / Epstein Yes / Richert Yes / Smith Yes / O’Grady Yes / Dornbrook Yes** to adopt the Consent Calendar as amended and approve Consent Calendar Items 6.d and 6.e.

**7. CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION / ACTION**

**6.b Current Consent for Claims.** Manager Sharp reported that the format of the Consent for Claims has been amended to clearly reflect which checks have already been issued and those that have not. District management has been given the authority to sign and release checks for an already approved contractual obligation, and normal, course of business checks to avoid late fees. Last month, the Board and Management acted on the belief that a \$100,000 check to Vail Resorts had not been released. This check, payment of which had already been approved by the Board, was released in early July as part of an agreement with Vail to pay the \$48,000 charge on Monte Wolfe’s meter correction. The new system of highlighting yet-to-be released checks will prevent this from occurring in the future.

**8. ITEMS FOR BOARD ACTION**

**9.d Electric Vehicle Charging.** Manager Sharp reported that Cheryl Stern and Brandi Benson are producing a survey to determine current and future needs of an Electric Vehicle (EV) charging station in Kirkwood, as part of an initiative by the Planning Committee. Scheduled to meet again in October, the survey will be refined at that time based on comments from Committee members and interested community members. Electric/Propane Manager Benson has been investigating the logistics of installing a charging station north of the Community Services Building, and provided an update on her findings. There are 3 types of charging stations: (1) a DC Fast Charger, very expensive and ruled out as an option; (2) a dual Level 2 charger with an installation cost of \$6K that includes the necessary software and support to accept payment, or (3) a Level-2 charger or plug-in without a payment option, at a cost of \$2-3K installed. The survey is being tailored to determine from Kirkwood shareholders their level of interest in purchasing an EV over the next couple of years if they don’t already own one, and what may be adequate to meet their needs.

Community Member Howard Hoffman, a Prius hybrid owner, believes demand will increase for EVs and Kirkwood should encourage this trend, but the first step is to establish a reasonable special rate for the service. Breakthroughs in batteries continue and soon EVs will have a 300-mile range. President Epstein noted that the District does not want to subsidize an electric charging rate, and the first step is to estimate the demand, via the survey, and determine the lowest possible investment needed to offer this service. Other issues to address include means to make sure a car is only parked in the space while charging, the practicality of driving an EV to Kirkwood in the winter, among others. Director Richert appreciated the comments and stated the Planning Committee will continue to incorporate comments into a final survey and will bring back to the October Board meeting for further discussion.

**a. Discussion and Possible Action Regarding the District’s Financials.** *Manager Sharp and Accounting Manager McBride*

**Lead: Finance Committee**

Accounting Manager McBride stated the August Prelims and Cash Flow are not ready because of the early date of this Board meeting, and that not being able to close June due to the audit, the Balance Sheet is incomplete. Manager McBride proceeded to go over the July Income Statement and answer questions from the Board.

i. **July Financials.** Manager McBride reported that July EBITDA was \$102K and showed a positive variance of \$58K. Based on forecast, the 2015-2016 year-end metered numbers indicate a 15% increase in kWh sales over last year, and a 40% increase in Propane sales, mainly due to a normal snow year.

- ii. Audit Recap. The FY 2015-16 audit is nearing completion. Olga Darlington from Moss Adams will attend the October 8 Board meeting to present the final audit and answer questions from the Board, most notably on GASB 68 (pension expense/liability) journal entries. Staff will begin placing GASB 68 adjustments as a separate line item on financials, and will research any impact this may have on RUS compliance and tier ratios, and COP compliance.
- b. **Presentation and Possible Action on the Plans for Completion of the 2017 Capital and Operating Projects.** Manager Sharp  
**Lead: Operations Committee**  
Manager Sharp reported that after four years of drought, projects have been primarily maintenance related. He proceeded to present a detailed look at the projects included in the 2017 Capital Plan and Connection Study.
- c. **Presentation and Possible Approval of Proposals to Install a New Hydronic Heater in the Vehicle Maintenance Shop.** Manager Sharp  
Manager Sharp advised that this issue was brought before the Board last fall when it was reported that the heater in the Maintenance Shop had failed due to corrosion in the heat exchanger. After unsuccessful attempts to repair it over last winter, Staff feels it is imperative to replace before this winter. To that end, the District received three bids, two of which came in at \$9,000, and is requesting Board approval to purchase this unbudgeted item at an installed price not to exceed \$11,000. Staff will coordinate with Director Dornbrook on the purchase.  
  
