



KIRKWOOD MEADOWS PUBLIC UTILITY DISTRICT
****REVISED** REGULAR BOARD MEETING AGENDA**
Saturday, November 14, 2015 – 8:00 A.M.
District Board Room, Community Facilities Building
33560 Loop Road, Kirkwood, CA 95646

Robert Ende, Vice President
Peter Dornbrook, Secretary

BOARD MEMBERS
Standish O'Grady, President

Robert Epstein, Treasurer
Eric Richert, Assistant Secretary

1. **CALL TO ORDER** President O'Grady
2. **ANNOUNCEMENTS** Manager Sharp
3. **COMMENTS FROM THE AUDIENCE** (This is an opportunity for members of the public to address the Board on any short non-agenda items that are within the subject matter jurisdiction of the District. No discussion or action can be taken on matters not listed on the agenda, per the Brown Act.)
4. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR** (For purposes of the Brown Act, all Action and Consent items listed give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.)
5. **ADOPTION OF THE CONSENT CALENDAR** (Any item can be removed to be discussed and considered separately upon request. Comments and questions from members of the public, staff or Board can be taken when the comment does not necessitate separate action.)
6. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ ACTION**
7. **ITEMS FOR BOARD ACTION**
 - a. Discussion and Possible Action Regarding the District's Financials. *Manager Sharp and Accounting Manager McBride*
 - i. September Financials
 - ii. October Preliminary Financials
 - iii. Cash Flow
 - iv. Annotated Financials**Lead: Finance Committee**
 - b. Presentation and Discussion Regarding the Final Report of Independent Auditors and Financial Statements with Supplemental Information, Related Letter and Communication of Internal Control Related Matters. *Manager Sharp and Accounting Manager McBride*
Lead: Finance Committee

- c. Discussion and Possible Action Regarding the District's Investigation to Complete a Rate Study for all Enterprise Services. *Manager Sharp*
Lead: Finance Committee
- d. Discussion and Possible Action Regarding On-Going Maintenance Associated with the Out Valley Power Line Project. *Manager Sharp*
 - i. Update on Caltrans Claim Associated with Costs Incurred in Relation to the Underground Portion of the Out Valley Project.
 - ii. Underground Revegetation Update
- e. General Update and Possible Action Regarding Meetings with PG&E and the Planning Phase of the Potential Switch Station Project. *Manager Sharp*
- 7.e.a. Discussion and Possible Action on Refinancing USDA Rural Utility Services "B8" Loan Draw #8 (\$800,000, Maturity Date 1/2/2018), Draw #9 (\$800,000, Maturity Date 12/31/2018) and Draw #10 (\$800,000, Maturity Date 12/31/2019) to 30-Year Term Loans. *Manager Sharp*
Lead: Finance Committee
- f. Discussion and Possible Action Regarding Electric/Propane Usage and Meter Billing Issues at Several Locations Including the Following: *Manager Sharp and Electric/Propane Manager Benson*
 - i. Mountain Club
 - ii. Snowmaking Compressor
 - iii. The Meadows Homeowners Association
 - iv. Recreation Complex
 - v. Wastewater Treatment Plant
 - vi. Timber Creek Retail**Lead: Operations/ Capital Committee**
- g. Presentation and Possible Action Regarding the Annual Review of the District's Electric Power Purchase Hedging Strategy and Possible Future Direction. *Manager Sharp/ Electric/Propane Manager Benson*
Lead: Finance Committee
- h. Discussion and Possible Action Regarding the District's and Vail's Ongoing Efforts to Resolve Electric Harmonics Issues in the Kirkwood Valley. *Manager Sharp and Electric/Propane Manager Benson*
Lead: Operations/ Capital Committee
- i. Discussion and Possible Action Related to District's Research and Efforts to Improve the Efficiencies and Minimize the Losses of Each Department as Measured in Performance Reporting. *Electric/Propane Manager Benson*
Lead: Operations/ Capital Committee
- j. Discussion and Possible Approval of Request by Alpine County Behavioral Health Services to Use the Community Services Building for Community Yoga Classes. *Manager Sharp*
- k. Discussion and Possible Approval of Resolution of the Board of Directors of the Kirkwood Meadows Public Utility District Honoring Director Robert Ende for Years of Distinguished Service to the Kirkwood Community. *Manager Sharp*

- I. Discussion and Possible Approval of a Proposal to Replace the Boiler System at the Vehicle Maintenance Shop for a Cost Not to Exceed \$11,500. *Assistant Manager, Operations Ansel*
Lead: Operations/ Capital Committee
 - m. Presentation and Possible Action Regarding the 90-Day Review of the Revised Kirkwood Volunteer Fire Department's On-Call System and Review of Recommendations from Staff. *Assistant Manager, Operations Ansel*
Lead: Operations/ Capital Committee
8. **GENERAL MANAGER REPORT** (Discussion may take place; however, no action will be taken.)
9. **STANDING COMMITTEE REPORTS** (Discussions may take place; however, no action will be taken.)
 - a. Finance
 - b. Planning
 - c. Operations/Capital
 - d. Personnel
10. **GENERAL DISCUSSION** Opportunity for Board Members to Ask Questions for Clarification, Provide Information to Staff, Committee Updates, Request Staff to Report Back on a Matter, or to Direct Staff to Place a Matter on a Subsequent Agenda.
11. **ADJOURNMENT** (The next Special Board Meeting is Friday, December 11, 2015 at 1:00 p.m.)



Rick Ansel, Clerk of the Board

The Kirkwood Meadows Public Utility District Board of Directors regularly meets the second Saturday of each month. A complete Agenda packet is available for review at the meeting and at the District office during the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday. This meeting is recorded and broadcast over Volcano Community Channel 19 and on the internet at www.kmpud.com. Items on the Agenda are numbered for identification purposes only and will not necessarily be considered in the order in which they appear. Designated times are for particular items only. Public Hearings will not be called to order prior to the time specified, but may occur slightly later than the specified time.

Public participation is encouraged. Public comments on items appearing on the Agenda will be taken at the same time the Agenda items are heard; comments should be brief and directed to the specifics of the item being considered. Please provide the Clerk of the Board with a copy of all written materials presented at the meeting. Comments on items not on the Agenda can be heard during "Comments from the Audience"; however, action cannot be taken on items not on the Agenda.

Backup materials relating to an open session item on this Agenda, which are not included with the Board packet, will be made available for public inspection at the same time they are distributed or made available to the Board, and can be viewed at the District office, at the Board meeting and upon request to the Clerk of the Board.

The meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations are needed, please contact the Clerk of the Board at (209) 258-4444, ext. 110. All inquiries must be made at least 48 hours in advance of the meeting.



**KIRKWOOD MEADOWS PUBLIC UTILITY DISTRICT
CONSENT CALENDAR
November 14, 2015**

ITEMS

- a. **Regular Board Meeting Minutes: October 10, 2015**
Approve October 10, 2015 Minutes
- b. **Pay Schedule**
Approve Pay Schedule to conform to the requirements of the Government Code and CCR as per CalPERS Audit results.
- c. **Clerk of the Board**
Approve appointment of Sandy McKay to serve as Clerk of the Board
- d. **Consent for Claims**
Approve current Consent for Claims
- e. **Receivables / Shut Offs**
Review of current Receivables/Shut Offs Report