

Kirkwood Meadows Public Utility District Capital Projects Committee Meeting Minutes FINAL

September 18, 2013

In Attendance

Chairman Peter Dornbrook, Committee Members Standish O'Grady, Chuck Swanson, General Manager Michael Sharp, Electric/Propane Manager Brandi Fichtner, Michelle Gamble (RCI), Dave Rightley (Exponential Engineering), Matt Wheeler (Wheeler Engineering)

1. The Minutes from the August 9, 2013 Capital Projects Committee meeting were approved as submitted.

2. Out Valley Project Update

Michelle Gamble presented the Out Valley Underground Project Update and reported that about 50% of the direct bury cable and conduit has been installed for the project. Q&D will begin the stream crossing in Kirkwood on September 19th and will be installing the sectionalizing cabinets and pulling cable next month. A discussion ensued.

Michelle Gamble stated that we will be moving forward with Wilson Construction on the Overhead Project and RCI will be meeting with Wilson's Sub-Contractors and Environmental Team and will be working with the USFS on the approvals. A discussion ensued with regards to possible cost savings.

Michelle Gamble reported that the Timber Harvest mastication is underway, after a three day delay placed on them by the USFS. The USFS has been onsite and conducting regular inspections and the Timber Harvest is expected to be completed on time.

Michelle Gamble reported that the KM Green Grading and Drainage Project is about 60% completed. Campbell Construction is in the process of obtaining a blasting permit to deal with some unanticipated rocks. Michelle Gamble stated that we were able to negotiate a \$75,000 reduction change order for this project and we are still on track for the completion of the project on time. We have obtained the FERC, DSOD and CPUC authorizations and PG&E has begun their portion of the project.

Manager Sharp stated that at the Board meeting held on September 1st Staff requested approval to issue a Notice to Proceed to Wilson Construction for the Overhead portion of the project prior to the RUS approval. RUS has received the contract and we anticipate RUS approval within the next couple of weeks and the Notice to Proceed has been issued to Wilson Construction. Manager Sharp presented a schedule update. A discussion ensued.

3. Powerhouse Updates

Manager Fichtner presented a Powerhouse update stating that PowerSecure and Valley Power were onsite to repair the Volvo generators. The Met Tower site has been inspected and approved by Amador County and the actual tower has arrived and the site and tower are being prepped for installation. The Water Bath Vaporizer has been installed and Kiva has repaired the leaks.

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Manager Fichtner stated that a favorable CPUC propane inspection was completed last week and one of the things that came from this inspection was the requirement to produce a Public Awareness Message. This has been prepared and will go out with the Newsletters, twice a year.

4. Wastewater Membrane Replacement

Matt Wheeler, Wheeler Engineering, presented a progress schedule update and stated that we have had a change in our Project Manager for Auburn Constructors. Matt Wheeler stated that 50% of the Membranes have been installed and are in service and the next phase will begin on September 30th and the project is on schedule.

Matt Wheeler updated the Committee on the tests that will be performed to test the new screens at the different pumps.

5. 2013 Project Schedule

Matt Wheeler presented an update on the Water/Wastewater projects stating that the Dangburg Tank removal is complete and has been inspected by the USFS but we have not received a signed off letter of acceptance, hence we are holding retention from the Contractor, Don Klein. We hope to receive this soon.

Matt Wheeler reported that we have a pre-inspection and a site inspection with the Department of Health Services on October 11th, which was moved back a week.

Matt Wheeler reported on the proposal that was just submitted to the District to replace the Influent Flow Meter at the Wastewater Treatment Plant, a future plan for our sewer collection infiltration system and the Well 4&5 improvements that have been completed.

Manager Sharp reported on the problem that we have been having when pumping from the Wastewater Treatment Plant to the EQ black tank because of freezing pipes. We have built an enclosure and will be insulating it this week.

Manager Sharp presented a 2013 Project Schedule update and reported that we will be moving the transformers that are still on the site where the old Powerhouse stood. A discussion ensued.

6. New Business

There was no new business to report at this time.

7. Next Meeting

The next meeting was scheduled for Tuesday, October 8, 2013 at 3:30 pm.