**Moved Dornbrook / Second O’Grady / Epstein Yes / Richert Yes / Smith Yes / Dornbrook Yes / O’Grady Yes** to approve the purchase and installation of a new hydronic heater in the Vehicle Maintenance Shop at a cost not to exceed \$11,000.
- d. **Discussion and Possible Action Regarding the Update of the Fire Service Master Plan.** Manager Sharp and Assistant General Manager Ansel  
**Lead: Planning Committee**  
Assistant General Manager Ansel provided a preliminary draft of the Fire Service Master Plan that is being updated from the 1997 edition based on key components and projections from the 2003 Specific Plan and the 2014 Capacity Analysis. The 2017 Fire Service Master Plan will be completed in segments per the timeline, with regular presentations and input from the Planning Committee, the public and the Board between now and December. Staff will continue to revise and provide an updated version at the October meeting. Director Richert noted that there is a gap between what the Fire Department currently has and what is needed, and then growth can be factored in.
- e. **Discussion and Possible Action Regarding the Investigation into Sources of Funding for the Fire Department.** Manager Sharp  
**Lead: Finance Committee**  
Manager Sharp reported that Staff are drafting a 2016 Preliminary Funding Research Report to identify potential funding mechanisms, with information provided to Vail for their input. All Kirkwood shareholders will be given the opportunity to comment once a final draft is available, and in the meantime Staff will continue to update the Funding Plan and bring updates before the Board on input from Vail and further research. It was noted that the ability to distinguish between staffing levels and responding to highway calls, versus protecting people and property in Kirkwood, needs to be addressed; i.e., the burden of funding the Fire Department should not fall on the people living here. It was also suggested that this Report include statistics on homeowner/in-valley calls versus guest or highway calls, so that resources needed are fairly allocated. Informal discussions have been held with the Counties, who are only willing and able to use resources they already have. Staff will also investigate the allowed uses of KCA’s Civic Fees in response to a question on how they are allocated per the Civic Fee Covenant.
- f. **Discussion and Possible Action Regarding Creating a Temporary Fire Department Position for Weekend/Holiday Coverage During the 2016-2017 Winter Season.** Assistant General Manager Ansel  
**Lead: Operations Committee**

Assistant General Manager Ansel provided information including a job description to support his request for Board consideration to hire a seasonal firefighter for the winter season and help reduce emergency response times during historically peak emergency call periods (Friday thru Sunday, 7:00am – 7:00pm). Estimated cost for this position is \$14,000-\$17,000. The Board requested Staff to refine the numbers and bring back to the Operations Committee and Board for further consideration.

**g. Update and Possible Action Regarding a Joint Proposal to Provide Housing and Other Accommodations for an Alpine County Sheriff to Live in Kirkwood During the Winter Months.**

*Manager Sharp*

**Lead: Planning Committee**

Manager Sharp reported several discussions have been held with Alpine and Amador Counties, Vail Resorts and KCA regarding the logistics of getting an Alpine County Sheriff to act as a Public Safety Officer in Kirkwood for this coming winter. Vail Resorts has agreed to provide a housing unit in Renwick, KCA is considering potential office space, and the District is proposing to subsidize the utilities, as well as provide a garage parking space as part of an offering package. Staff will continue negotiations with the commitment of paid utilities and garage space.

