



AGENDA
REGULAR BOARD MEETING
Sunday July 3, 2016 – 8:00 A.M.
District Board Room, Community Services Building
33540 Loop Road, Kirkwood, CA 95646

Standish O'Grady, Treasurer
Eric Richert, Vice President

BOARD MEMBERS
Robert Epstein, President

Peter Dornbrook, Secretary
Geoffrey Smith, Assistant Secretary

1. **CALL TO ORDER** *President Epstein*
2. **ROLL CALL** *Secretary Dornbrook*
3. **ANNOUNCEMENTS** *Manager Sharp*
4. **COMMENTS FROM THE AUDIENCE** (This is an opportunity for members of the public to address the Board on any short non-agenda items that are within the subject matter jurisdiction of the District. No discussion or action can be taken on matters not listed on the agenda, per the Brown Act.)
5. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR** (For purposes of the Brown Act, all Action and Consent items listed give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.)
6. **ADOPTION OF THE CONSENT CALENDAR** (Any item can be removed to be discussed and considered separately upon request. Comments and questions from members of the public, staff or Board can be taken when the comment does not necessitate separate action.)
 - a. **Approve Regular Board Meeting Minutes: June 11, 2016**
 - b. **Approve Current Consent for Claims**
 - c. **Review Receivables/Shut Offs Report**
7. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION**
8. **ITEMS FOR BOARD ACTION**
 - a. Discussion and Possible Action Regarding the District's Financials. *Manager Sharp and Accounting Manager McBride*
 - i. May Financials
 - ii. Cash Flow
 - iii. Cushion of Credit**Lead: Finance Committee**
 - b. Discussion and Possible Action Regarding the Update of the Fire Service Master Plan. *Manager Sharp and Assistant Manager Ansel*
 - i. Supporting Fire Department Funding, Fire Assessment, Five Year Budget and Capital Plan
 - ii. Time Line
 - iii. Table of Contents**Lead: Planning Committee**

- c. Discussion and Possible Action Regarding the Investigation into Sources of Funding for the Fire Department Including the Establishment of a Mello Roos Service Tax. *Manager Sharp*
 - i. Review and Possible Action of Information and Cost Estimate from District's General Counsel Dick Shanahan
 - ii. Review and Possible Action Regarding a Proposal from Goodwin Consulting to Perform Mello-Roos CFD Formation and Special Tax Levy Services**Lead: Finance Committee**

- d. General Update and Possible Action Regarding Ongoing Issues with PG&E including:
 - i. Continued Discussion on the Cost of Ownership Charges on the PG&E Sub Station Work
 - ii. Continued Discussion of Possible Alternatives to the Construction of a Potential Switch Station Project. *Manager Sharp***Lead: PG&E Ad Hoc Committee**

- e. Discussion and Possible Action Regarding the Impacts Associated with the Use of Grindings on Parking Areas Throughout Kirkwood. *Manager Sharp*
Lead: Operations/Capital Committee

- f. Discussion and Possible Action on the Algae Plume Issue and the Order for Technical Reports Received from the Central Valley Regional Quality Control Board. *Manager Sharp*
Lead: Operations/Capital Committee

- g. Discussion and Possible Action Related to District's Research and Efforts to Improve the Efficiencies and Minimize the Losses of Each Department as Measured in Performance Reporting. *Electric/Propane Manager Benson*
Lead: Operations/Capital Committee

- h. Discussion and Possible Action Regarding Improvements Needed to the District's Electric Distribution System. *Electric/Propane Manager Benson/Manager Sharp*
 - i. Chair 10 Transformer – Discussion, Review and Possible Approval of Proposals Received at the June 17th Bid Opening
 - ii. Caples Lake Spill Containment - Review of Project Plan and Materials
 - iii. Circuit Project - Update
 - iv. Meter Certification – Update on Project Timeline**Lead: Operations/Capital Committee**

- i. Presentation and Possible Action Regarding the Results from the 2016 Customer Service Satisfaction Survey. *Manager Sharp and Cheryl Stern*
 - i. Results
 - ii. Responses
 - iii. Action Items**Lead: Planning Committee**

- j. **Closed Session** for (1) public employee performance evaluation of all District staff positions pursuant to Government Code section 54957(b), and (2) conference with District designated labor negotiator Manager Sharp regarding all District staff positions (except the General Manager) pursuant to Government Code section 54957.6(a).

- k. Discussion and Possible Action regarding the Duties, Positions and Compensation for all District Staff positions. *Manager Sharp*

9. **GENERAL MANAGER REPORT** (Discussion may take place; however, no action will be taken.)
 - a. Caltrans Water Intrusion, Highway 88
 - b. Caltrans, Ice Box Issue
 - c. Mountain Clean-Up
 - d. Water/ Wastewater Engineer

10. **OPERATIONS REPORT**
Assistant Manager Rick Ansel (Discussion may take place; however, no action will be taken.)
 - a. Summer Festival Initial Recap
 - b. Summer Project List
 - c. Death Ride

11. **STANDING COMMITTEE REPORTS** (Discussions may take place, however, no action will be taken.)
 - a. Finance Committee
 - b. Operations/Capital Projects Committee
 - c. Information Technologies (IT) Committee
 - d. Planning Committee
 - e. Personnel Committee

12. **GENERAL DISCUSSION** Opportunity for Board Members to Ask Questions for Clarification, Provide Information to Staff, Committee Updates, Request Staff to Report Back on a Matter, or to Direct Staff to Place a Matter on a Subsequent Agenda.

13. **ADJOURNMENT** (The next Board Meeting is scheduled for Saturday, August 13, 2016 at 8:00 a.m.)



Michael Sharp, General Manager

The Kirkwood Meadows Public Utility District Board of Directors regularly meets the second Saturday of each month. A complete Agenda packet is available for review at the meeting and at the District office during the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday. This meeting is recorded and broadcast over Volcano Community Channel 19 and on the internet at www.kmpud.com. Items on the Agenda are numbered for identification purposes only and will not necessarily be considered in the order in which they appear. Designated times are for particular items only. Public Hearings will not be called to order prior to the time specified, but may occur slightly later than the specified time.

Public participation is encouraged. Public comments on items appearing on the Agenda will be taken at the same time the Agenda items are heard; comments should be brief and directed to the specifics of the item being considered. Please provide the Clerk of the Board with a copy of all written materials presented at the meeting. Comments on items not on the Agenda can be heard during "Comments from the Audience"; however, action cannot be taken on items not on the Agenda.

Backup materials relating to an open session item on this Agenda, which are not included with the Board packet, will be made available for public inspection at the same time they are distributed or made available to the Board, and can be viewed at the District office, at the Board meeting and upon request to the Clerk of the Board.

The meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations are needed, please contact the Clerk of the Board at (209) 258-4444, ext. 110. All inquiries must be made at least 48 hours in advance of the meeting.

The Kirkwood Meadows Public Utility District is an Equal Opportunity Provider and Employer