

Kirkwood Meadows Public Utility District
Regular Meeting of the Board of Directors

AGENDA

Time: 8:00 A.M. Regular Meeting
Date: Saturday, May 9, 2015
Location: Kirkwood Community Services Building, 33540 Loop Road, Kirkwood, CA 95646

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability related modification or accommodation to participate in this meeting, please contact Jill Campbell at (209) 258-4444, email to jcampbell@kmpud.com, or fax to (209) 258-8727. Requests must be made as early as possible and at least one full business day before the start of the meeting. Written materials relating to an item on this Agenda that are distributed to the Kirkwood Meadows Public Utility District Board of Directors within 72 hours before it is to consider the item at its regularly scheduled meeting will be made available for public inspection at 33540 Loop Road, Kirkwood, CA 95646, during normal business hours. Portions of such written materials will also be made available on the Kirkwood Meadows Public Utility District's website, subject to staff's ability to post the documents before the regularly scheduled meeting. This meeting is recorded and broadcast over Volcano Community Channel 19 and on the Internet at kmpud.com.

1. **CALL TO ORDER** President O'Grady
2. **ANNOUNCEMENTS** Manager Sharp
3. **ROLL CALL** Secretary Dornbrook

4. **ORAL COMMUNICATION/PUBLIC INPUT** Opportunity for Members of the Public to Address the Board on Non-Agenda Items Relating to District Business. No Action Can be Taken by the Board on Matters Not Appearing on the Agenda.

5. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR** (For purposes of the Brown Act, Each Consent and Action item listed has a brief description of business to be transacted or discussed.)

6. **ADOPTION OF THE CONSENT CALENDAR** (Any item can be removed in order to be discussed and considered separately upon request. Comments and questions from members of the public, staff or Board can be taken when the comment does not necessitate separate action.)

7. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION**

8. **NEW/UNFINISHED BUSINESS (ACTION ITEMS)**
 - a. Discussion and Possible Action Regarding the District's Financials, Efforts to Reduce Expenses and Financial Impacts of the Continuing Drought on the District's Finances. *Assistant Manager Campbell*
 - i. March Financials
 - ii. April Forecast
 - iii. Cash Flow by Department and Roll Up**Lead: Finance Committee**

 - b. Discussion and Possible Action Related to the Overbilling of Electric Charges to Vail Resorts for Chair One Operation. *Manager Sharp*
Lead: Finance Committee

 - c. 2016-2020 Budget Planning, Board Review of Final Draft, with Balance Sheet and Five Year Cash Waterfall. *Assistant Manager Campbell*
Lead: Finance Committee

 - d. Discussion and Possible Action Regarding the Final Issues and On-Going Maintenance Associated with the Out Valley Power Line Project. *Manager Sharp*.
 - i. Construction Contract Close-out and Completion
 1. Discussion and Possible Approval of Certificate of Completion (RUS Form 187) Related to the Out Valley Overhead Construction Contract Between Wilson Utility Construction Company and the District and Authorizing President of the Board to Execute.

