



AGENDA
REGULAR BOARD MEETING
Saturday, April 9, 2016 – 8:00 A.M.
District Board Room, Community Services Building
33540 Loop Road, Kirkwood, CA 95646

Standish O'Grady, Treasurer
Eric Richert, Vice President

BOARD MEMBERS
Robert Epstein, President

Peter Dornbrook, Secretary
Geoffrey Smith, Assistant Secretary

1. **CALL TO ORDER** *President Epstein*
2. **ROLL CALL** *Secretary Dornbrook*
3. **ANNOUNCEMENTS** *Manager Sharp*
4. **COMMENTS FROM THE AUDIENCE** (This is an opportunity for members of the public to address the Board on any short non-agenda items that are within the subject matter jurisdiction of the District. No discussion or action can be taken on matters not listed on the agenda, per the Brown Act.)
5. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR** (For purposes of the Brown Act, all Action and Consent items listed give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.)
6. **ADOPTION OF THE CONSENT CALENDAR** (Any item can be removed to be discussed and considered separately upon request. Comments and questions from members of the public, staff or Board can be taken when the comment does not necessitate separate action.)
 - a. **Approve Regular Board Meeting Minutes: March 12, 2016**
 - b. **Approve Current Consent for Claims**
 - c. **Review Receivables/Shut Offs Report**
7. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ ACTION**
8. **ITEMS FOR BOARD ACTION**
 - a. **Public Hearing:** Discussion and Possible Action Regarding the District's Investigation to Complete a Rate Study for Electric and Propane Services. *Manager Sharp*
Lead: Finance Committee
 - b. Discussion and Possible Action Regarding the District's Financials. *Manager Sharp and Accounting Manager McBride*
 - i. February Financials
 - ii. March Preliminary Financials
 - iii. Cash Flow
 1. Cushion of Credit**Lead: Finance Committee**

- c. Discussion and Possible Action Regarding the Formation of the District's 2017-2021 Budget. *Manager Sharp and Accounting Manager McBride*
 - i. Timeline
 - ii. Preliminary Balance Sheet
 - iii. Preliminary Cash Flow
 - iv. Revised Summary Sheets
 - v. Revised Assumptions

Lead: Finance Committee

- d. Presentation and Possible Action on Proposals Received From Wired Solutions, Inc. to Improve the District's Information Technology Security and Internet Configuration. *Wired Solutions/ Accounting Manager McBride*
- e. Discussion and Possible Action Regarding Forming a Standing Committee to Specifically Address the District's Information Technology Issues. *Manager Sharp*
- f. General Update and Possible Action Regarding Meetings with PG&E and the Planning Phase of the Potential Switch Station Project. *Manager Sharp*
- g. Discussion and Possible Action Related to District's Research and Efforts to Improve the Efficiencies and Minimize the Losses of Each Department as Measured in Performance Reporting. *Electric/Propane Manager Benson*

Lead: Operations/Capital Committee

- h. Discussion and Possible Action Regarding Improvements Needed to the District's Electric Distribution System. *Electric/Propane Manager Benson/ Manager Sharp*
 - i. Ground Fault Interrupters
 - ii. Training
 - iii. Distribution Line Replacement Between The Meadows and the District
 - iv. Chair 10 Transformer
 - v. Caples Lake Spill Containment
 - vi. Meter Certifications

Lead: Operations/Capital Committee

- i. Discussion and Possible Action Regarding the Impacts Associated with the Storage of Snow on District Property to the South of Lava Rock Lodge. *Manager Sharp*

Lead: Operations/Capital Committee

- j. Continued Discussion and Possible Action Regarding Request from Kirkwood Meadows Association for the District to Provide Additional Services (speed bumps and pet dispensers). *Assistant Manager, Operations Ansel*

Lead: Operations/Capital Committee

9. GENERAL MANAGER REPORT (Discussion may take place; however, no action will be taken.)

- i. Tri-County Technical Advisory Committee (TC-TAC)
- ii. Caltrans, Ice Box
- iii. Community News
- iv. Snow Removal Incentives
- v. Resort Closing Date
- vi. Caples Ecological Restoration Project

10. OPERATIONS REPORT

Assistant Manager Rick Ansel (Discussion may take place; however, no action will be taken.)

- i. Kirkwood Summer Festival Update
- ii. Summer Projects

11. STANDING COMMITTEE REPORTS (Discussions may take place, however, no action will be taken.)

- a. Finance Committee
- b. Planning Committee
- c. Operations/ Capital Committee
- d. Personnel Committee

12. GENERAL DISCUSSION Opportunity for Board Members to Ask Questions for Clarification, Provide Information to Staff, Committee Updates, Request Staff to Report Back on a Matter, or to Direct Staff to Place a Matter on a Subsequent Agenda.**13. CLOSED SESSION:** (The Board will adjourn to Closed Session to discuss item identified below. Closed Session is not open to the public; however, an opportunity will be provided at this time if members of the public would like to comment on any item listed – three minute limit.)

- a. Closed session conference with District designated labor negotiators (Directors Epstein and O'Grady) regarding the General Manager position.

14. ITEMS FOR BOARD ACTION (CONTINUED)

- a. Consider approval of extended employment agreement with General Manager.

15. ADJOURNMENT (The next Board Meeting is scheduled for Saturday, May 14, 2016 at 8:00 a.m.)


Sandy McKay, Clerk of the Board

The Kirkwood Meadows Public Utility District Board of Directors regularly meets the second Saturday of each month. A complete Agenda packet is available for review at the meeting and at the District office during the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday. This meeting is recorded and broadcast over Volcano Community Channel 19 and on the internet at www.kmpud.com. Items on the Agenda are numbered for identification purposes only and will not necessarily be considered in the order in which they appear. Designated times are for particular items only. Public Hearings will not be called to order prior to the time specified, but may occur slightly later than the specified time.

Public participation is encouraged. Public comments on items appearing on the Agenda will be taken at the same time the Agenda items are heard; comments should be brief and directed to the specifics of the item being considered. Please provide the Clerk of the Board with a copy of all written materials presented at the meeting. Comments on items not on the Agenda can be heard during "Comments from the Audience"; however, action cannot be taken on items not on the Agenda.

Backup materials relating to an open session item on this Agenda, which are not included with the Board packet, will be made available for public inspection at the same time they are distributed or made available to the Board, and can be viewed at the District office, at the Board meeting and upon request to the Clerk of the Board.

The meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations are needed, please contact the Clerk of the Board at (209) 258-4444, ext. 110. All inquiries must be made at least 48 hours in advance of the meeting.