



KIRKWOOD MEADOWS PUBLIC UTILITY DISTRICT
****REVISION****

SPECIAL BOARD MEETING AGENDA

Friday, December 11, 2015 – 1:00 P.M.

District Board Room, Community Facilities Building
33560 Loop Road, Kirkwood, CA 95646

Robert Epstein, Treasurer
Eric Richert, Assistant Secretary

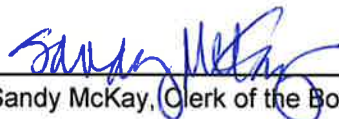
BOARD MEMBERS
Standish O'Grady, President

Peter Dornbrook, Secretary
Geoffrey Smith

1. **CALL TO ORDER** President O'Grady
2. **ROLL CALL** Secretary Dornbrook
3. **ANNOUNCEMENTS** Manager Sharp
4. **COMMENTS FROM THE AUDIENCE** (This is an opportunity for members of the public to address the Board on any short non-agenda items that are within the subject matter jurisdiction of the District. No discussion or action can be taken on matters not listed on the agenda, per the Brown Act.)
5. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR** (For purposes of the Brown Act, all Action and Consent items listed give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.)
6. **ADOPTION OF THE CONSENT CALENDAR** (Any item can be removed to be discussed and considered separately upon request. Comments and questions from members of the public, staff or Board can be taken when the comment does not necessitate separate action.)
7. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ ACTION**
8. **ITEMS FOR BOARD ACTION**
 - a. Certificate of Appointment and Oath of Office of Standish O'Grady and Geoff Smith for Board of Director Positions Commencing December 4, 2015 and ending December 6, 2019. *Manager Sharp*
 - b. Election of Board Officers: President, Vice President, Secretary, Treasurer and Assistant Secretary. *President O'Grady*
 - c. Annual Review and Possible Changes to the Board and Community Member Positions on the District's Committees and Possible Changes to Policy Number 140, Committees and Related Charters. *President of the Board*

- d. **1:30 Timed Item:** Presentation by Moss Adams and Discussion Regarding the New Requirements From GASB 68 on the Financial Reporting of the District's Unfunded Pension Liability and Side Fund. *Manager Sharp / Moss Adams*
- e. Discussion and Possible Action Regarding the District's Financials. *Manager Sharp and Accounting Manager McBride*
- i. October Financials
 - ii. November Preliminary Financials
 - iii. Cash Flow
 - iv. Update on Potential Refinancing of USDA Rural Utility Services "B8" Loan Draw # 8, Loan Draw #9 and Loan Draw #10 to 30-Year Term Loans
- Lead: Finance Committee**
- f. Discussion and Possible Action Regarding the District's Investigation to Complete a Rate Study for all Enterprise Services. *Manager Sharp*
- Lead: Finance Committee**
- g. Update and Possible Action Regarding the Recent Outage of the District's Out Valley Fiber Line. *Manager Sharp*
- h. Discussion and Possible Action Regarding On-Going Maintenance Associated with the Out Valley Power Line Project. *Manager Sharp*
- i. Update on Caltrans Claim Associated with Costs Incurred in Relation to the Underground Portion of the Out Valley Project
 - ii. Caples Lake Transformer Spill Containment
 - iii. Winter Access
 - iv. 2016 Work Plan
- i. General Update and Possible Action Regarding Meetings with PG&E and the Planning Phase of the Potential Switch Station Project. *Manager Sharp*
- j. Discussion and Possible Action Regarding Electric/Propane Usage and Meter Billing Issues at Several Locations Including the Following: *Manager Sharp and Electric/Propane Manager Benson*
- i. Mountain Club
 - ii. Snowmaking Compressor
 - iii. Recreation Complex
- Lead: Operations/Capital Committee**
- k. Discussion and Possible Action Regarding the District's and Vail's Ongoing Efforts to Resolve Electric Harmonics Issues in the Kirkwood Valley. *Manager Sharp and Electric/Propane Manager Benson*
- Lead: Operations/Capital Committee**
- l. Discussion and Possible Action Related to District's Research and Efforts to Improve the Efficiencies and Minimize the Losses of Each Department as Measured in Performance Reporting. *Electric/Propane Manager Benson*
- Lead: Operations/Capital Committee**

9. **GENERAL MANAGER REPORT** (Discussion may take place; however, no action will be taken.)
10. **OPERATIONS REPORT** *Assistant Manager Rick Ansel* (Discussion may take place; however, no action will be taken.)
11. **STANDING COMMITTEE REPORTS** (Discussions may take place; however, no action will be taken.)
 - a. Finance Committee
12. **GENERAL DISCUSSION** Opportunity for Board Members to Ask Questions for Clarification, Provide Information to Staff, Committee Updates, Request Staff to Report Back on a Matter, or to Direct Staff to Place a Matter on a Subsequent Agenda.
13. **CLOSED SESSION** (The Board will adjourn to Closed Session to discuss items identified below. Closed Session is not open to the public; however, an opportunity will be provided at this time if members of the public would like to comment on any item listed – three minute limit.)
 - a. Discussion of Performance Reviews for All Employees Pursuant to G.C. 54957.6
14. **OPEN SESSION**
 - a. Discussion and Possible Action Regarding Employee Compensation
15. **ADJOURNMENT** (The next Board Meeting is scheduled for Saturday, January 9, 2016 at 8:00 a.m.)


Sandy McKay, Clerk of the Board

The Kirkwood Meadows Public Utility District Board of Directors regularly meets the second Saturday of each month. A complete Agenda packet is available for review at the meeting and at the District office during the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday. This meeting is recorded and broadcast over Volcano Community Channel 19 and on the internet at www.kmpud.com. Items on the Agenda are numbered for identification purposes only and will not necessarily be considered in the order in which they appear. Designated times are for particular items only. Public Hearings will not be called to order prior to the time specified, but may occur slightly later than the specified time.

Public participation is encouraged. Public comments on items appearing on the Agenda will be taken at the same time the Agenda items are heard; comments should be brief and directed to the specifics of the item being considered. Please provide the Clerk of the Board with a copy of all written materials presented at the meeting. Comments on items not on the Agenda can be heard during "Comments from the Audience"; however, action cannot be taken on items not on the Agenda.

Backup materials relating to an open session item on this Agenda, which are not included with the Board packet, will be made available for public inspection at the same time they are distributed or made available to the Board, and can be viewed at the District office, at the Board meeting and upon request to the Clerk of the Board.

The meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations are needed, please contact the Clerk of the Board at (209) 258-4444, ext. 110. All inquiries must be made at least 48 hours in advance of the meeting.

**KIRKWOOD MEADOWS PUBLIC UTILITY DISTRICT
CONSENT CALENDAR
Friday, December 11, 2015**

ITEMS

6.a. Regular Board Meeting Minutes: November 14, 2015

Approve November 14, 2015 Minutes

6.b. Employee Manual

Approve Resolution 15-08 approving the following revisions to Employee Manual:

- i. Workday Definition
- ii. Employee Exercise Program
- iii. Exempt Employee Positions
- iv. KVFD On-Call Policy

6.c. Consent for Claims

Approve current Consent for Claims

6.d. Receivables / Shut Offs

Review of current Receivables/Shut Offs Report