

Kirkwood Meadows Public Utility District  
Special Meeting of the Board of the Directors  
**AGENDA**

Time: 8:00 A.M. Special Meeting  
Date: Sunday, September 6, 2015  
Location: Kirkwood Community Services Building, 33540 Loop Road, Kirkwood, CA 95646

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability related modification or accommodation to participate in this meeting, please contact Michael Sharp at (209) 258-4444, email to [msharp@kmpud.com](mailto:msharp@kmpud.com), or fax to (209) 258-8727. Requests must be made as early as possible and at least one full business day before the start of the meeting. Written materials relating to an item on this Agenda that are distributed to the Kirkwood Meadows Public Utility District Board of Directors within 72 hours before it is to consider the item at its regularly scheduled meeting will be made available for public inspection at 33540 Loop Road, Kirkwood, CA 95646, during normal business hours. Portions of such written materials will also be made available on the Kirkwood Meadows Public Utility District's website, subject to staff's ability to post the documents before the regularly scheduled meeting. This meeting is recorded and broadcast over Volcano Community Channel 19 and on the Internet at [kmpud.com](http://kmpud.com).

1. **CALL TO ORDER**
2. **ANNOUNCEMENTS**
3. **ROLL CALL**

President O'Grady  
Manager Sharp  
Secretary Dornbrook

4. **ORAL COMMUNICATION/PUBLIC INPUT** Opportunity for Members of the Public to Address the Board on Non-Agenda Items Relating to District Business. No Action Can be Taken by the Board on Matters Not Appearing on the Agenda.
5. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR** (For purposes of the Brown Act, Each Consent and Action item listed has a brief description of business to be transacted or discussed.)
6. **ADOPTION OF THE CONSENT CALENDAR** (Any item can be removed in order to be discussed and considered separately upon request. Comments and questions from members of the public, staff or Board can be taken when the comment does not necessitate separate action.)
7. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION**
8. **NEW/UNFINISHED BUSINESS (ACTION ITEMS)**
  - a. Discussion and Possible Action Regarding Recent Personnel Changes, Areas of Responsibility and Outlook for the Balance of 2015 and into 2016. *Manager Sharp*

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- b. Discussion and Possible Action Regarding the District's Financials, Efforts to Reduce Expenses and Financial Impacts of the Continuing Drought on the District's Finances. *Manager Sharp/ Accounting Manager McBride*
  - i. July Financials
  - ii. August Preliminary Financials
  - iii. Cash Flow by Department and Roll Up
  - iv. Audit Update

**Lead: Finance Committee**
- c. Discussion and Possible Approval of Payment to PG&E in the Amount of \$2,262,753 for Work Completed With the Construction of the Out Valley Electrical Project. *Manager Sharp*
- d. Discussion and possible action regarding the Construction Close-out and Completion of the Underground Portion of the Out-Valley Power Line Project. *Manager Sharp*
  - i. Discussion and Possible Approval of Q & D Construction Change Order #6 for remedial work required by Caltrans along Highway 88 near Plasses Resort Exit in January 2015 and August 2015.
  - ii. Discussion and Possible Approval of Q & D Construction Pay Request No. 14 representing Payment of Change Order #6.
  - iii. Discussion and Possible Approval of Q & D Construction Change Order #7 for reimbursement to the District for work completed by Edge Communication for Repair Work Completed on the Fiber Optic Line.
  - iv. Discussion and Possible Approval of Q & D Construction Pay Request No. 15 representing Release of the Final Retention Amount, less the credit back to the District for Change Order #7.
  - v. Discussion and Possible Approval of Certificate of Completion (RUS Form 187) related to the Out Valley Underground Construction Contract Between Q & D Construction and the District and Authorizing the President of the Board to Execute.
  - vi. Discussion and Possible Approval of Notice of Completion (CA Civil Code 8180-8190, 9200-9208) Related to the Out Valley Underground Construction Contract Between Q & D Construction and the District and Authorizing the President of the Board to Execute and Record.
- e. Discussion and Possible Action Regarding the Final Issues and On-Going Maintenance Associated with the Out Valley Power Line Project. *Manager Sharp*
  - i. Update on Work Plan Maintenance Projects Planned for the Out Valley Electric Line on United States Forest Service Property.
  - ii. Update on Caltrans Claim Associated with Costs Incurred in Relation to the Underground Portion of the Out Valley Project.
  - iii. Storm Water Pollution Prevention Plan (SWPPP) Close Out

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- f. Introduction and Presentation by Bennett Engineering's Ed Kriz, the District's New Water/Wastewater Engineer, Regarding:
  - i. Master Services Agreement
  - ii. Discussion and Possible Approval of Task Order for Waste Discharge Compliance Reporting for Fiscal Year 2016
  - iii. Discussion and Possible Approval of Task Order to Complete Report of Waste Discharge and Title 22 Report in Relation to the District's Use of Recycled Water for Landscaping, Construction and Dust Control Purposes.

**Lead: Operations/ Capital Committee**

- g. Update and Possible Action on Changes by CalPERS in Reporting and Invoicing the District's Employer Contributions, Unfunded Liability and Side Fund. *Manager Sharp*

**Lead: Finance Committee**

- h. Discussion and Possible Action Related to District's Research and Efforts to Improve the Efficiencies and Minimize the Losses of Each Department as Measured in Performance Reporting. *Electric/Propane Manager Benson*

**Lead: Operations/ Capital Committee**

- i. Discussion and Possible Action Regarding a Feasibility Study to Provide Electric and Water Services for a Snowmaking System at the Timber Creek Area. *Manager Sharp*

**Lead: Operations/ Capital Committee**

- j. Discussion and Possible Action in District's Role in Monitoring Compliance with Specific Plan and Other Mitigation and Environmental Issues in Kirkwood. *Manager Sharp*

- k. Discussion and Possible Action Regarding the District's Role in the Removal of Stored Equipment From the School Site - Estimated Costs and Work Plan. *Manager Sharp*

- l. **11:00am CLOSED SESSION** Closed session conference with legal counsel regarding anticipated litigation -- significant exposure to litigation involving one potential case (Government Code section 54956.9(d)(2)).

### **9. GENERAL MANAGER REPORT**

### **10. COMMITTEE REPORTS:**

- a. Finance
- b. Planning
- c. Operations/Capital

### **11. GENERAL DISCUSSION** Opportunity for Board Members to Ask Questions for Clarification, Provide Information to Staff, Committee Updates, Request

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Staff to Report Back on a Matter, or to Direct Staff to Place a Matter on a Subsequent Agenda.

**12. ADJOURNMENT**

  
Michael Sharp, General Manager

**CONSENT AGENDA**

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1. Minutes	Approval of Minutes From the July 5, 2015 and August 8, 2015 Board Meeting
2. Consent for Claims	Approval of Current Consent for Claims
3. Receivables / Shut Offs	Review of Current Receivables / Shut Offs Report
4. Clerk of the Board	Approval to Appoint Rick Ansel as Clerk of the Board