

Kirkwood Meadows Public Utility District  
Special Meeting of the Board of Directors  
AGENDA

Time: 8:00 A.M. Special Meeting  
Date: Saturday, January 17, 2015  
Location: Kirkwood Community Services Building, 33540 Loop Road, Kirkwood, CA 95646

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability related modification or accommodation to participate in this meeting, please contact Rena Sullivan at (209) 258-4444, email to [rsullivan@kmpud.com](mailto:rsullivan@kmpud.com), or fax to (209) 258-8727. Requests must be made as early as possible and at least one full business day before the start of the meeting. Written materials relating to an item on this Agenda that are distributed to the Kirkwood Meadows Public Utility District Board of Directors within 72 hours before it is to consider the item at its regularly scheduled meeting will be made available for public inspection at 33540 Loop Road, Kirkwood, CA 95646, during normal business hours. Portions of such written materials will also be made available on the Kirkwood Meadows Public Utility District's website, subject to staff's ability to post the documents before the regularly scheduled meeting. This meeting is recorded and broadcast over Volcano Community Channel 19 and on the Internet at [kmpud.com](http://kmpud.com).

1. **CALL TO ORDER**
  2. **ANNOUNCEMENTS**
  3. **ROLL CALL**
- President O'Grady  
Manager Sharp  
Secretary Dornbrook
4. **ORAL COMMUNICATION/PUBLIC INPUT** Opportunity for Members of the Public to Address the Board on Non-Agenda Items Relating to District Business. No Action Can be Taken by the Board on Matters Not Appearing on the Agenda.
  5. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR** (For purposes of the Brown Act, All Consent and Action items listed give a brief description of each item of business to be transacted or discussed.)
  6. **ADOPTION OF THE CONSENT CALENDAR** (Any item can be removed in order to be discussed and considered separately upon request. Comments and questions from members of the public, staff or Board can be taken when the comment does not necessitate separate action.)
  7. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION**
  8. **NEW/UNFINISHED BUSINESS (ACTION ITEMS)**
    - a. Discussion and Possible Action Regarding the Final Issues Associated with the Out Valley Power Line Project. *Manager Sharp/ Michelle Gamble, Resource Concepts*
      - i. Construction Contract Close-out and Completion
      - ii. Station Service Update
    - b. Discussion and Possible Approval of Change Orders. *Michelle Gamble, Resource Concepts*
      - i. Q&D Construction, Quantities Reconciliation for Various Underground Materials (Slurry) and Construction Units
    - c. Continued Discussion and Possible Action Regarding the Current Out Valley Cost Estimate. *Manager Sharp/ Assistant Manager Campbell*
      - i. Overall Project Costs and Potential Risks
      - ii. Cash Flow Forecast
      - i. RUS Powerhouse Depreciation Determination Update
    - d. Discussion and Possible Action Related to the District's Operations and Maintenance of the Out Valley Line. *Manager Sharp*
      - i. Overall Update
      - ii. Presentation and Possible Approval of Emergency Services Contract with Wilson Construction
      - iii. Discussion and Possible Approval of Scope of Work for Resource Concepts, Inc. Regarding Environmental Permit Compliance Monitoring of the Out-Valley Power Line Corridor

Kirkwood Meadows Public Utility District  
Special Meeting of the Board of Directors  
AGENDA

- iv. Update on District's Efforts to Enable Load Dependent Start/ Stop and Generator Load Testing at the Powerhouse
  - e. Discussion and Possible Action Regarding the District's Efforts to Comply with PG&E's Transmission Interconnection Handbook Related to the Interconnection Agreement. *Manager Sharp*
    - i. Presentation and Possible Approval of Agreement with PG&E to Complete the System Impact Study
    - ii. Costs to Date and Preliminary Budget
    - iii. Discussion and Possible Approval of Scope of Work for Resource Concepts, Inc. Regarding Project Management, PG&E Coordination. and Initial Environmental Scoping Services for the Study Phase (2015 work) of the Switch Station Project
    - iv. Discussion and Possible Approval of Scope of Work for Exponential Engineering Regarding Project Support, Design and Construction Support Services for the Switch Station Project.
  - f. Discussion and Possible Action Regarding Resolving Harmonics and Other Electric Distribution Power Quality Issues. *Manager Sharp/ Dave Rightley, Exponential Engineering*  
**Lead: Operations/ Capital Committee**
  - g. Update and Possible Action Regarding the Construction and Approval Process for the Timber Creek Townhomes Project. *Assistant Manager Ansel*  
**Lead: Planning Committee**
  - h. Presentation and Possible Approval of Federal Assistance Grant for the Upgrading of the Fire Department's SCBA Systems. *Fire Chief Ansel*  
**Lead: Operations/ Capital Committee**
  - i. Discussion and Possible Action Related to District's Research and Efforts to Improve the Efficiencies and Minimize the Losses of Each Department as Measured in Performance Reporting. *Manager Sharp/ Electric/Propane Manager Benson*  
**Lead: Operations/ Capital Committee**
  - j. Presentation and Possible Action Related to District's Progress on Researching an Alternative Method for Calculating Electric Capital Connection Fees. *Manager Sharp*  
**Lead: Finance Committee**
  - k. Discussion and Possible Action Regarding the District's Snow Removal Services Operation Including a Study of a Valley Wide Residential Service. *Manager Sharp*  
**Lead: Finance Committee**
  - l. Discussion and Possible Action Related to the District's Efforts Related to the Caples Lake Water Rights Application with the State Water Board and the Department of Public Health. *Manager Sharp*
    - i. Review and Possible Approval for Distribution of Project Description
    - ii. Discussion and Possible Approval for the Environmental Process**Lead: Planning Committee**
- 9. MANAGER REPORTS:**
- a. **General Manager Report** *Manager Sharp*
    - i. Audit Update
  - b. **Operations Report** *Assistant Manager Ansel*
    - i. Fire Department Growth
  - c. **Electric/Propane Systems** *Electric/Propane Manager Benson*

Kirkwood Meadows Public Utility District  
Special Meeting of the Board of Directors  
AGENDA

- d. **Administrative Report** *Assistant Manager Campbell*
  - i. Performance Reporting
  - ii. November Financials
  - iii. Expanded Cash Flow
  
- 10. **COMMITTEE REPORTS:**
  - a. Communications
  - b. Planning
  - c. Finance
  - d. Operations/Capital Projects
  - e. Personnel
    - i. Presentation of Mid-Year Update of General Manager Objectives
  
- 11. **GENERAL DISCUSSION** Opportunity for Board Members to Ask Questions for Clarification, Provide Information to Staff, Committee Updates, Request Staff to Report Back on a Matter, or to Direct Staff to Place a Matter on a Subsequent Agenda.
  
- 12. **ADJOURNMENT**

  
Rena Sullivan, Clerk of the Board

**CONSENT AGENDA**

**January 17, 2015**

1. Minutes	Approval of Minutes From the December 12, 2014 Board Meeting
2. Policy Statement 130	Approval of Revision of Policy Statement 130, Board Meeting Schedules and Agenda
3. Consent for Claims	Approval of Current Consent for Claims
4. Receivables Shut Offs	Review of Current Receivables/ Shut Offs Report