



AGENDA
REGULAR BOARD MEETING
Saturday, June 11, 2016 – 8:00 A.M.
District Board Room, Community Services Building
33540 Loop Road, Kirkwood, CA 95646

Standish O'Grady, Treasurer
Eric Richert, Vice President

BOARD MEMBERS
Robert Epstein, President

Peter Dornbrook, Secretary
Geoffrey Smith, Assistant Secretary

1. **CALL TO ORDER** *President Epstein*
2. **ROLL CALL** *Secretary Dornbrook*
3. **ANNOUNCEMENTS** *Manager Sharp*
4. **COMMENTS FROM THE AUDIENCE** (This is an opportunity for members of the public to address the Board on any short non-agenda items that are within the subject matter jurisdiction of the District. No discussion or action can be taken on matters not listed on the agenda, per the Brown Act.)
5. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR** (For purposes of the Brown Act, all Action and Consent items listed give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.)
6. **ADOPTION OF THE CONSENT CALENDAR** (Any item can be removed to be discussed and considered separately upon request. Comments and questions from members of the public, staff or Board can be taken when the comment does not necessitate separate action.)
 - a. **Approve Regular Board Meeting Minutes: May 14, 2016**
 - b. **Approve Current Consent for Claims**
 - c. **Review Receivables/Shut Offs Report**
 - d. **Approve Audit of Sanitary Sewer Management Plan**
7. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION**
8. **ITEMS FOR BOARD ACTION**
 - a. Discussion and Possible Action Regarding the District's Financials. *Manager Sharp and Accounting Manager McBride*
 - i. April Financials
 - ii. May Preliminary Financials
 - iii. Cash Flow**Lead: Finance Committee**
 - b. Discussion and Possible Action Regarding the Formation of the District's 2017-2021 Budget. *Manager Sharp and Accounting Manager McBride*
 - i. Timeline
 - ii. Final Presentation, Overall Draft Budget**Lead: Finance Committee**

- c. Discussion and Possible Approval of Resolution No. 16-02 Approving the District's Five-Year Operating Budget and Capital Plan for the 2017-2021 Period. *Manager Sharp*
Lead: Finance Committee
- d. General Update and Possible Action Regarding Ongoing Issues with PG&E including:
 - i. Status Update and Revised Cost Forecast of the Three-Week PG&E Power Outage;
 - ii. Continued Discussion of Possible Alternatives to the Construction of a Potential Switch Station Project. *Manager Sharp***Lead: PG&E Ad Hoc Committee**
- e. Discussion and Possible Action Regarding the Impacts Associated with the Use of Grindings on Parking Areas Throughout Kirkwood. *Manager Sharp*
Lead: Operations/Capital Committee
- f. Discussion and Possible Action Related to District's Research and Efforts to Improve the Efficiencies and Minimize the Losses of Each Department as Measured in Performance Reporting. *Electric/Propane Manager Benson*
Lead: Operations/Capital Committee
- g. Discussion and Possible Action Regarding Improvements Needed to the District's Electric Distribution System. *Electric/Propane Manager Benson/Manager Sharp*
 - i. Chair 10 Transformer - Review of Request for Proposal
 - ii. Caples Lake Spill Containment - Review of Project Plan and Materials
 - iii. Faulted Circuit Indicators - Review and Possible Approval of Project Plan
 - iv. Circuit Project - Update
 - v. Meter Certification - Review and Possible Approval of Tri-Mark Proposal**Lead: Operations/Capital Committee**
- h. Update on Recent Actions by the State of California Regarding the Continuing Drought and Discussion and Possible Action Related to the District's Current Stage Two Water Shortage. *Manager Sharp*
Lead: Operations/Capital Committee
- i. Update and Possible Action Regarding the Annual Kirkwood Summer Festival Scheduled for July 2, 2016 and the Various Meetings to be Held That Weekend. *Assistant Manager Ansel*
Lead: Summer Festival Committee
- j. Presentation and Possible Approval of the 2016-2017 General Manager Objectives. *Manager Sharp*
Lead: Personnel Committee
- k. Presentation and Possible Approval of the Revised Employee Handbook. *Manager Sharp*
Lead: Personnel Committee

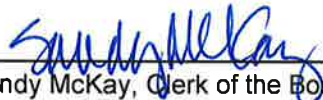
9. GENERAL MANAGER REPORT (Discussion may take place; however, no action will be taken.)

10. OPERATIONS REPORT

Assistant Manager Rick Ansel (Discussion may take place; however, no action will be taken.)

- i. Summer Projects

11. **STANDING COMMITTEE REPORTS** (Discussions may take place, however, no action will be taken.)
 - a. Finance Committee
 - b. Operations/Capital Projects Committee
 - c. Information Technologies (IT) Committee
 - d. Planning Committee
 - e. Personnel Committee
12. **GENERAL DISCUSSION** Opportunity for Board Members to Ask Questions for Clarification, Provide Information to Staff, Committee Updates, Request Staff to Report Back on a Matter, or to Direct Staff to Place a Matter on a Subsequent Agenda.
13. **ADJOURNMENT** (The next Board Meeting is scheduled for Sunday, July 3, 2016 at 8:00 a.m.)


Sandy McKay, Clerk of the Board

The Kirkwood Meadows Public Utility District Board of Directors regularly meets the second Saturday of each month. A complete Agenda packet is available for review at the meeting and at the District office during the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday. This meeting is recorded and broadcast over Volcano Community Channel 19 and on the internet at www.kmpud.com. Items on the Agenda are numbered for identification purposes only and will not necessarily be considered in the order in which they appear. Designated times are for particular items only. Public Hearings will not be called to order prior to the time specified, but may occur slightly later than the specified time.

Public participation is encouraged. Public comments on items appearing on the Agenda will be taken at the same time the Agenda items are heard; comments should be brief and directed to the specifics of the item being considered. Please provide the Clerk of the Board with a copy of all written materials presented at the meeting. Comments on items not on the Agenda can be heard during "Comments from the Audience"; however, action cannot be taken on items not on the Agenda.

Backup materials relating to an open session item on this Agenda, which are not included with the Board packet, will be made available for public inspection at the same time they are distributed or made available to the Board, and can be viewed at the District office, at the Board meeting and upon request to the Clerk of the Board.

The meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations are needed, please contact the Clerk of the Board at (209) 258-4444, ext. 110. All inquiries must be made at least 48 hours in advance of the meeting.