



**AGENDA**  
**REGULAR BOARD MEETING**  
**Saturday, November 12, 2016 – 8:00 A.M.**  
District Board Room, Community Services Building  
33540 Loop Road, Kirkwood, CA 95646

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Standish O'Grady, Treasurer  
Eric Richert, Vice President

**BOARD MEMBERS**  
Robert Epstein, President

Peter Dornbrook, Secretary  
Geoffrey Smith, Assistant Secretary

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1. **CALL TO ORDER** *President Epstein*
2. **ROLL CALL** *Secretary Dornbrook*
3. **ANNOUNCEMENTS** *Manager Sharp*
4. **COMMENTS FROM THE AUDIENCE** (This is an opportunity for members of the public to address the Board on any short non-agenda items that are within the subject matter jurisdiction of the District. No discussion or action can be taken on matters not listed on the agenda, per the Brown Act.)
5. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR** (For purposes of the Brown Act, all Action and Consent items listed give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.)
6. **ADOPTION OF THE CONSENT CALENDAR** (Any item can be removed to be discussed and considered separately upon request. Comments and questions from members of the public, staff or Board can be taken when the comment does not necessitate separate action.)
  - a. **Approve Regular Board Meeting Minutes: October 8, 2016**
  - b. **Approve Current Consent for Claims**
  - c. **Review Receivables/Shut Offs Report**
  - d. **Approve Revised Job Descriptions to be Included in Employee Handbook**
  - e. **Approve Appointment of Doug Pierini to the Planning Committee**
  - f. **Approve IT Committee Charter**
7. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION**
8. **ITEMS FOR BOARD ACTION**
  - a. **Audit.** Presentation and Possible Action on Proposal from Moss Adams for a Three-Year Contract to Complete Audit Services. *Manager Sharp*  
**Lead: Finance Committee**
  - b. **Finances.** Discussion and Possible Action Regarding the District's Financials. *Accounting Manager McBride*
    - i. September Financials
    - ii. October Preliminaries
    - iii. Cash Flow**Lead: Finance Committee**
  - c. **Annual Report.** Presentation and Possible Approval of the District's First Annual Report, Covering the Fiscal 2015-2016 Year. *Manager Sharp*

- d. **Fire Service Master Plan.** Discussion and Possible Action Regarding the Update of the Fire Service Master Plan. *Assistant Manager Ansel*  
**Lead: Planning Committee**
- e. **Volcano Vision.** Presentation by Volcano Vision and Possible Action on the Fiber Installation in Kirkwood, Reports of Poor Television Reception and a General Update on the DIVCA Agreement with Volcano Vision. *Manager Sharp*
- f. **Snow Removal Tracking.** Discussion and Possible Action on Developing a Program to Install GPS Tracking Units on Snow Removal Equipment to Gather Data for Customer Service, Productivity and Confirming Contract Rates. *Manager Sharp*  
**Lead: Information Technologies Committee**
- g. **PG&E.** General Update and Possible Action Regarding Ongoing Issues with PG&E including:
  - i. Continued Discussion and Possible Action on the Cost of Ownership Charges on the PG&E Sub Station Work.
  - ii. Continued Discussion of Possible Alternatives to the Construction of a Potential Switch Station Project Including an Update on Obtaining Appraisals on the Value of the 115kV Line. *Manager Sharp***Lead: PG&E Ad Hoc Committee**
- h. **Tree Removal.** Review and Possible Action Regarding District Response to Potentially Hazardous Trees at the Out-Valley Power Line, at the Powerhouse, and at Lava Rock Lodge. *Manager Sharp*
- i. **Grindings.** Discussion and Possible Action Regarding the Impacts Associated with the Use of Grindings on Parking Areas Throughout Kirkwood. *Manager Sharp*  
**Lead: Operations Committee**
- j. **Electric Vehicle Charging.** Review and Possible Action on the Request from Vail Resorts that the District Participate in the New Electric Vehicle Charging Station. *Manager Sharp*
- k. **Personnel Training/Development.** Update and Possible Action on the Training Conducted by MHN and Plans for the Organizational Development Program and Job Description Revisions. *Assistant Manager Ansel*  
**Lead: Personnel Committee**
- l. **Performance Reporting.** Discussion and Possible Action Related to District's Research and Efforts to Improve the Efficiencies and Minimize the Losses of Each Department as Measured in Performance Reporting. *Electric/Propane Manager Benson*  
**Lead: Operations Committee**
- m. **Electric Distribution.** Discussion and Possible Action Regarding Improvements Needed to the District's Electric Distribution System. *Electric/Propane Manager Benson*
  - i. Chair 10 Transformer
  - ii. Circuit Project**Lead: Operations Committee**
- n. **Mountain Club Electric Billing.** Consideration and Possible Action Regarding Mountain Club Homeowner Association's Request for Reconsideration of an Under-Charge Adjustment Billing. *Manager Sharp*

9. **GENERAL MANAGER REPORT** (Discussion may take place; however, no action will be taken.)
  - a. Caltrans - Ice Box Issue
  - b. Algae
  - c. Chair 6 Tower
  - d. Public Safety Officer
10. **OPERATIONS REPORT**  
*Assistant General Manager Ansel* (Discussion may take place; however, no action will be taken.)
  - a. Snow Removal Preparations
11. **GENERAL DISCUSSION** Opportunity for Board Members to Ask Questions for Clarification, Provide Information to Staff, Committee Updates, Request Staff to Report Back on a Matter, or to Direct Staff to Place a Matter on a Subsequent Agenda.
12. **ADJOURNMENT** (The next Special Board Meeting is scheduled for Friday, December 9, 2016 at 1:00 p.m.)



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Kirkwood Meadows PUD  
Clerk of the Board

The Kirkwood Meadows Public Utility District Board of Directors regularly meets the second Saturday of each month. A complete Agenda packet is available for review at the meeting and at the District office during the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday. This meeting is recorded and broadcast over Volcano Community Channel 19 and on the internet at [www.kmpud.com](http://www.kmpud.com). Items on the Agenda are numbered for identification purposes only and will not necessarily be considered in the order in which they appear. Designated times are for particular items only. Public Hearings will not be called to order prior to the time specified, but may occur slightly later than the specified time.

Public participation is encouraged. Public comments on items appearing on the Agenda will be taken at the same time the Agenda items are heard; comments should be brief and directed to the specifics of the item being considered. Please provide the Clerk of the Board with a copy of all written materials presented at the meeting. Comments on items not on the Agenda can be heard during "Comments from the Audience"; however, action cannot be taken on items not on the Agenda.

Backup materials relating to an open session item on this Agenda, which are not included with the Board packet, will be made available for public inspection at the same time they are distributed or made available to the Board, and can be viewed at the District office, at the Board meeting and upon request to the Clerk of the Board.

The meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations are needed, please contact the Clerk of the Board at (209) 258-4444, ext. 110. All inquiries must be made at least 48 hours in advance of the meeting.

***The Kirkwood Meadows Public Utility District is an Equal Opportunity Provider and Employer***