**h. Presentation and Possible Action Regarding the Purchase of \$16,000 in Structure and Wildfire Personnel Protection Gear for the Kirkwood Volunteer Fire Department.** *Assistant General Manager Ansel*

Assistant General Manager Ansel reported the goal of raising \$22,000 at this year's Kirkwood Summer Festival was met, and reminded everyone the funds were to be used for the purchase of structure and wildfire personnel protection gear and equipment. After conducting an inventory, he has determined the need to purchase five (5) sets of the gear as presented for active volunteers at a cost not to exceed \$16,000. The Board requested Staff communicate where the excess funds will be allocated.

**Moved Epstein / Second Richert / O'Grady Yes / Dornbrook Yes / Smith Yes / Epstein Yes / Richert Yes** to approve the purchase of five (5) sets of structure and wildfire personnel protection gear at a cost not to exceed \$16,000.

**i. Discussion and Possible Action on Developing a Trial Program to Install GPS Tracking Units on Snow Removal Equipment to Gather Data for Customer Service, Productivity and Confirming Contract Rates.** *Manager Sharp*

**Lead: IT Committee**

Manager Sharp reported that the District will demo a GPS tracking device on one unit to test the functionality between a Tracker and software for possible installation on all snow removal equipment. Benefits will include the ability to know when areas are plowed and how long it took. Since HOA and driveway contracts are currently based on estimates, this data will help with fairly allocating actual costs. Staff will also research the ability for customers to submit snow removal requests electronically and to be automatically notified when their locations are plowed. Staff will consider the purchase and rental of needed equipment, estimated at a cost of \$1,750 plus \$25 per month per unit.

**j. Discussion and Possible Action on a Proposal from Wired Solutions to Install Equipment to Connect the Vehicle Maintenance Shop, Wastewater Treatment Plant and Lava Rock Lodge to the Community Services Building to Provide Internet Services and/or Connectivity to These Facilities.** *Accounting Manager McBride/Manager Sharp*

**Lead: IT Committee**

Accounting Manager McBride reported that the Wastewater Treatment Plant and Vehicle Maintenance would benefit from being connected to the District's server to share the benefits of the District's firewall and internet service. The wiring is already in place, however the cost to achieve this connection is estimated at \$11,000 with a 9-year ROI. The Board recommends deferring on this project until next spring.

**k. General Update and Possible Action Regarding Ongoing Issues with PG&E. *Manager Sharp*  
**Lead: PG&E Ad Hoc Committee****

Manager Sharp reported that two issues remain with PG&E:

- i. Continued Discussion on the Cost of Ownership Charges on the PG&E Substation Work.  
Billed at \$156,000 per year, the District recently paid a \$50,000 invoice and is now current with PG&E. The District had previously withheld payment based on a previous agreement and Staff is revisiting this issue with engineers to determine the correct formula.
- ii. Continued Discussion of Possible Alternatives to the Construction of a Potential Switch Station Project Including an Update on Obtaining Appraisals on the Value of the 115kV Line.  
To eliminate the need for a Switch Station, the District proposed to deed the 115kV line to PG&E if an appropriate value could be reached, as this value determines the Cost of Ownership charge, in perpetuity. The District proposed a maintenance value which would not include the cost of the foundations. PG&E countered with the concept of getting an appraisal for the line, and the District has interviewed two firms to complete this work, the cost of which is estimated at \$20,000 and would be split 50/50 with PG&E. Note this valuation would only be for the 115kV line and not include the impacts or costs associated with the 12kV underbuild, including the size of the foundations, height of the poles, etc. At the Board's direction, Staff will continue with an independent appraisal of the 115kV line by RCI and Exponential with a value date as of January 1, 2017.

