



AGENDA
REGULAR BOARD MEETING
Saturday, February 13, 2016 – 8:00 A.M.
District Board Room, Community Services Building
33540 Loop Road, Kirkwood, CA 95646

Standish O'Grady, Treasurer
Eric Richert, Vice President

BOARD MEMBERS
Robert Epstein, President

Peter Dornbrook, Secretary
Geoffrey Smith, Assistant Secretary

1. **CALL TO ORDER** President Epstein
2. **ROLL CALL** Secretary Dornbrook
3. **ANNOUNCEMENTS** Manager Sharp
4. **COMMENTS FROM THE AUDIENCE** (This is an opportunity for members of the public to address the Board on any short non-agenda items that are within the subject matter jurisdiction of the District. No discussion or action can be taken on matters not listed on the agenda, per the Brown Act.)
5. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR** (For purposes of the Brown Act, all Action and Consent items listed give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.)
6. **ADOPTION OF THE CONSENT CALENDAR** (Any item can be removed to be discussed and considered separately upon request. Comments and questions from members of the public, staff or Board can be taken when the comment does not necessitate separate action.)
 - a. **Approve Special Board Meeting Minutes: December 28, 2015**
 - b. **Approve Regular Board Meeting Minutes: January 9, 2016**
 - c. **Approve Current Consent for Claims**
 - d. **Review Receivables/Shut Offs Report**
7. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ ACTION**
8. **ITEMS FOR BOARD ACTION**
 - a. Discussion and Possible Action Regarding the District's Financials. *Manager Sharp and Accounting Manager McBride*
 - i. December Financials
 - ii. January Preliminary Financials
 - iii. Cash Flow
 - iv. Calendar 2015 Property Tax Allocation**Lead: Finance Committee**

- b. Discussion and Possible Action Regarding the Formation of the District's 2017-2021 Budget. *Manager Sharp and Accounting Manager McBride*
 - i. Timeline
 - ii. Assumptions
 - iii. Preliminary Summary Sheets
 - iv. Capital Plan**Lead: Finance Committee**

- c. Discussion and Possible Action Regarding the District's Investigation to Complete a Rate Study for all Enterprise Services. *Manager Sharp*
 - i. March Public Hearing**Lead: Finance Committee**

- d. Discussion and Possible Approval of Resolution No. 16-01 Delegating Emergency Contracting Authority to the General Manager. *Manager Sharp*
Lead: Operations/ Capital Committee

- e. Presentation and Possible Approval of the 2016 Out Valley Work Plan for Submittal to the United States Forest Service. *Manager Sharp*
Lead: Operations/ Capital Committee

- f. Presentation and Possible Approval of a Proposal from Exponential Engineering to Provide Support and Conduct Necessary Inspections on the Out Valley Electrical Line. *Manager Sharp*

- g. Discussion and Possible Approval of Payment to PG&E for Services Related to the Construction of the District's Out Valley Electrical Line in the Amount of \$2,442,172. *Manager Sharp*

- h. General Update and Possible Action Regarding Meetings with PG&E and the Planning Phase of the Potential Switch Station Project. *Manager Sharp*


- i. Discussion and Possible Approval of Bid Award for the Purchase of a Trackless MT Series 6 for Snow Removal Services. *Manager Sharp*
Lead: Operations/ Capital Committee

- j. Discussion and Possible Approval of Proposal from Gabbart & Woods Structural Engineers for the Design of a Roof Over the Powerhouse Radiators. *Manager Sharp*
Lead: Operations/ Capital Committee

- k. Discussion and Possible Action Regarding the District's and Vail's Ongoing Efforts to Resolve Electric Harmonics Issues in the Kirkwood Valley. *Manager Sharp and Electric/Propane Manager Benson*
Lead: Operations/Capital Committee

- l. Discussion and Possible Action Related to District's Research and Efforts to Improve the Efficiencies and Minimize the Losses of Each Department as Measured in Performance Reporting. *Electric/Propane Manager Benson*
Lead: Operations/Capital Committee

9. **GENERAL MANAGER REPORT** (Discussion may take place; however, no action will be taken.)
10. **OPERATIONS REPORT** *Assistant Manager Rick Ansel* (Discussion may take place; however, no action will be taken.)
11. **STANDING COMMITTEE REPORTS** (Discussions may take place, however, no action will be taken.)
 - a. Finance Committee
 - b. Planning Committee
 - c. Operations/ Capital Committee
 - d. Personnel Committee
12. **GENERAL DISCUSSION** Opportunity for Board Members to Ask Questions for Clarification, Provide Information to Staff, Committee Updates, Request Staff to Report Back on a Matter, or to Direct Staff to Place a Matter on a Subsequent Agenda.
13. **CLOSED SESSION:** (The Board will adjourn to Closed Session to discuss item identified below. Closed Session is not open to the public; however, an opportunity will be provided at this time if members of the public would like to comment on any item listed – three minute limit.)
 - a. Closed session for performance evaluation of the General Manager, including discussion of possible extension of General Manager's employment contract. (Govt. Code sec. 54957.)
14. **ADJOURNMENT** (The next Board Meeting is scheduled for Saturday, March 12, 2016 at 8:00 a.m.)


Sandy McKay, Clerk of the Board

The Kirkwood Meadows Public Utility District Board of Directors regularly meets the second Saturday of each month. A complete Agenda packet is available for review at the meeting and at the District office during the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday. This meeting is recorded and broadcast over Volcano Community Channel 19 and on the internet at www.kmpud.com. Items on the Agenda are numbered for identification purposes only and will not necessarily be considered in the order in which they appear. Designated times are for particular items only. Public Hearings will not be called to order prior to the time specified, but may occur slightly later than the specified time.

Public participation is encouraged. Public comments on items appearing on the Agenda will be taken at the same time the Agenda items are heard; comments should be brief and directed to the specifics of the item being considered. Please provide the Clerk of the Board with a copy of all written materials presented at the meeting. Comments on items not on the Agenda can be heard during "Comments from the Audience"; however, action cannot be taken on items not on the Agenda.

Backup materials relating to an open session item on this Agenda, which are not included with the Board packet, will be made available for public inspection at the same time they are distributed or made available to the Board, and can be viewed at the District office, at the Board meeting and upon request to the Clerk of the Board.

The meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations are needed, please contact the Clerk of the Board at (209) 258-4444, ext. 110. All inquiries must be made at least 48 hours in advance of the meeting.