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2. Discussion and Possible Approval of Notice of Completion (CA Civil Code 8180-8190, 9200-9208) Related to the Out Valley Overhead Construction Contract Between Wilson Utility Construction Company and the District and Authorizing General Manager to Execute and Record.
 3. Discussion and Possible Approval of Wilson Utility Construction Company's Contractor's Application for Payment No. Nine Representing Final 5% Retention in the Amount of \$467,802.46 in Relation to the Out Valley Overhead Construction Contract.
 4. Discussion and Possible Approval of Certificate of Completion (RUS Form 187) Related to the Out Valley Sub-Station Construction Contract Between Wilson Utility Construction Company and the District and Authorizing President of the Board to Execute.
 5. Discussion and Possible Approval of Notice of Completion (CA Civil Code 8180-8190, 9200-9208) Related to the Out Valley Sub-Station Construction Contract Between Wilson Utility Construction Company and the District and Authorizing General Manager to Execute and Record.
 6. Discussion and Possible Approval of Wilson Utility Construction Company's Contractor's Application for Payment No. Ten Representing Final 5% Retention in the Amount of \$119,028.07 in Relation to the Out Valley Sub-Station Construction Contract.
 - ii. Fiber Line Update
 - iii. Station Service Update
 - iv. Discussion and Possible Approval of Proposal From Q&D Construction to Complete Repair of Section of Underground Cable Installation Along Highway 88 Near Plasses Resort Exit.
 - v. Discussion and Possible Approval of Proposal From Resource Concepts, Inc. to Complete Construction Inspections on Repair of Section of Underground Cable Installation Along Highway 88 Near Plasses Resort Exit
- e. Continued Discussion and Possible Action Regarding the Current Out Valley Cost Estimate. *Manager Sharp*
- i. Overall Project Costs and Potential Risks
 - ii. Cost of Ownership Charges
 - iii. RUS Powerhouse Depreciation Determination Update
- f. Discussion and Possible Action Relating to the District's Efforts to Comply with PG&E's Transmission Interconnection Handbook. *Manager Sharp*
- g. Discussion and Possible Action Related to District's Research and Efforts to Improve the Efficiencies and Minimize the Losses of Each Department as Measured in Performance Reporting. *Electric/Propane Manager Benson*
Lead: Operations/ Capital Committee
- h. Discussion and Possible Approval of Resolution 15-05 and Bill of Sale for the Timber Creek Townhomes Development Accepting the Infrastructure Improvements. *Manager Sharp*
Lead: Planning Committee
- i. Discussion and Possible Approval of Resolution 15-04 Revising the Kirkwood Meadows Public Utility District's Water Alert System Stage Two due to the Current Drought Conditions. *Manager Sharp*
Lead: Operations/ Capital Committee

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- j. Discussion and Possible Action Related to the District's Efforts Related to the Caples Lake Water Rights Application with the State Water Board and the Department of Public Health. *Manager Sharp*
Lead: Planning Committee

- k. Discussion and Possible Action Regarding the Proposal to Change the District's Snow Removal Services Operation to a Property Related Service. *Manager Sharp*
 - i. Community Information Piece
 - ii. Community Outreach/ Survey**Lead: Snow Removal Services Committee**

- l. Discussion and Possible Action Regarding Kirkwood Capital Partner's Proposed Parking Lot Adjacent to the Wastewater Treatment Plant and the Meadow. *Manager Sharp*
Lead: Parking Committee

- 9. **GENERAL MANAGER REPORT**
 - a. El Dorado Irrigation District's March 13, 2015 Streamflow Variance Request

- 10. **COMMITTEE REPORTS:**
 - a. Planning
 - b. Finance
 - c. Operations/Capital Projects
 - d. Personnel

- 11. **GENERAL DISCUSSION** Opportunity for Board Members to Ask Questions for Clarification, Provide Information to Staff, Committee Updates, Request Staff to Report Back on a Matter, or to Direct Staff to Place a Matter on a Subsequent Agenda.

- 12. **FACILITY TOUR** Board of Directors to Tour District Facilities Including Portions of the Electric Distribution System, Electric Transmission System, Public Property Near the Community Services Building and the Wastewater Treatment Plant. (The Public is invited to attend and will need to provide their own transportation and wear appropriate safety clothing and shoes. Details can be obtained by contacting the District Office at 209-258-4444.)

- 13. **ADJOURNMENT**



Jill Campbell, Clerk of the Board

CONSENT AGENDA

May 9, 2015

1. Minutes	Approval of Minutes From the April 11, 2015 Board Meeting
2. Employee Manual Revision (On-Call Policy)	Approval of Resolution 15-06 Adopting Revised Employee Handbook
3. Consent for Claims	Approval of Current Consent for Claims
4. Receivables Shut Offs	Review of Current Receivables/ Shut Offs Report