**l. Discussion and Possible Action Regarding the Impacts Associated with the Use of Grindings on Parking Areas Throughout Kirkwood. *Manager Sharp***

**Lead: Operations Committee**

Manager Sharp reported that Vail Resorts continues to remove grindings from parking areas throughout Kirkwood, with restoration and revegetation of impacted areas still in the planning stages. Their next meeting with the State Water Board, Fish & Wildlife and other agencies is set for September 12. Vail Resorts is preparing a report for submission and approval by the Water Board on their intended remediation efforts. At their last meeting held in August, the Water Board recognized that there are other areas adversely impacted from the grindings as well, including Kirkwood Meadows Drive, the Cross Country Center and the parking lot behind Red Cliffs Lodge, which will be included in their report. The District has or will be losing most of the front trees from the Lower 7 lot due to the snow removal activities, and is considering a tree replacement effort in the hopes of retaining the needed screening to the east, but growth would be very slow. There is still a possibility of the District developing this land in the future. Vail Resorts should be contacted if any other areas in Kirkwood appear impacted. Staff will continue to monitor cleanup and remediation efforts and report back to the Board.

**m. Discussion and Possible Action on the Algae Plume Issue and the Order for Technical Reports Received from the Central Valley Regional Water Quality Control Board.**

*Manager Sharp*

**Lead: Operations Committee**

Manager Sharp reminded the Board that the District was issued an Order for Technical Reports in June due to an algae plume discovered at the lower Red Cliffs Parking Lot. The Water Board is investigating possible ammonia releases up gradient from the site. The revised Order required testing of only the underground ammonia line. The District provided a work plan to pressure test this line which was conducted and no leaks were detected. Staff will continue to monitor and report back to the Board on progress to satisfy the Order.

**n. Review of Revisions to the District's Water Stage Alert System. *Manager Sharp***

**Lead: Operations Committee**

Manager Sharp referred to the redline copy of the Water Stage Alert System that has been revised to reflect the new normal for water conservation during a persistent drought. At the last meeting, the Board asked staff to revise further, particularly the Enforcement section. Stage 2 was also amended to take effect when the aquifer is 120 feet above the top of Well 4/5; previously it was 70 feet. The four Water Stages reflect aquifer levels ranging from 60 to 140 feet. Manager Sharp requested approval of Resolution 16-03, acknowledging that drought conditions may persist beyond 2017 and to better reflect the State's "Make Conservation a Way of Life" initiative.

**Moved Richert / Second Smith / Epstein Yes / Dornbrook Yes / O’Grady Yes / Richert Yes / Smith Yes** to approve Resolution 16-03 revising the Water Stage Alert System as presented, attached thereto and made part of Resolution 16-03.

