



**AGENDA**  
**REGULAR BOARD MEETING**  
**Saturday, August 13, 2016 – 8:00 A.M.**  
District Board Room, Community Services Building  
33540 Loop Road, Kirkwood, CA 95646

Standish O'Grady, Treasurer  
Eric Richert, Vice President

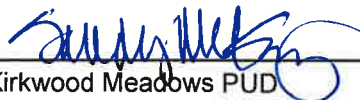
**BOARD MEMBERS**  
Robert Epstein, President

Peter Dornbrook, Secretary  
Geoffrey Smith, Assistant Secretary

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1. **CALL TO ORDER** *President Epstein*
  2. **ROLL CALL** *Secretary Dornbrook*
  3. **ANNOUNCEMENTS** *Manager Sharp*
  4. **COMMENTS FROM THE AUDIENCE** (This is an opportunity for members of the public to address the Board on any short non-agenda items that are within the subject matter jurisdiction of the District. No discussion or action can be taken on matters not listed on the agenda, per the Brown Act.)
  5. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR** (For purposes of the Brown Act, all Action and Consent items listed give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.)
  6. **ADOPTION OF THE CONSENT CALENDAR** (Any item can be removed to be discussed and considered separately upon request. Comments and questions from members of the public, staff or Board can be taken when the comment does not necessitate separate action.)
    - a. **Approve Regular Board Meeting Minutes: June 11, 2016 and July 3, 2016**
    - b. **Approve Current Consent for Claims**
    - c. **Review Receivables/Shut Offs Report**
    - d. **Approve Revised CSB Meeting Room Use Policy and Agreement**
    - e. **Approve Revised Hydrant Meter Agreement**
    - f. **Timber Creek Townhomes – Refund of Maintenance Guarantee**
  7. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION**
  8. **ITEMS FOR BOARD ACTION**
    - a. **Finances.** Discussion and Possible Action Regarding the District's Financials. *Accounting Manager McBride*
      - i. June Financials
      - ii. July Preliminaries
      - iii. Cash Flow
      - iv. PCS Billing Training Recap**Lead: Finance Committee**
    - b. **Bad Debt.** Presentation and Possible Approval of Writing Off \$1,954.86 in Bad Debt and the Voiding of \$285.00 in Un-Cashed Checks. *Accounting Manager McBride*  
**Lead: Finance Committee**

- c. **Depreciation.** Discussion and Possible Action on the Completion of the Depreciation Breakdown by Robert Benson, Consultant RUS Accounting and Staff on Fiscal Years 2016 and 2017. *Manager Sharp*  
**Lead: Finance Committee**
- d. **Property Tax Allocation.** Discussion and Possible Action Regarding the Proposed Property Tax Allocation for Fiscal 2016. *Manager Sharp*  
**Lead: Finance Committee**
- e. **Fire Service Master Plan.** Discussion and Possible Action Regarding the Update of the Fire Service Master Plan. *Assistant Manager Ansel*
  - i. Time Line
  - ii. Current Fire Department Status
  - iii. Load Projections**Lead: Planning Committee**
- f. **Fire Department Funding.** Discussion and Possible Action Regarding the Investigation into Sources of Funding for the Fire Department Including the Establishment of a Mello Roos Service Tax. *Manager Sharp*
  - i. Review and Possible Action of Information and Cost Estimate from District's General Counsel Dick Shanahan
  - ii. Review and Possible Action Regarding a Proposal from Goodwin Consulting to Perform Mello-Roos CFD Formation and Special Tax Levy Services**Lead: Finance Committee**
- g. **Snow Removal.** Review and Possible Action on the Financial Performance of the Snow Removal Department for the 2015-2016 Winter Season, Presentation and Possible Approval of Snow Removal Contracts for the 2016-2017 Winter Season and a Review of Tracking and Notification Services Being Investigated. *Manager Sharp*  
**Lead: Operations/Capital Committee**
- h. **PG&E.** General Update and Possible Action Regarding Ongoing Issues with PG&E including:
  - i. Continued Discussion and Possible Action on the Cost of Ownership Charges on the PG&E Sub Station Work and the Payment of \$48,158 in Outstanding Charges
  - ii. Continued Discussion of Possible Alternatives to the Construction of a Potential Switch Station Project. *Manager Sharp***Lead: PG&E Ad Hoc Committee**
- i. **Grindings.** Discussion and Possible Action Regarding the Impacts Associated with the Use of Grindings on Parking Areas Throughout Kirkwood. *Manager Sharp*  
**Lead: Operations/Capital Committee**
- j. **Algae.** Discussion and Possible Action on the Algae Plume Issue and the Order for Technical Reports Received from the Central Valley Regional Quality Control Board. *Manager Sharp*  
**Lead: Operations/Capital Committee**
- k. **Water Stage Alert System.** Preliminary Review of Revisions to the District's Water Stage Alert System. *Manager Sharp*  
**Lead: Operations/Capital Committee**



**13. ADJOURNMENT** (The next *Special* Board Meeting is scheduled for Sunday, September 4, 2016 at 8:00 a.m.)

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Kirkwood Meadows PUD  
Clerk of the Board

The Kirkwood Meadows Public Utility District Board of Directors regularly meets the second Saturday of each month. A complete Agenda packet is available for review at the meeting and at the District office during the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday. This meeting is recorded and broadcast over Volcano Community Channel 19 and on the internet at [www.kmpud.com](http://www.kmpud.com). Items on the Agenda are numbered for identification purposes only and will not necessarily be considered in the order in which they appear. Designated times are for particular items only. Public Hearings will not be called to order prior to the time specified, but may occur slightly later than the specified time.

Public participation is encouraged. Public comments on items appearing on the Agenda will be taken at the same time the Agenda items are heard; comments should be brief and directed to the specifics of the item being considered. Please provide the Clerk of the Board with a copy of all written materials presented at the meeting. Comments on items not on the Agenda can be heard during "Comments from the Audience"; however, action cannot be taken on items not on the Agenda.

Backup materials relating to an open session item on this Agenda, which are not included with the Board packet, will be made available for public inspection at the same time they are distributed or made available to the Board, and can be viewed at the District office, at the Board meeting and upon request to the Clerk of the Board.

The meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations are needed, please contact the Clerk of the Board at (209) 258-4444, ext. 110. All inquiries must be made at least 48 hours in advance of the meeting.