- o. Update and Possible Action on the Employee Interviews Conducted by MHN and Plans for the Training and Organizational Development Program and Job Description Revisions.**  
*Manager Sharp*  
Manager Sharp reported that the employee interviews were enlightening, and additional manager training is scheduled in October at a cost of \$1,000. Staff will continue with communications and management training plans.
- p. Discussion and Possible Action Related to District’s Research and Efforts to Improve the Efficiencies and Minimize the Losses of Each Department as Measured in Performance Reporting.** *Electric/Propane Manager Benson*  
**Lead: Operations Committee**  
Electric/Propane Manager Benson provided an update on Performance Reporting for Electric, Propane, Water and Wastewater for August. Total Electric Line Loss for the month was 90,000kWh or 16%. Water production in August was slightly over 1M gallons, with 17% unidentified loss. Metered Wastewater for the month was 588K gallons with 10% unidentified usage.
- q. Discussion and Possible Action Regarding Improvements Needed to the District’s Electric Distribution System.** *Electric/Propane Manager Benson/Manager Sharp*  
**Lead: Operations Committee**
- i. **Chair 10 Transformer.** Expected arrival is early September for this transformer. Vail is now considering installation before winter as they found a disconnect from Heavenly that can be used, making the installation somewhat easier and less costly. Staff will continue to work with the ski resort to help get this 750 KVA transformer installed this year.
  - ii. **Caples Lake Spill Containment.** The 300 KVA transformer that powers the snowmaking pumps contains about 186 gallons of oil, and the most economical spill containment is to install a liner that allows snowmelt and water to permeate, but blocks oil and is maintenance free. It is estimated that this would require an area approximately six square feet with a depth of one foot. Staff is focused on the Spill Prevention Containment and Countermeasures Plan (SPCC) to determine if it meets the containment requirements while working with Geocon, who produced the original SPCC for the Powerhouse.
  - iii. **Circuit Project.** Manager Benson reported that Staff have inspected the Lift and Commercial circuits and are now moving to the Residential circuit next week, starting from the vault at the old MU site to East Meadows. Planned outages will be experienced. Staff will continue with the Circuit Project as weather allows and report back to the Board.
- r. Discussion and Possible Action Regarding Vail Resort’s Request to Delay the Installation of the Chair 4 Harmonics Filter Until Next Summer.** *Manager Sharp/Electric/Propane Manager Benson*  
**Lead: Operations Committee**  
As the Board is aware, Vail Resorts has asked that the Chair 4 Harmonics Project be delayed until 2017 so they can appropriate sufficient funds to install it correctly. Manager Sharp reported that the filter has been received and approved by the District Electrical Engineer. After a short discussion regarding harmonics in general, and agreeing that Total Harmonic Distortion has significantly improved to below the 5% IEEE District standard since completion of the Out Valley project, it was noted that this fact does not relieve the responsibility of customers to individually comply with this standard, but does give some breathing room for the Board. For this reason, and with concurrence from the Operations Committee, it was the consensus of the Board to accept Vail’s request to delay installation of a Harmonics Filter at Chair 4 until 2017.
- s. Presentation and Possible Action Regarding the Findings of the TRI-MARK Certification and the Under Charging of The Meadows Homeowner Association and the 7800 Restaurant Electric Usage.** *Manager Sharp/Electric/Propane Manager Benson*



Electric/Propane Manager Benson reported Staff is processing Tri-Mark's findings and the potential impacts to previous meter reads. Staff will obtain the revised backup to undercharging meters and proceed per District policy to recover unbilled costs.

## 9. GENERAL MANAGER REPORT

- a. **Caltrans Water Intrusion – Highway 88**. Caltrans has completed their work and found no standing water during excavation. Under RCI's observance, they removed slurry to within nine inches of the underground electric line, replaced with gravel and built in drainage.
- b. **Caltrans – Ice Box Issue**. Caltrans completed an in-depth investigation in response to the District's safety concerns of the short stretch of Hwy 88 known as the Ice Box. Their engineers evaluated collision reports, observed traffic flow, roadway conditions, signage, striping, pavement marking, sight distance, traffic volumes, travel patterns, pavement and roadway geometrics, etc. to identify collision patterns which may lead to a potential safety improvement. Their conclusion was to relocate the "Slippery Road/Ice" signs on the westbound direction to improve the advance warning to motorists. Staff wants to continue to press Caltrans for a lighted warning sign and remove the 45 mph sign at the start of the Ice Box. President Epstein stated he was dissatisfied with the response; Staff will work with him and the Counties to escalate requests for improvements.
- c. **Epic Promise**. Over 100 people are participating in Vail's Epic Promise Landscaping improvement project set for September 17, focusing on the northeast corner of Loop Rd and Kirkwood Meadows Drive. The District is providing \$600 in shrubs and trees for this beautification project.
- d. **Electric Vehicle Charging**. This topic was moved to the beginning of Agenda Item 8, Items for Board Discussion.
- e. **Caltrans Peddler Hill Maintenance Station**. Caltrans formally requested connection to the Out Valley line on August 11. They had previously been provided with a copy of Resolution 12-15 regarding potential electric service to Peddler Hill. There are several issues to investigate.
- f. **Caples Lake Snowmaking System**. Vail Resorts had divers pull the snowmaking pumps out of Caples Lake on August 24 for repair and maintenance. District Staff had the chance to inspect the headworks as this is a potential source of future domestic water.
- g. **Tank Cleaning**. The District hired Liquivision to inspect the Dangberg and Lodge water tanks. A diver is scheduled to pump any sediment out and perform visual inspections.
- h. **Thunder Mountain Lodge**. The Kirkwood Meadows Association (KMA) has written a letter to Amador County regarding their public safety concerns over the exposed rebar at the TML site, requesting Amador's Code Enforcement Division "take the steps necessary to abate this dangerous nuisance".
- i. **Verizon Cell Tower**. Work is completed on the extension of their cell tower, however noticeable improvement for Verizon customers is not expected until later in the fall.
- j. **Employee Timecards**. Effective August 28 full-time, year-round District employees who were previously required to use a timeclock are no longer required to do so.
- k. **Construction Activities Deadline**. The memo advising of the deadline for excavation activities has been distributed Valley-wide. The deadline is Saturday, October 15. Fire hydrant meter services will be terminated on November 1. Irrigation meters will be shut off between October 1 and November 1 depending on temperatures.

## 10. OPERATIONS REPORT *Assistant General Manager Rick Ansel*

- a. **Summer Maintenance Projects**. District Staff are working hard to complete the summer maintenance activities, including the circuit project, preventive maintenance in the Wastewater Treatment Plant, dismantling and storing the playground equipment, installing snow stakes as the fall season approaches.
- b. **Fish Stocking Update**. The District had another successful fish plant in Caples and Silver Lakes on August 25, adding a total of 4,900 Rainbow Trout, between ½ and 1-lb., just in time for the holiday weekend.
- c. **KVFD Labor Day Weekend Activities**. Assistant Fire Chief Shawn Trevett provided an update on the 5K/10K Run and the Chili Cook-Off, both events benefitting the Kirkwood Volunteer Fire Department. He thanked Tahoe Mountain Milers, Vail Resorts and Right-of-Passage for their assistance with the 5K/10K event, and reported that the Fire Department team took 2<sup>nd</sup> place for crowd favorite in the Chili Cook-Off. District Staff assisted KCA by manning Registration, processing attendees. Both events were well attended.

- d. **Aquifer Levels.** Director Richert asked how aquifer levels can be way down one day and recover the next day, and why levels are consistently good after a prolonged dry period. Assistant General Manager Ansel acknowledged there may be some inconsistent readings by the operator and other factors. This will be an agenda item at the next Operations Committee meeting and will be presented for further discussion at the next Board meeting.

#### 11. GENERAL DISCUSSION

Director Richert was approached by a homeowner asking for clarification regarding responsibilities for propane and electric infrastructure in an existing subdivision when the lines were not brought up to the property line, where the owner's responsibility begins. Manager Sharp will provide the District Policy regarding responsibilities, however it was noted in the case of Palisades subdivision, it was the Developer's responsibility to provide the infrastructure to the property line.

The Board adjourned to Closed Session at 11:02am.

12. **CLOSED SESSION** (The Board will adjourn to Closed Session to discuss items identified below. Closed Session is not open to the public; however, an opportunity will be provided at this time if members of the public would like to comment on any item listed – three-minute limit.)

- a. Discussion of Performance Evaluations for All Employees Pursuant to G.C. 54957.6.

#### 13. OPEN SESSION

- a. Discussion and Possible Action Regarding Employee Evaluations.

President Epstein reconvened the Open Session portion of the meeting at 11:45am, stating that the Board had met in Closed Session and discussed performance evaluations of all District staff positions. No action was taken.

14. **ADJOURNMENT** (The next Regular Board Meeting is Saturday, October 8, 2016 at 8:00am)

There being no further business, the meeting was adjourned at 11:50am

  
Peter Dornbrook, Board Secretary  
Kirkwood Meadows Public Utility District

  
Sandy McKay, Clerk of the Board  
Kirkwood Meadows Public Utility District